

FURNISHING WORK
OF
INDIAN BANK
FOR
C.G. ROAD BRANCH

Name of the Contractors:

VIJAY SAHIJWANI & ASSOCIATES
CONSULTING ARCHITECT, ENGINEERS &
INTERIOR DESIGNER

55, SAHYADRI APPARTMENT
NEAR STADIUM CIRCLE, NAVRANGPURA
AHMEDABAD – 380 009, PHONE : 26448937
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TENDER NOTICE

The Deputy General Manager, Indian Bank, Circle Office, Ahmedabad.

Invites sealed item rate tender for below mentioned work from the contractors.

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|----|---|---|--|
| 1) | Description of work | : | Furnishing work for Indian Bank ,
C.G. Road Branch. |
| 2) | Time Limit | : | 30 Days |
| 3) | Earnest money deposit | : | Rs. 7,500=00 in favour of
Indian Bank, Circle Office,
Ahmedabad |
| 4) | Tender Documents | : | Rs. 200=00 |
| 5) | Date of issue of tender | : | .12.2011 |
| 6) | Last date of issue of tender | : | .12.2011 up to 1.0 PM |
| 7) | Last date & time for receiving
complete tender | : | .12.2011 up to 3.0 PM at
Indian Bank, Circle Office
Rudra Arcade, 2nd Floor
132 Feet-Drive-in Cross Road
Ahmedabad |
| 8) | Opening of tender | : | .12.2011 3.30 PM |

The Bank will not be bound to accept the lowest tender & reserve the right to accept or reject any or all the tenders without assigning any reason whatsoever.

Architect
Vijay Sahijwani & Associates

55, Sahyadri Appartment,
Near Stadium Circle,
Navrangpura,
Ahmedabad – 380009.

Phone No. 26448937

GENERAL CONDITIONS

- (1) Sealed tenders should be address to **The Deputy General Manager , Indian Bank Circle Office, Ahmedabad** and suspercribed Name of work.

Furnishing work For C.G. Road Branch, Ahmedabad reach the Bank before 3.00 PM
ON **.12.2011**

- (2) No tenders will be received after 3.00 PM ON **.12.2011** and the tenders will be opened on the same day unless otherwise informed.
- (3) The tenders will remain valid for a period of 3 months from the date of opening of tenders, Bank reserves the right to accept of reject any or all the tenders without assigning any reason to do so. Bank does not bind itself for accepting the lowest tender.
- (4) At the time of submission of every tender must be accompanied by a Demand Draft only of **Rs 7,500=00** in favour of **Indian Bank, Circle Office, Ahmedabad** as earnest money. No interest will be paid on earnest money. Any tender which is not accompanied by the earnest money shall be summarily rejected. Security deposit will be 2% of the contract value less EMD entire SD will be releaved on completion of work without interest.
- (5) The tenderers should quote the rates in figures as will as in words.
- (6) All ensures, corrections and alterations made while filling the tender must be attested by initials of tenders, overwriting of the figures is not permitted.
- (7) The earnest money of the successful tender shall be adjusted in the security deposit.
- (8) The Bank reserves the right to rejected any or all the tenders, accept part of any tender or entrust the entire work to any contractor or divide the work to more than one contractor (item wise) without assigning any reason or giving any explanation. The rates quoted by the contractor will hold good for this bifurcation and no compensation will be paid on this account.
- (9) Joint tenders shall not be considered.
- (10) Within 24 hours of receipt of Intimation regarding acceptance of his tender by the Bank, the tenderer should send his acceptance of the work order in writing. It the tenderer does not do that, or does not start the work within 24 hours of such intimation to him or fails to give justified reasons not to do so, acceptance of his tender would be withdrawn and Earnest Money Deposit would be liable to be forfeited.
- (11) The rates quoted in the tender shall include all charges of scaffolding, lift, any tools and plants railway freight labour conditions and fluctuation in the rates, excise duty, sales tax, octroi and any other taxes or expenditure for carrying out the work.
- (12) The Contractor will arrange for water and Electricity for completing the work. In case water and Electricity are already available at the site, same will be provided by the Bank free of cost.
- (13) No escalation in rates will be allowed under any circumstances.

