



Zonal Office, Pune
Progress House
54, Mumbai -Pune Rd,
Shivaji Nagar,
Pune - 411 005

Fax : 020 25541829
Tel : 020 25541442
020 21712598
email : zopune@indianbank.co.in

ZOPU/Prem/ 2016-17

Date: 21.04.2016

M/S.

Dear Sir,

Sub : Tender for proposed Repairs & Interior / Exterior Painting works at our Indian Bank Quarters

Tenders are invited in the prescribed format from the Contractors who are already empanelled with minimum two Nationalised Banks/PSUs OR those Contractors who have executed Painting Work tenders of 2 - 3 PSB/PSUs in last three years OR the paint companies directly/through their authorized dealers who have executed paint works for multistoried buildings

We are enclosing the format of Tender Documents for submission for Repairs & Interior / Exterior Painting works at our **Indian Bank Quarters situated at INDIAN BANK PARK,874, Bhandarkar Road, Deccan Gymkhana, Pune -411004**

Kindly submit your tender application to reach our office on or before **04.05.2016**. You are requested to **enclose 2% of quoted amount as EMD and Rs.500.00 as tender document fee by Demand Drafts in favour of 'Indian Bank' drawn on Pune. The demand draft for EMD and tender document charges should be separate.** Any tender which is not accompanied by earnest money deposit and tender document fee by way of DDs, will be rejected.

Please note that inclusion of your Tender in the process and continuation thereof is subject to our HO approval for empanelling you as an approved Contractor.

LAST DATE OF TENDER RECEIPT AT PUNE ZONAL OFFICE IS 04.05.2016.

Yours faithfully,

Assistant General Manager

STAMP & SIGNATURE OF CONTRACTOR.

C L I E N T

INDIAN BANK,
ZONAL OFFICE, PUNE
3rd Floor, Progress House,
54, Pune-Mumbai Road
Shivajinagar,
PUNE - 411005,
PH: 020-25541442, 25542516

P R O J E C T

PROPOSED REPAIRS, INTERIOR & EXTERIOR PAINTING WORKS AT
**Indian Bank Quarters situated at INDIAN BANK PARK, 874, Bhandarkar Road,
Deccan Gymkhana, Pune -411004**

T E N D E R

For REPAIRS, INTERIOR & EXTERIOR PAINTING WORKS of above project.

Tender Issued to:

M/s _____

Address _____

Issued on _____

Last date of submission 04.05.2016

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TENDER

PROJECT: TENDER FOR INDIAN BANK STAFF QUARTERS REPAIR & PAINTING WORK AT PUNE

GENERAL CONDITIONS

1. Sealed Tenders in a single Bid system should be addressed to Zonal Office, Indian Bank, Progress House, 3rd Floor, Pune - Mumbai Road, Shivajinagar, Pune 411 005 and superscribed name of work INDIAN BANK STAFF QUARTERS REPAIR & PAINTING WORK and should reach the Bank before 5.00 P.M. On 04.05.2016
2. No tender will be received after 5.00 PM on 04.05.2016 and tenders will be opened on 05.05.2016 at 4.00 P.M. unless otherwise informed.
3. The tenders will remain valid for a period of 3 months from the date of opening of tenders. Bank reserves the right to accept or reject any or all the tenders without assigning any reasons to do so.
4. At the time of submission every tender must be accompanied by a Demand Draft amounting to two percent of the amount quoted by Contractor in this tender in favor of INDIAN BANK, PUNE as earnest money. No interest will be paid on earnest money. Any tender which is not accompanied by earnest money will be summarily rejected.
5. The tenders should quote rates in figures as well as in words.
6. All erasures and alterations made must be attested with the initials of tenderers. Overwriting of figures is not permitted.
7. The earnest money deposit of unsuccessful tenderers will be returned within 45 days from the date of opening of tenders.
8. The earnest money of the successful tender shall be adjusted in the security deposit.
9. The bank reserves the right to reject any or all the tenderers, accept part of any tender or entrust the entire work to any contractor or divide the work to more than one contractor (item wise) without assigning any reason or giving explanation. The rate quoted by the contractor will hold good for this bifurcation and no compensation will be paid on this account.
10. Joint tenders shall not be considered.
11. On receipt of intimation from the bank of the acceptance of his tender, the tenderer within 2 days should submit his acceptance of the work. If the successful tenderer fails to undertake the work, the earnest money will be forfeited and acceptance of his tender may be withdrawn.
12. The rates quoted in the tender shall include all taxes like Service tax, VAT, Excise duty, LBT etc., and other charges of scaffolding, lift, any tools and plants, railway freight, labor conditions and fluctuations in the rates excise duty, sales tax, octroi and any other taxes or expenditure for carrying out the work.
13. The contractor will make his own arrangements for water and electricity for completing the work, In case the same is not available at the site.
14. No escalation in rates will be allowed under any circumstances.
15. The successful tenderer is bound to carry out entire work within the period stipulated in the appendix. The tenderer will have to pay liquidated damages for non- completion of job within

