

Annexure -I

A). PARTICULARS OF THE CONTRACTOR/FIRM/CO.

1.	Name of the Contractor/ Firm/Co	
2.	Whether OEM/Dealer	
3.	Address for communication.	
4.	Address of Registered Office/branch office (if other than above).	
5.	Telephone No.	
6.	Mobile No.	
7.	/ E-Mail	
8.	Fax No.	
9.	Status/ Constitution of the firm/Co.	
10.	Name of the Proprietor/Head of the firm / Co	
11.	Name of Directors/Partners and enclose a copy of partnership deed	
12.	Year of establishment and enclose proof.	
13.	Registration number and date with the Registrar of Companies/ Registrar of Firms and enclose a copy.	

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14.	List of registration/empanelment with other Organizations/Departments and enclose copies of Registration Certificates.	
15.	The average Annual turnover during the last 3 years as on 31.03.2016 and enclose Audited Balance sheets and Profit & Loss Accounts for the last three years.	
16.	Value of Solvency Certificate issued by the Bankers to the Contractor and enclose a copy.	
	Name of Bank and Branch, which has issued Solvency Certificate. (Minimum value 1.00 Crores)	
17.	Income Tax Permanent Account Number and enclose a copy of PAN card.	
18.	Sales Tax/VAT TIN number and date of issue and enclose a copy.	
19.	Service Tax Number and enclose a copy.	
20.	Maximum value of single contract satisfactorily completed in the last 5 years as on last date for submission of tender and the name of the organization/department for which the work was done. Enclose copy of Completion Certificate.	
21.	Specify the name of the Organization & maximum value of single contract satisfactorily completed in the last 5 years as on last date for submission of tender to anyone of the categories mentioned below.	
i	Government / (Central / State).	
ii	Public Sector Undertakings	
iii	Public sector Banks	
IV	Corporate	
V	Others	

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22.	Furnish the Names, Designation, Address, Mobile/Telephone number/ Email id of three responsible persons who will be in a position to certify about the quality as well as past performance of your firm/ Co./ Organization.	i) ii) iii)
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Sr.No	Name	Designation	Qualification	Nature of Experience	Years with the firm
1					
2					
3					
4					
5					
6					
7					
8.					
9.					

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C.) LIST OF ARBITRATION / LITIGATION IN THE WORKS

No	Name of work	Name of the Employer	Brief particulars of disputes / arbitration / litigation	Present status of arbitration / litigation or award of arbitration

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D.) Particulars of major contracts (Installation of Substation and related Electrical Works for Govt Office/Commercial/ Institutional premises) COMPLETED DURING THE LAST 5 YEARS AS PER ELIGIBILITY CRITERIA.

Sr. No.	PARTICULARS	PROJECT – I	PROJECT – II
1	Name and Address of the client		
2	Type of Project		
3	Brief Description of the Project		
5	Tendered value of Contract.		
6	Actual completion cost of Contract.		
8	Reasons for Contract cost variation if any		
9	Scheduled date of start of work		
10	Actual date of start of work		
11	Scheduled Date of completion		
12	Actual date of completion		
13	Whether any time extension was granted for completion of work. If yes mention the period.		
14	Whether any Liquidated Damages (LD) was imposed for delay in completion of work. If yes, mention the quantum of LD.		

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E.) DETAILS OF TURNOVER

S.NO.	FINANCIAL YEAR	ANNUAL TURNOVER
1		
2		
3		

Please enclose a copy of

- Chartered Accountant's certificate for annual turnover for last 3 years along with Form 16-A or 26-AS showing TDS deducted from the payment.
- Audited Balance sheet for last 3 years.

Important Note:

- The work should have been executed by the firm/Co. under the name for which the application is submitted.
- The value of work be specified inclusive of all.

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