- (14) The successful tenderer is bound to carry out entire work within the period stipulated in the Appendix. The tenderer will have to pay liquidated damages for non-completion of job within stipulated period at the rate of Rs.2000/- per day after expiry of period of completion subject to maximum of 5% of the contract value.
- (15) The liquidated damages as mentioned above may not be enforced if the contractor applies sufficiently in advance for extension of time mentioning the unavoidable reasons for extension. The Bank shall, if in its opinion (which shall be final and binding upon the contractor) finds genuine reasons shown by the contractor for such request, grant suitable extension in time limit. Any claim for damage or compensation in relation there to by contractor is not permissible. Also other terms and conditions of the contract will remain unaltered in the extended period.
- (16) The successful tenderer is bound to carry out items of work necessary for completion of job even though the same are not included in the schedule of quantity. Rates of extra items will be derived from the tender. In case the rates do not exist in the tender and extra item is not similar to tender item, then the rates will be worked out on actual cost of material and labour, any other expenditure for completing that work plus 15% towards contractor's profit & overheads. For this contractor must submit the rate analysis supported by original vouchers for purchase and labour.
- (17) The contractor must co-operate with other contractors appointed by the Bank so that entire work shall proceed smoothly with least possible delay and to the satisfaction of the Bank.
- (18) The contractor shall remove all rubbish etc. out of site/premises wash and clean the floors and hand over the site in proper and tidy condition on the completion of work.
- (19) The tenderer shall acquaint himself with the site conditions making his own arrangement for storing of material at site lift, cartage etc.
- (20) Contractor shall shift furniture, cupboards records, for the purpose of painting and re-arrange the same as directed. No extra charge shall be paid for the same.
- (21) Contractor shall be prepared to work at times convenient to the Bank. No charges shall be paid for the same.
- (22) 8% percent of the value of work done shall be deducted as retention money from the running bill of the contractor, which shall be released after the defects liability period, provided no defects are noticed during the period.
- (23) The contractor will attend to all defects noticed during defect liability period. If the contractor fails to attend to the defects within a reasonable time these defects will be rectified by the Bank and the expenditure incurred on this account will be recovered from security deposit, or any other money due on to time.
- (24) The contractor shall make adequate arrangement for watch and ward of his material and shall ensure the safety, breakage and any theft of material fixed or unfixed by him or other sub-contractors.
- (25) The work executed should be got approved by the Bank and contractor shall rectify and bad workmanship pointed out at any stage and remove from site all the rejected material immediately.

- (26) The contractor shall be responsible for application of labour laws, compensation for injury and accident to person, whether employed by his or by his sub-contractor.
- (27) The contractor will take necessary precautions for carrying out the work avoiding any damage to fixed or loose furniture, structures/decorative parts of the property. The contractor will rectify any damages done at his cost.
- (28) The contractor shall ensure that workmen employed by him for execution of work are suitably covered against Workmen's Compensation Act and that all liabilities arising out of Workmen's Compensation Act, ESIS and other legislative enactments applicable, to such works and workmen shall be to the contractor's account.
- (29) The Contractor shall inform the Bank to check quality/measurements of any work which is likely to be hidden before covering.
- (30) The contractor will submit running Bills for the value of work done not less than interim payments (as mentioned in the Appendix) mentioning full nomenclatures of items, rates, amount, measurement sheet, reasons for part rates claimed, if any.
- (31) In case of non-completion or delay in completion of work or removal of defects in time, the Bank shall be free to appoint another agency to get the job done at contractor's risk and cost.
- (32) Income-Tax at the rate of 2.244 % (or Applicable rate) of the Bill Amount will be deducted at source from the contractor's bill and will be deposited with the I.T.O as per rules.
- (33) The Bank may delay the progress of work without, in any way, vitiating the contract and grant such extension of time for the commencement/completion of the contract as it may think proper and sufficient in consequence of such delay and the contractor shall not make claim for compensation of damages in relation there of.
- (34) The Contractor will not execute any extra item without Bank's permission in writing.
- (35) The quantities mentioned in the schedule of quantities are approximate. Payment will be on actual work done by the contractor. However the contractor should not deviate the quantity without Bank's permission.
- (36) Conditional tenders quoted by the tender is liable to be rejected.
- (37) The Bank has a right to alter the nature of work and to add or omit any items of work or to have the option of the same carried out departmentally or otherwise and such alterations or variations shall be carried out without prejudice to this contract.
- (38) The Bank has right to terminate the contract, if the contractor abandons the work, or fails to commence and complete the work in time, or fails to abide by the contract conditions.
- (39) Measurement for all items shall be taken as per actual work done and no claim for any wastage in all material shall be considered.
- (40) Contractor has to prepare sample of chair, table and part counter for the approval of the Bank.

