



Zonal Office, Pune
Progress House
54, Mumbai -Pune Rd,
Shivaji Nagar,
Pune - 411 005

Fax : 020 25541829
Tel : 020 25541442
020 25542516

email : zopune@indianbank.co.in

ZOPU/Prem./TASGAON/ 2017-18

Date: 24/04/2018

M/S.

Dear Sir,

Sub: Tender for INTERIOR FURNISHING WORKS of proposed INDIAN BANK Branch at TASGAON Dist. SANGLI.

Tenders are invited in the prescribed format from the Contractors who are already empanelled with minimum two Nationalized Banks OR those Contractors who have executed Interior Furnishing Works of 4 - 5 Nationalized Banks in last three years.

We are enclosing the format of Tender Documents for submission for Interior Furnishing works at **INDIAN BANK, TASGAON BRANCH.**

Kindly submit your tender application to reach our office on or before **03/05/2018**. You are **requested to enclose 1% as EMD and Rs.500.00 as tender document fee** by separate Demand Drafts in favour of 'Indian Bank' drawn on Pune. **The demand draft for EMD and tender document charges should be separate.** Any tender which is not accompanied by earnest money deposit and tender document charges by way of two different DDs, will be rejected. **Please note that inclusion of your Tender in the process and continuation thereof is subject to our HO approval for empanelling you as an approved Interior & Interior Furnishing / Data cabling Contractor.**

Any enquiries / clarifications to be addressed through Bank's Email id zopune@indianbank.co.in by giving subject as "Tender for TASGAON branch – Interior Furnishing"

LAST DATE OF TENDER RECEIPT AT PUNE ZONAL OFFICE IS : 03/05/2018

Yours faithfully,

Deputy Zonal Manager

C L I E N T

**INDIAN BANK,
ZONAL OFFICE, PUNE – PREMISES DEPARTMENT,
3rd Floor, Progress House,
54, Pune - Mumbai Road
Shivajinagar
PUNE - 411005**

P R O J E C T

**PROPOSED INTERIOR FURNISHING WORK AT INDIAN BANK ,TASGAON BRANCH,
PUNE**

T E N D E R

For INTERIOR FURNISHING WORKS of above project.

Tender Issued to:

M/s _____

Address _____

Issued on _____

Last date of submission 03/05/2018

T E N D E R

PROJECT : TENDER FOR INTERIOR FURNISHING WORKS OF INDIAN BANK, TASGAON BRANCH in Dist. SANGLI

GENERAL CONDITIONS

1. Sealed Tenders should be addressed to Indian Bank, Zonal Office, Premises Department, Progress House, 54, Pune - Mumbai Road, Shivajinagar, Pune 411 005 and super scribed name of work **TASGAON BRANCH INTERIOR FURNISHING** works and should reach the Bank before 4.00 P.M. On 03/05/2018 at Zonal Office, Pune.
2. No tender will be received after 4.00 PM on 03/05/2018 and tenders will be opened on 04/05/2018 at 5.00 P.M. unless otherwise informed.
3. The tenders will remain valid for a period of 3 months from the date of opening of tenders. Bank reserves the right to accept or reject any or all the tenders without assigning any reasons to do so.
4. At the time of submission, every tender must be accompanied by two Demand Drafts in favour of INDIAN BANK, PUNE - one for Rs. 500/- towards Tender fee and second DD as EMD amounting to One percent of the amount quoted by Contractor in this tender. No interest will be paid on earnest money. Any tender which is not accompanied by Tender fee & Earnest money will be summarily rejected.
5. The tenders should quote rates in figures as well as in words.
6. All erasures and alterations made must be attested with the initials of tenderers. Overwriting of figures is not permitted.
7. The earnest money deposit of unsuccessful tenderers will be returned within 45 days from the date of opening of tenders.
8. The earnest money of the successful tender shall be adjusted in the security deposit.
9. The bank reserves the right to reject any or all the tenderers, accept part of any tender or entrust the entire work to any contractor or divide the work to more than one contractor (item wise) without assigning any reason or giving explanation. The rate quoted by the contractor will hold good for this bifurcation and no compensation will be paid on this account.
10. Joint tenders shall not be considered.
11. On receipt of intimation from the bank of the acceptance of his tender, the tenderer within 2 days should submit his acceptance of the work. If the successful tenderer fails to undertake the work, the earnest money will be forfeited and acceptance of his tender may be withdrawn.
12. The rates quoted in the tender shall include all taxes like GST, Service tax, VAT, Excise duty, LBT etc., and other charges of scaffolding, lift, any tools and plants, railway, freight, labor conditions and fluctuations in the rates excise duty, sales tax, octroi and any other taxes or expenditure for carrying out the work.
13. The contractor will make his own arrangements for water and electricity for completing the work. In case water and electricity are already available at the site, The same will be provided by the bank and Rs. 2000/- will be deducted from the bill.
14. No escalation in rates will be allowed under any circumstances.

