



FGM Office, Lucknow,
1st Floor, New Building,
Hazaratganj, Lucknow-226001

**TENDER DOCUMENT - PROPOSED FURNISHING WORKS
(INTERIOR & ELECTRICAL) FOR INDIAN BANK PREMISES AT FGM
OFFICE, LUCKNOW, 1ST FLOOR, NEW BUILDING,
HAZARATGANJ, LUCKNOW-226001**

PART -1 TECHNICAL BID

Ref.No: CO:EST:FGMO -01
Date : 20.03.2025

Name of the contractor:

.....
.....
.....

Last date of submission of tenders	02.04.2025 upto 15.00Hrs. at Indian Bank, FGM Office, Lucknow, 1st Floor, New Building, Hazaratganj, Lucknow-226001
Date of opening Tender	02.04.2025 upto 15.30Hrs . at Indian Bank, FGM Office, Lucknow, 1st Floor, New Building, Hazaratganj, Lucknow-226001
Cost Of Tender	Free Of Cost.

This Tender document contains 33 page



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FORM OF TENDER

Indian Bank

FGM Office, Lucknow,
1st Floor, New Building,
Hazaratganj, Lucknow-226001

Dear Sirs,

SUB: Invitation of Tender for "Furnishing (Interior & Electrical) works" for setting up FGM Office, Lucknow, 1st Floor, New Building, Hazaratganj, Lucknow-226001

Having examined the Prequalification Criteria ,Forms,Tables,Performa , drawings, specifications, conditions and schedule of quantities prepared by bank, and satisfying ourselves as to the location of the site and working conditions, I/We hereby offer to execute the above works at the respective rates which I/We have quoted for the items in the Schedule of Quantities.

I/We herewith deposit **Rs.27,500/- (Rupees Twenty Seven Thousand Five Hundred only)** by crossed demand draft payable at Lucknow and drawn in favour of Indian Bank as Earnest Money Deposit for the due execution of the works at my/our tendered rates, together with any variations should the work be awarded to me/us.

In the event of this tender being accepted, I/We agree to enter into and execute the necessary contract required by you. I/We do hereby bind myself/ourselves to forfeit the aforesaid Earnest Money Deposit of **Rs.27,500/- (Rupees Twenty Seven Thousand Five Hundred only)** in the event of our refusal or delay in signing the Contract Agreement. I/We further agree to complete the work within the stipulated time specified in the Appendix to General Conditions of Contract.

I/We agree to keep our tender open for 90 **(Ninety) days** from the date of opening of Envelope No.1.

I/We enclose the completed tender documents duly signed under sealed envelopes and the Earnest Money Deposit Rs._____ (Rupees _____ only) by Bank Draft / Bank Guarantee No. dated Issued by

Thanking you,

Yours faithfully,

[To be signed by the Authorized Representative of
Tenderer who has the Power to do so]

Place:

Date :

Witness

Signature:

Name:

Address:

Seal:



**INDIAN BANK
NOTICE INVITING TENDER**

Indian Bank, FGM Office, Lucknow, 1st Floor, New Building, Hazaratganj, Lucknow-226001 invites sealed tender under Two Bid System Containing Part -I (Technical Bid) & Part –II (Financial bid) from established Interior/Furnishing Contractors as per Prequalification Criteria for Proposed Furnishing Works in Indian Bank FGM Office, Lucknow, 1st Floor, New Building, Hazaratganj, Lucknow-226001