- (41) Contractor must quote balanced rates as quantities mentioned in the tender are approximate and may vary to any extent. No extra shall be given on this account.
- (42) All the Electrical work shall confirm to relevant ISI. Contractor shall provide all necessary Test Certificate required by the Bank.
- (43) The contractor should inspect the sites before quoting the rates.
- (44) The contractor shall place order immediately after hearing the approval of the tender of the material required for the work in order to get them on site well in advance of their requirement. Sample of each material should be got approved in advance.
- (45) The contractor shall have to make necessary arrangements for proper storage of the materials and will be responsible for any loss of material due to theft or otherwise.
- (46) The items of work will be measured as per standard mode of measurements as laid down by I.S.I
- (47) The quantities given in the Bills of quantities are approximate and given as a guide to tenderer and are liable to variations.
- (48) Contractor shall be paid for the actual measured quantities of work executed by him.
- (49) For Tender Flooring

The rates of items should include for

- (1) Finishing paving and leveling to level as directed.
- (2) Providing and laying cement beading before laying tiles directed.
- (3) Cleaning of floor before paving is laid.
- (4) For corner and irregular pieces of tiles.
- (5) All materials shall be of approved make.

LIST OF APPROVED MAKE - LIST ENCLOSED

Banks reserves the right to select any of the manufactures party from the above list and to add or delete names of the other parties as and when required.

- (50) Contractor shall have prepared any No of samples as directed by Architect/Bank before finalizing of scheme. For this No extra payment shall made.
- (51) This Tender is having Bills of quantities for several Branches. However selection of contractor shall be branchwise.

APPENDIX REFERRED TO IN THE GENERAL CONDITIONS

1. Defects liability period : 12 Months
2. Date of commencement : Immediate on receipt of work order
3. Date of Completion : 30 Days from issue of Letter of intent./work order
4. Stipulated period for completion : 30 Days
5. Minimum value of work done for interim payment : Only full and final payment to be made.
6. Interim Payment : Only full and final payment to be made.
7. Retention money for defects liability period : 8% of the total value of work
8. Liquidated damages for non-completion of work within stipulated period. : 2000=00 Rs per day subject to maximum of 5 % of contract value.
9. Validity of the Tender : Three months from the last date of opening of the Tender.
10. Terms of Rates : The rates shall be at the site of the work and shall include all Taxes, Octroi, VAT, Labour, Transportation Sales Tax, work contract Tax, Service Tax , if any etc.
11. Period of honouring interim Certificate : 15 Working days after the submission of the interim Certificate.
12. Period for honouring final Certificate : 60 working days after the submission of the Final Certificate.
13. Validity of Rates : The quoted Rates in the Tender shall remain valid till the completion of the work. No escalation in rates shall be allowed.
- 14.. Extra Items : The contractor shall not execute the item for which the rate cannot be derived from the Tender. He shall submit the Rate analysis for such item on actual cost plus 15% as overheads, establishment charge and contractor's profit, and get it approved by Architect/Employer before starting the work of such items.

15.. Working Hours

: Most of the work may take place at contractors workshop, However in case if the work is to be executed in a working premises of the Bank the same shall generally be execute after office hours of the Bank. I.E in the evening, nights and Bank holidays. The employer shall make necessary arrangements required or their part of such working. The work shall be carried out in such a way that minimum disturbance is caused to the functioning of the Bank Branch The Contractor shall make all necessary arrangement for cleaning the premises everyday and to ensure the complete safety of the furniture, machinery, computers, plants, equipment etc. lying in the premises and also provide safeguard from dust etc. For night working no extra charge shall be paid.

INDIAN BANK

CONTRACTOR

SPECIFICATION OF MATERIALS

All the material to be used shall be from the list of ISI approved Brand. Any deviation from this shall be got approved from owner, the contractor shall submit samples of materials used for verifications and produce Bill in original.

1	SAMPLES	After receipt of the bids but prior to award of the contract, bidder shall, upon notification from owner submit samples of materials he intends to use. The owners shall reserve the right to evaluate the sample with regard to the specification before award of work. Sample as directed by the owner for various items shall be prepared/brought for approval without any cost.
2	BLOCK BOARD/PLYWOOD	Should be Termite and powder proof.
3	GLASS	Glass shall be Float glass of Modiguard Company
4	TIMBER	Wherever specified shall be Teak wood from Central Province (C.P)/Ghana best quality. It shall be well seasoned, uniform in colour, free from sap wood, wares, free from large and loose node, cracks shakes and other defects. All wood shall be treated for antitermite treatment
5	HARDWARE	Hinges, Handles, Stoppers, Stays, etc. wherever required shall be brass of approved shape and size only.
6	UPHOLSTRY	Febric or upholstery material wherever called for shall be of the colour, texture and manufacture approved by the owner.
7	WORKMAN SHIP	The work involved calls for high standard of workmanship and shall be carried out and completed in the best possible manner keeping modern trend of artistic finishes and designs in view so as to make the entire work/furnishing aesthetick looking, keeping in harmony with other furnishing in the area.