15. The successful tenderer is bound to carry out entire work within the period stipulated in the appendix. The tenderer will have to pay liquidated damages for non- completion of job within stipulated period at the rate of Rs 5000/- per day after expiry of period of completion subject to maximum of 10% of the contract value.
16. The liquidated damages as mentioned above may not be enforced if the contractor applies for extension of time mentioning the reasons for extension. Extension of time in days will be granted by the bank if it is proved that the contractor is not at fault for extending the work beyond stipulated date of completion.
17. The successful tenderer is bound to carry out items of work necessary for completion of job even though the same are not included in the schedule of quantity. Rates of extra items will be derived from the tender. In case the rates do not exist in the tender and extra item is not similar to the tender item, then the rates will be worked out on actual cost of material and labor, any other expenditure for completing that work plus 15% towards contractor's profit and overheads.
18. The contractor must co-operate with other contractors appointed by the Bank so the entire work shall proceed smoothly and to the complete satisfaction of the Bank.
19. The contractor shall remove all malba / debris etc., Wash and clean the floors, walls, doors, windows furniture etc. and handover the site in proper manner on completion of the work.
20. The contractor shall acquaint himself with the site conditions making his own arrangement for storing of material at site, lift, cartage etc., at his own risk and safety.
21. Ten percent of the value of work done shall be deducted as security deposit from running bill of the contractor, half of which i.e. 5% of the total value of work shall be retained for defects liability period (as mentioned in appendix) and shall be released after defects liability period provided no defects are noticed during the period. The security deposit includes earnest money deposited by the contractor with the tender.
22. The contractor will attend to all defects noticed during defects liability period. If the contractor fails to attend the defects these defects will be rectified by the bank and the expenditure incurred on this account will be recovered from the security deposit.
23. The contractor shall make adequate arrangement for watch and ward of material and shall ensure the safety, breakage and any theft of material fixed or unfixed by him or other sub contractors.
24. The work executed should be got approved by the bank's Engineer and the contractor shall rectify any bad workmanship pointed out at any stage and remove from site all the rejected materials immediately.
25. The contractor shall be responsible for application of labor laws, compensation for injury and accident to person, whether employed by him or by his subcontractor.
26. The contractor will take necessary precautions for carrying out the work avoiding any damage to structure/decorative parts of the property. The contractor will rectify any damages done, at his cost.
27. The contractor shall ensure that the workmen employed by him for the execution of work are suitable covered against Workmen Compensation Act and that all liabilities arising out of Workmen's Compensation Act, ESIS and other legislative enactment applicable to such works and workmen shall be to the contractor's account
28. Civil, Interior Furnishing, and Sanitary works will be carried out as per Bank's standard drawings/specifications and to the entire satisfaction of the Bank.
29. The contractor shall inform the bank to check measurements of any work, which is likely to be hidden before covering.

30. The contractor will submit running bills for the value of work done not less than interim payment (as mentioned in the appendix) mentioning full nomenclatures of items, rates, amount, measurement sheets, reasons for part rates claimed, if any.
31. In case of non completion or delay in completion of work or removal defects in time the bank shall be free to appoint another agency to get the job done at contractor's risk and cost.
32. For fixed as well as loose furniture, rates quoted by the contractor shall be inclusive of all taxes including sales tax, octroi, transportation etc. And no extra amount will be paid on this account.
33. Income tax at the prevailing rate will be deducted at source from contractor bill and will be deposited with the I.T.O as per rules.
34. The bank may delay the progress of work without in any way vitiating the contract and grant extension of time for the commencement/completion of contract as it may think proper and sufficient in consequence of such delay and the contractor shall not make claim compensation or damage in relation thereof.
35. The contractor will not execute any extra item without Bank's permission in writing.
36. The quantities mentioned in the schedule of quantities are approximate. Payment will be made on the actual work done by the contractor. However the contractor should not deviate the quantity without Bank's permission.
37. Conditional tenders quoted by Contractor is liable to be rejected.
38. The Bank has a right to alter the nature of work and to add or omit any items of work or to have the option of the same carried out departmentally or otherwise and such alternations or variations shall be carried out without prejudices to the contract.
39. The Bank has right to terminate the contract if the Contractor abandons the work or fails to commence and complete the work in time, or fails to abide by the contract conditions.

APPENDIX

1.	Defects liability period	TWELVE MONTHS
2.	Date of Commencement	3 Days from the date of issue of letter awarding the job.
3.	Date of Completion	25 Days total
4.	Minimum value of work done for interim payment	No interim payment.
5.	Security deposit till completion of work.	10% (including earnest money)
6.	Security Deposit for defects liability Period	5 % of the total value of work
7.	Liquidated damages for non completion of work within stipulated time	Rs 5000/- per day subject to max. Of 10 % of total cost done.
8.	Photograph to be submitted	Minimum 4 along with each bill Showing completion status of work.
9.	Documents to be attached with bill	Manager Completion certificate, Manufacture certification/bills Photographs.