1.	Name of work	Furnishing works for setting FGM Office, Lucknow, 1st Floor, New Building, Hazaratganj, Lucknow-226001
2.	Estimated cost of work	Rs 27.45 Lacs
3.	Period of completion	45 days reckoned from the date of issue of the Work Order or handing over of site whichever is later
4.	Validity of Tender	90 Days from the date of opening
5.	Defects Liability Period	12 Months from the date of virtual completion of work
6.	Earnest Money Deposit (EMD)	Rs.27,500/- (Rupees Twenty Seven Thousand Five Hundred only) by way of DD in favour of "Indian Bank" payable at lucknow.
7.	Initial Security Deposit (ISD)	2% of the Bid Amount (Including EMD amount)
8.	Retention Money (RM)	8% against each RA bill excluding taxes
9.	Total Security Deposit(TSD) ISD+RM	10% of the project cost. (Initial Security Depository 2% and Retention Money 8%) 50% will be released after 15days of payment of the final bill and the balance 50% will be released after the Defect liability Period of One year).
10.	Value of work for Interim/adhoc Payment	Minimum Rs.15,00,000/- (Rupees Fifteen Lakhs Only) or as decided by the Bank. The interim payment /adhoc payment shall be 70% of the works executed /Bill value at site.
11.	Period of honoring certificate for interim payment /Adhoc payment	10 days from the date of receipt of Bill payment and it is in order
12.	Period of honoring Final Certificate	Six weeks from the date of receipt of Bill payment and it is in order
13.	Liquidated Damages	2% per week of the Contract Value subject to maximum total of 10% of final Contract value
14.	Tender Documents	Tender documents can be obtained from Indian Bank, FGM Office, Lucknow, 1st Floor, New Building, Hazaratganj, Lucknow-226001from 21.03.2025 to 31.03.2025 on all working days during office hours. (OR) The Tender Documents can be downloaded from the Bank's website www.indianbank.in
15.	Cost of Tender Documents	Free of Cost.
16.	Last date of submission of tenders	02.04.2025 upto 15.00Hrs. at Indian Bank, FGM Office, Lucknow, 1st Floor, New Building, Hazaratganj, Lucknow-226001
17.	Date of opening Tender	02.04.2025 at 15.30Hrs. at Indian Bank, FGM Office, Lucknow, 1st Floor, New Building, Hazaratganj, Lucknow-226001
18.	Recovery towards Taxes	As per rules applicable time to time

19	Minimum Eligibility Criteria	<ol style="list-style-type: none"> Minimum of 7 years of Experience in execution of Furnishing work in the both trades of works (Interior & Electrical Works) by ending 28.02.2025. Should have carried out *similar work of value (ending 28.02.2025) last 5 years <ul style="list-style-type: none"> • One similar works of value not less than Rs.22.00 Lakhs (OR) • Two similar works of value not less than Rs.13.75 Lakhs OR) • Three similar works of value not less than Rs.11.0 Lakhs <p>Note: *Excluding taxes</p> Should have valid GST NO. Similar works means: Interior and Electrical (both trades) works carried out to establish Offices/Branches/Show room or similar setup for Public Sector Banks, PSUs, State /Central Autonomous, Corporates, reputed institution etc. <p>The similar works must be carried out directly to the Employer. Sub-contract will not be considered</p> <ol style="list-style-type: none"> Copy of TDS Certificates issued by the employer in support of eligibility criteria as in point No.: 02 above (value of completed works) shall be submitted along with tender request letter. They should not have incurred loss more than two years in the last 5 years (please attach 3 years (2019-20, 2020-21, 2021-22, 2022-23, 2023-24) Profit & Loss statement duly authorized by Chartered Accountant). Average Financial Turnover during last 3 years, ending March 2024, should not be less than 30% of estimated cost The tenderers should have a Solvency of value not less than 40% of estimated cost of the work certified by their bankers for this work, obtained after 31.10.2024 <p>Sufficient proof has to be attached duly sealed and signed by the applicant for all the above.</p>
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Note:

- Tenderers are required to submit the bid in 2 parts namely Technical bid and financial bid. The Technical bid is to be submitted in sealed cover along with, Necessary documents prescribed in the Bids, Forms and EMD. The Financial bid shall be submitted in a separate sealed cover. The Technical and Financial bids are to be put in a master envelope (3rd Cover) and sealed and super-scribed 'Tender for proposed furnishing (Interior & Electrical works) for setting up FGM Office, Lucknow, 1st Floor, New Building, Hazaratganj, Lucknow-



226001 and addressed to the Chief General Manager, Indian Bank, FGM Office, Lucknow, 1st Floor, New Building, Hazaratganj, Lucknow-226001