8	DIMENSION AND JOINTS	<p>The dimensions mentioned in the schedule of quantities and drawings are approximate. The contractor may suggest small deviations in the dimension so as to make the individual items as also the entire job functionally sturdy, comfortable as well as aesthetic in look. The final decisions regarding sizes of various members and working dimensions etc. will, however, be taken at the time of approval of sample, The contractor should take actual dimensions available at site before fabrication. The joints shall be perfect and sturdy and shall preferably be machine made and assembled with approved quality synthetic glue. The structural design of different members and also the items as a whole shall be sturdy and capable of with standing the various loads likely to be subjected to in day to day us.</p>
9	ADDITIONAL MEMBERS AND FIXTURES	<p>The contractor shall provide additional members wherever necessary for providing, door, opening, cut-outs, etc. to facilitate fixing of light fixtures, plug points, air-conditioning supply and return grilles etc. The work includes cost of fittings and fixtures & fixing the various items in position in floors, walls, ceiling etc., in the Building in accordance with the drawings or as directed by the Owner's Architect. It will be also necessary to make holes, chases, etc. in floors,. Wall, ceiling, R.C.C etc. as may be required for fixing the partitions. The contractor shall allow for such provisions in his quoted rate. It will be deemed that while quoting rates the contractor has taken into account all foreseeable contingencies which will include making good disturbed floors, walls, ceiling, etc. to their original condition.</p>
10	POLISHING	<p>All visible T.W members shall have lacquered polish, other surface may have French polish as directed complete.</p>
11	DRAWER	<p>All Drawers in counters, Tables, side Tables shall have Ebco / Mepla make sliding channels for smooth movement.</p>

LIST OF APPROVED MAKE FOR THE MATERIAL TO BE USED

SR.NO.	DESCRIPTION OF MATERIAL	APPROVED MAKE
1.	TEAK WOOD	: C.P TEAK WOOD GHANA / NIGERIA.
2.	ROSE WOOD	:
3.	PLY WOOD	: KITY PLY/ INDIAN PLY WOOD (ANCHORE) GREEN LAM/ CENTURY/SAMRAT (AS PER IS CODE 303 MR GRADE)
4.	BLOCK BOARD	: - DO -
5.	SHUTTERING PLY WOOD	: SUDARSHAN PLYWOOD
6.	PARTICLE BOARD	: NOVAPAN INDIA LTD
7.	STREW BOARD	: ANIL HARDBOARD LTD.
8.	VENNER	: KITPLY/DURO/NOVAPAN INDIA LTD./CENTURY
9.	PRE-LAMINATED PARTICLE BOARD	: NOVA PAN/BHUTAN BOARD
10.	CEMENT SHEET	: HYDERABAD ASBESTOS COMPNAY
11.	GLASS	: FLOAT GLASS OF GUJARAT GAURDIAN LTD/SAINT GOBAIN
12.	FIBRE GLASS	: FIBRE GLASS PILKINGTON LTD/SAINT GOBAIN
13.	ACRYLIC SHEETS	: POLYMERS CORPORATION OF GUJARAT LTD
14.	LAMINATED SHEETS	: FORMICA INDIA LTD/DURIAN SUNDEK/MARINO /GREEN LAM / CENTURY
15.	FEATHER TOUCH LEATHER FINISH REXINE	: BHOR INDUSTRIES
16.	FABRIC	: AS PER SELECTION OF BANK
17.	PVC. TILES	: PREMIER VINYL,
28.	FOAM RUBBER	: GEO FOAM/SLEEPWELL
19.	VINYL FLOORING	: PREMIER VINYL FLOORING LTD
20.	ALUMINIUM SECTION	: (1) HINDUSTAN ALUMINIUM LTD. (2) JINDAL ALUMINIUM LTD.

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| 21. | DOOR CLOSER | : | EVERLITE-GARNISH-ALDOWIN
HARDWIN/GODREJ |
| 22. | SCREWS AND BOLTS | : | NETTLEFOLDS-GKW/RK |
| 23. | PAINTS | : | NEROLAC-ASIAN PAINTS
BIRTISH PAINTS AND
BERGER PAINTS. |
| 24. | LOCKS | : | EVERITE – GODREJ (S.S BODDY) |
| 25. | KEY BOARDS | : | EBCO 450MM LENGTH |

[a] Consultants reserve the right to add or delete name of any manufacture as and when required.

[b] Consultants reserve rights to select any of the specified brands mentioned above.

[c] Contractors have to submit copy of challans from authorized dealers for canfirming the makes of materials used