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stipulated period at the rate of Rs 5000/- per day after expiry of period of completion subject to maximum of 10% of the contract value.

16. The liquidated damages as mentioned above may not be enforced if the contractor applies for extension of time mentioning the reasons for extension. Extension of time in days will be granted by the bank if it is proved that the contractor is not at fault for extending the work beyond stipulated date of completion.
17. The successful tenderer is bound to carry out items of work necessary for completion of job even though the same are not included in the schedule of quantity. Rates of extra items will be derived from the tender. In case the rates do not exist in the tender and extra item is not similar to the tender item, then the rates will be worked out on actual cost of material and labor, any other expenditure for completing that work plus 15% towards contractor's profit and overheads.
18. The contractor must co-operate with other contractors appointed by the Bank so the entire work shall proceed smoothly and to the complete satisfaction of the Bank. The Architect, Engineer or any Officer of the **Indian Bank** will be free to inspect work at the site during period of execution. Any suggestion of change of modification to improve the quality of the general décor will be carried out without any objection, by the contractor.
19. The contractor shall remove all malba / debris etc., Wash and clean the floors, walls, doors, windows furniture etc. and handover the site in proper manner on completion of the work.
20. **The contractor shall visit the site and acquaint himself with the site conditions making his own arrangement for storing of material at site, cartage etc., at his own risk and safety.**
21. Ten percent of the value of work done shall be deducted as security deposit from running bill of the contractor, half of which i.e. 5% of the total value of work shall be retained for defects liability period (as mentioned in appendix) and shall be released after defects liability period provided no defects are noticed during the period. The security deposit includes earnest money deposited by the contractor with the tender.
22. The contractor will attend to all defects noticed during defects liability period. If the contractor fails to attend the defects these defects will be rectified by the bank and the expenditure incurred on this account will be recovered from the security deposit.
23. The contractor shall make adequate arrangement for watch and ward of material and shall ensure the safety, breakage and any theft of material fixed or unfixed by him or other sub contractors.
24. The work executed should be got approved by the bank's Engineer and the contractor shall rectify any bad workmanship pointed out at any stage and remove from site all the rejected materials immediately.
25. The contractor shall be responsible for application of labor laws, compensation for injury and accident to person, whether employed by him or by his subcontractor.
26. The contractor will take necessary precautions for carrying out the work avoiding any damage to structure/decorative parts of the property. The contractor will rectify any damages done, at his cost.
27. The contractor shall ensure that the workmen employed by him for the execution of work are suitable covered against Workmen Compensation Act and that all liabilities arising out of Workmen's Compensation Act, ESIS and other legislative enactment applicable to such works and workmen shall be to the contractor's account
28. All the works should be carried out as per Bank's standard drawings/specifications and to the entire satisfaction of the Bank.
29. The contractor shall inform the bank to check measurements of any work, which is likely to be hidden before covering.