2. Conditional tenders, late tenders, tenders without EMD or EMD not enclosed with Technical Bids, will be summarily rejected. Any tender received open, late or not meeting all the tender conditions / Bids not filled up in Pen are liable to be rejected.
3. Earnest money will not carry any interest.
4. Applications for issuance of tender without complete information and certified photocopies of documents in support of fulfilling the Pre-qualification criteria will not be entertained.
5. If any information furnished by the applicant is found incorrect at a later stage, he shall be liable to be debarred from tendering/taking up the work in Indian Bank.
6. The Bank reserves the right to verify the particulars furnished by the applicant independently.
7. Short-listing of contractors will be finalized after inspection of works and obtaining confidential reports (if required) from previous employers for only those firms who fulfill the aforesaid Pre-qualification criteria and that specified in Technical bid.
8. The bank reserves the right to reject any tender/bid without assigning any reason and to restrict the list of qualified contractors for opening of the financial bid to any number deemed suitable by it, from out of the bids received.
9. Bank is not bound to accept the Lowest (L1) tender and reserves the right to accept or reject any or all the tenders without assigning any reason whatsoever.
10. Submission of a tender by a tenderer implies that he/she has read this notice and other contract / tender documents and has made himself aware of the scope, specifications, conditions, liabilities and duties bearing on the execution of the contract.
11. Return of EMD of remaining tenderers who were unsuccessful in the tender process will be done within a reasonable time say not exceeding 30 days from the date of acceptance of tender/tenders by the L1 bidder.
12. Each and every page of the tender documents and correspondences accompanying the tender shall have to be duly signed and stamped by the Bidder / Authorised Signatory before submission.
13. The rates quoted by the tenderer shall be based only on the specifications and conditions of the tender documents.
14. Bank is not liable to make any payment to tenderers for preparation to submit the tender/bid.
15. Clarifications, if any, pertaining to this bids may be referred to Indian Bank, FGM Office, Lucknow, 1st Floor, New Building, Hazaratganj, Lucknow-226001

CHEIF GENERAL MANAGER

Signature & Seal of the Tenderer



PREQUALIFICATION DOCUMENTS

1.0 Criteria for Eligibility and documents to be submitted along with Technical Bid (PART1)

- 1) List of Clients for similar nature of work alongwith documentary evidences about award / completion of works with value, completion period, type of Buildings, name and address / contact No.
- 2) List of works of similar nature in hand with value, schedule date of completion.
- 3) List of Banker along with address, contact number of Branch.
- 4) Turn-over of the company for the last 5 financial years, supported by documents.
- 5) Organizational chart of the company.
- 6) Organizational chart for the personnel proposed to be deployed at Indian Bank project (Engineer, Supervisor, skilled & non-skilled workers and administrative staff)
- 7) List of plant and machinery available with the firm & to be deployed on the project.

2.0 Documents – details to be enclosed with the Technical Bid (PART1):

- Copy of TDS Certificate issued by the employer in support of eligibility criteria.
- Form A – Financial Information
- Form B- Details of all works of similar class/ nature completed during the last five years ending 28.02.2025.
- Form B-1- Additional Information for completed works
- Form C- Project under execution or awarded as on 28.02.2025.
- Form D- Performance report for works referred to in Forms B & C
- Form E – Structure and Organization
- Form E-1- Details of Key Technical and Administrative Personnel employed by the firm/company
- Form F - Proforma on ISO certification (Optional)

FORM 'A'

FINANCIAL INFORMATION

- I Financial Analysis – Details to be furnished duly supported by figures in Balance Sheet/Profit and Loss Account for the last Five years duly certified by the Chartered Accountant, as submitted by the applicant to the Income-Tax Department (Copies to be attached).

YEARS

2019-20	2020-21	2021-22	2022-23	2023-24
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- (i) Gross Annual turn-over in Furnishing Works:
- (ii) Profit/Loss
- (iii) Financial position:
 - (a) Cash
 - (b) Current Assets
 - (c) Current Liabilities
 - (d) Working capital (b-c)
 - (e) Current Ratio:
Current Assets / Current Liabilities (b/c)
 - (f) Acid Test Ratio:
Quick Assets/Current Liabilities (a/c)
- II. Income Tax Clearance Certificate
- III. Solvency certificate from Bankers (Schedule Bank) of Applicant.
- IV. Financial arrangements for carrying out the proposed work

SIGNATURE OF APPLICANT(S)

Signature of Chartered Accountant with seal



DETAILS OF ALL WORKS OF SIMILAR CLASS COMPLETED DURING THE LAST SEVEN YEARS
ENDING 28TH FEB 2025.

SL NO	Name of work/project & location	Owner or sponsoring organizations	Agreement No	Scope of work	Cost of work in lakhs	Date of commencement as per contract	Stipulated Date of completion	Actual date of completion	Litigation/ Arbitration pending / In progress with details **	Name and Remarks address/ Tel No of Officer to whom reference may be made
1	2	3	4	5	6	7	8	9	10	11 12

** Indicate gross amount claimed and amount awarded by the Arbitrator

Signature of Applicant(s)



ADDITIONAL INFORMATION FOR COMPLETED WORKS

1. Name of work :
2. Location :
3. Client's name and address :
4. Consultants name and address :
5. Scope of work :
 - a. Total Number of Units :
 - b. Number of floors :
 - c. Height of the building :
6. Specialized equipment deployed for the project :
7. Project Management organization structure :
8. Number of shifts and its duration adopted in execution :
9. Systems adopted for timely completion of the project :

SIGNATURE OF APPLICANT(S)



FORM C

PROJECTS UNDER EXECUTION OR AWARDED AS ON 28TH FEB 2025

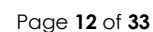
SL NO	Name of work/project & location	Owner or sponsoring organization	Agreement No	Cost of work	Date of commencement as per contract	Stipulated Date of completion	Up to date percentage progress of work	Slow progress, if any, and reasons thereof	Name and address/ Tel No of Officer to whom reference may be made	Remarks (Indicate whether any show cause notice issued or Arbitration initiated during the progress of work)
1	2	3	4	5	6	7	8	9	10	11

Signature of Applicant(s)



1. Name of the work/ Project & Location.
2. Scope of work.
 - a. Total Number of Units.
 - b. Number of floors.
3. Agreement No.
4. Estimated Cost
5. Tendered Cost
6. Value of work done
7. Date of Start
8. Date of completion
 - a. Stipulated date of completion.
 - b. Actual date of completion.
9. Amount of compensation levied for delayed Completion, if any.
10. Performance report based on Quality of Work, Time Management, and Resourcefulness : Very Good/ Good /Fair/ Not satisfactory

SUPERINTENDINGENGINEER/
CHIEF PROJECT MANAGER
OR EQUIVALENT.



STRUCTURE AND ORGANISATION

- (i) Name and address of the applicant
- (ii) Telephone No./Fax No/E-Mail address.
- (iii) Legal Status (attach copies of original document defining the legal status)
 - (a) An Individual
 - (b) A proprietary Firm
 - (c) A Firm in partnership
 - (d) A Limited Company or Corporation.
- (iv) Particulars of registration with various Government bodies (Attach attested photo-copy)
 - a) Registration Number.
 - b) Organization / Place of registration
- (v) Names and Titles of Directors and officers with designation to be concerned with this work with Designation of individuals authorized to act for the organization.
- (vi) Was the applicant ever required to suspend work for a period of more than six months continuously after you commenced the construction?
If so, give the name of the project and give reasons thereof.
- (vii) Has the applicant or any constituent partner in case of partnership firm/company, ever abandoned the awarded work before its completion?
If so, give the name of the project and give reasons thereof.
- (viii) Has the applicant or any constituent partner in case of partnership firm/Company, ever been debarred/black listed for tendering in any organization at any time? If so, give details:
- (ix) Has the applicant or any constituent partner in case of partnership firm, or any directors in case of a Company ever been convicted by a court of law? Or any criminal proceedings presently pending? If so, give details.
- (x) Any other information considered necessary but not included above.