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30. The contractor will submit running bills for the value of work done not less than interim payment (as mentioned in the appendix) mentioning full nomenclatures of items, rates, amount, measurement sheets, reasons for part rates claimed, if any.
31. In case of non completion or delay in completion of work or removal defects in time the bank shall be free to appoint another agency to get the job done at contractor's risk and cost.
32. Income tax at the prevailing rate will be deducted at source from contractor bill and will be deposited with the I.T.O as per rules.
33. The Contractor shall take the measurement with Architect's representatives and furnish all particulars and assistance in taking such measurement and calculations. Final payment of the bill of the contractor will be made after the necessary completion certificate issued by the Architect
34. The bank may delay the progress of work without in any way vitiating the contract and grant extension of time for the commencement/completion of contract as it may think proper and sufficient in consequence of such delay and the contractor shall not make claim compensation or damage in relation thereof.
35. The contractor will not execute any extra item without Bank's permission in writing.
36. The quantities mentioned in the schedule of quantities are approximate. Payment will be made on the actual work done by the contractor. However the contractor should not deviate the quantity without Bank's permission.
37. Conditional tenders quoted by Contractor is liable to be rejected.
38. The Bank has a right to alter the nature of work and to add or omit any items of work or to have the option of the same carried out departmentally or otherwise and such alternations or variations shall be carried out without prejudices to the contract.
39. The Bank has right to terminate the contract if the Contractor abandons the work or fails to commence and complete the work in time, or fails to abide by the contract conditions.
40. Damage to property: Any damage to Banks property during the working will be recovered from the contractor.
41. For painting, sample area shall be prepared and the shade got approved. It is also advised to give computer presentation of various colour schemes to the employer before going for sample painting.

APPENDIX

1.	Defects liability period	TWELVE MONTHS
2.	Date of Commencement	10 Days from the date of issue of letter awarding the job.
3.	Date of Completion	45 Days total
4.	Minimum value of work done for interim payment	40% of quoted amount.
5.	Security deposit till completion of work.	10% (including earnest money)
6.	Security Deposit for defects liability Period	5 % of the total value of work
7.	Liquidated damages for non completion of work within stipulated time	Rs 5000/- per day subject to max. Of 10 % of total cost done.
8.	Photograph to be submitted	Minimum 4 along with each bill Showing completion status of work.
9.	Documents to be attached with bill	Architect certificate, bills, measurement sheet Photographs.

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List of Materials of Approved Brand And/ Or Manufacture

1	Cement Primer	1. Asian paints 2. Berger 3. ICI Dulux 4. Nerolac paints or approved equivalent
2	Emulsion paints	1. Berger 2. Asian paints 3. ICI Dulux 4. Nerolac or approved equivalent
3	Enamel paints	1. Asian paints 2. Berger 3. ICI Dulux 4. Nerolac or approved equivalent
4	Wood primer	1. Asian paints 2. Berger 3. ICI Dulux or approved equivalent
5	Wall Putty	1. Asian paints 2. Birla 3. J.K or approved equivalent
6	P.O.P	1. Gyproc India 2. India Gypsum 3. Saint Gobain or approved equivalent
7	Wood preservative	1. Bison by British paints or approved equivalent.
8	Polycarbonate Roof	1. Tuflite 2. Durotuff 3. Rexalon or approved equivalent

Note –

Preference of makes, supply of items should be consulted with client/consultant before affecting the supply

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INDIAN BANK, ZONAL OFFICE, PUNE – PREMISES DEPARTMENT

Progress House, 3rd Floor, Pune – Mumbai Road, Shivaji Nagar, PUNE – 411005.

Repairs & Interior / Exterior Painting works at our Indian Bank Quarters situated at INDIAN BANK PARK,874, Bhandarkar Road, Deccan Gymkhana, Pune – 411004.

Name of the Contractor _____

S.No.	Item	PER	QTY.	RATE	AMOUNT
1	INTERIOR COLOURING				
	Providing and applying of 3 coats of approved make quality and shade of luster paint including scraping and leveling the surface with base primer & coats of full putty etc. complete to the satisfaction of bank				
	Tractor Emulsion for ceiling	Sqft	10,700		
	Luster for walls	Sqft	24,800		
	Melamyne	Sqft	300		
	Premium satin enamel	Sqft	6,500		
	Premium gloss enamel	Sqft	9,000		
	Total Rs.				
2	EXTERIOR COLOURING				
	Cleaning the surface by wire brush, filling cracks with exterior cement putty (in required areas) and applying paints exterior wall paints apex ultima 100 % acrylic wither proof exterior emulsion (with advance anti fungal & anti bacteria and high dust pick up resistance with 7 years warranty) two coats approved colours by brush applied using the rope				
	Providing & applying water primer to the surface 1 coat	Sqft	35,200		
	Providing & applying weather coat paint on primer 2 + finish coat	Sqft	35,200		
	Total Rs.				
	GRAND TOTAL OF INTERIOR & EXTERIOR				
	Discount if any :	%			
	Final Tender amount in Rupees :				

(Amount in Words : Rupees _____)

_____ only)

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