SIGNATURE OF APPLICANT (S)

1. Year of Certification
2. Name and Address of Certifying Agency
3. Name of Management Representative
4. Validity of Certificate

SIGNATURE OF APPLICANT(S)



GENERAL RULES AND INSTRUCTION FOR THE GUIDANCE OF TENDERERS

1 Definition of terms / interpretation:

- i. *Employer/Owner/Bank /Indian Bank/ Accepting Authority shall mean Indian Bank with their FGM Office, Lucknow, 1st Floor, New Building, Hazaratganj, Lucknow-226001 and any of its employees representative authorized on their behalf.*
 - ii. *Throughout these bidding documents, the terms “bid” and “tender” and their derivatives (“bidder”/“tenderer”), “bidered /tendered”, “bidding”/“tendering”, etc. are Synonymous.*
 - iii. *Day means calendar day. Singular also means plural*
 - iv. *“Contractor” means the person whose Tender has been accepted by the Employer and the legal successors in title to such person, but not (except with the consent of the Employer) any assignee of such person*
 - v. *Tenderer: The term ‘Tenderer’ shall mean the individual or firm or company whether incorporated or not, undertaking the work and shall include legal representative(s) of such individuals or persons composing such firm or company or successors of such firm or company as the case may be and permitted assigns of such individual or firm or company.*
- 2 Tenders, which should always be placed in sealed cover, with the name of the work written on the envelope **“Furnishing works for setting up FGM Office, Lucknow, 1st Floor, New Building, Hazaratganj, Lucknow-226001”** will be received by Chief General Manager, Indian Bank, FGM Office, Lucknow, 1st Floor, New Building, Hazaratganj, Lucknow-226001
 - 3 **Earnest money amounting to Rs.27,500/- (Rupees Twenty Seven Thousand Five Hundred only)** in the form of Demand Draft drawn in favour of “Indian Bank”, payable at Lucknow must accompany each tender. EMD amount will not carry interest. Tender without earnest money will be summarily rejected.
 - 4 The Indian Bank does not bind itself to accept the lowest or any tender and reserves to itself the right of accepting the whole or any part of the tender and the tenderer shall be bound to perform the same at the rate quoted.
 - 5 The rate quoted by the Tenderer shall be net (excluding GST), up to the stage of incorporation and handing over site. All taxes including (excluding GST) or any other tax on material or on finished works like Turn-over Tax, including taxes that may be newly introduced subsequent to the tender etc. in respect of this contract shall be payable by the Tenderer and the Indian Bank will not entertain any claim whatsoever in this respect.
The rate quoted should be excluding GST.
The tenderer who wishes to quote for the tender should have GST registration and should mention the registration number.
 - 5 The Tenderer shall give a list of his relatives working with the Indian Bank along with their designations and addresses.
 - 6 No employee of the Indian Bank is allowed to work as a contractor for a period of two years of his retirement from Indian Bank service, without the previous permission of the Indian Bank. The contract is liable to be cancelled if either the contractor or any of his employees is found at any time to be such a person who had not obtained the permission of the Indian Bank as aforesaid before submission of the tender or engagement in the Tenderers service.
 - 7 The tender for works shall remain open for acceptance for a period of 90 days from the date of opening of Tender. If any tenderer who withdraws his tender before the said period, then the Indian Bank shall be at liberty to forfeit Earnest Money paid along with the tender.

- 8 The tender for the work shall not be witnessed by a Tenderer or Tenderers who himself/themselves has/have tendered or who may and had/have tendered for the same work. Failure to observe this condition would render tenders of the Tenderers tendering as well as witnessing the tender liable to summary rejection.
- 9 It will be obligatory on the part of the tenderer to tender and sign the tender documents for all the component parts.
- 10 Transfer of tender documents purchased by one intending Tenderer to another is not permitted.
- 11 The Tenderer must pay the amount of Earnest Money as mentioned in the Notice of Tender Invitation by ~~Bank Guarantee~~ / Bank Demand Draft payable to Indian Bank. No interest on Earnest Money deposited by the Tenderer shall be allowed. The Tenderer should attach the ~~Bank Guarantee~~ / Bank Draft along with the tender failing which the tender will not be considered. No other mode of payment shall be accepted.
- 12 The Earnest Money Deposit of unsuccessful tenderers shall be refunded within three weeks of award of contract to the successful tenderer or within one week of actual commencement of work whichever is earlier and in any case not later than four months.
- 13 The Earnest Money Deposit of the successful tenderer shall be refunded on the acceptance by the Employer of the Contractor's Demand Draft towards Security Deposit.
- 14 The EMD of the Tenderer, whose tender is accepted, shall be forfeited in full in case he does not start the work by stipulated date mentioned in the award letter.
- 15 **The retention amount at 8% on the value of the bill paid will be held by the Indian Bank apart from ISD. 50% of the retention amount & 50% ISD (i.e 50% of TSD) will be paid after 15 days of completion of the project and payment of final Bill** and balance 50% will be released at the end of Defects liability period (12 Months), subject to satisfactory rectification of defects noticed, if any. EMD & retention amount held in our Indian Bank's books will not carry any interest.
- 16 The acceptance of a tender will rest with the Indian Bank and the Indian Bank reserves to itself the authority to reject any or all of the tenders received without the assignment of a reason. Tenders in which any of the prescribed conditions are not fulfilled (or) are incomplete in any respect are liable to be rejected. The Indian Bank reserves the right to accept the tender in full or in part and the tenderer shall have no claim for revision of rates or other conditions if his tender is accepted in parts.
- 17 Canvassing in connection with tenders is strictly prohibited and the tenders submitted by the Tenderers who resort to canvassing will be liable to rejection.
- 18 All rates shall be quoted on the proper form of the tender alone. **All the entries to be made legibly in ink only.** Rates written in pencil or any other mode shall not be considered for evaluation and will be rejected.
- 19 An item rate tender containing percentage below / above will be summarily rejected. However, where a tenderer voluntarily offers a rebate for payment along with sealed tender, the same may be considered.
- 20 On acceptance of the tender the name of the accredited representative(s) of the Tenderer who would be responsible for taking instructions from the Indian Bank shall be communicated to the Indian Bank.
- 21 Special care should be taken to write the rates in figures as well as in words and the amounts in figures only, in such a way that interpolation is not possible. The total amount should be written both in words and in figures.
- 22 The Contractor shall within 7 days of receiving the WORK ORDER submit **initial security deposit of 2%** of the contract value in the form of a Demand Draft. On acceptance of the Demand Draft or, the Earnest Money Deposit shall be refunded to the Contractor.
- 23 The Contractor shall comply with and give all notices required under any law, rules, regulations, or bye-law of Parliament, State Legislature or Local Authority relating to works. If needed, the Contractor has to obtain required permission/ approval from the building secretary/ association. The Contractor shall before commence the execution of work issue a certificate to the Employer that he has obtained all the permissions Registrations and give all the notices as are required to be obtained or given under law particularly blasting permission, Police permission etc.
- 24 The Contractor shall be required to maintain the site and the building areas in a neat and clean condition at all times to the satisfaction of the Employer. The Contractor shall especially take care to keep areas free from

getting water logged, from concrete/mortar dipping, bricks, steel, shuttering materials or any other material / rubbish.

- 25 Debris and items removed from the building have to be neatly stacked at site and then periodically removed (maximum of one week), carried away by the Contractor and disposed off as per the rules and regulations of the Local Authorities concerned. No debris shall be thrown loose from upper floors. No floor, roof or other part of the building shall be over-loaded with debris or materials as to render it unsafe.
- 26 Employer reserves the right to insist on selection of material, workmanship, detailing and finishes, which they consider, is appropriate, and suitable for the intended use. The contractor is not eligible to claim extra on this account.
- 27 Employer will require the contractor to produce, samples of all the materials, accessories/ finishes prior to procurement/ manufacture. The samples of the materials for the work shall be got approved from the Employer. Failure to comply with these instructions can result in rejection of the work/ materials.
- 28 For painting & Lamination, sample area shall be prepared and the shade got approved. It is also advised to give computer presentation of various colour schemes to the employer before going for sample painting/Lamination,
- 29 The Tenderer should note that he should execute his part of work without causing any damage to any component of the building and also without disturbing the occupants. Any damage so caused shall be made good at the cost & risk of the tenderer.
- 30 The successful tenderers shall include, in the quoted price, all allied civil works such as chasing in wall, drilling holes etc to support the frames, partitions, make the surface good after grouting, scaffolding required if any to load/ unload the materials etc.
- 31 The successful contractor shall also be responsible for the safety and security of all their materials and also for ensuring fire prevention steps at all times in the working premises including their part of the work. The successful contractor has to place full time representative at site, the representative should have thorough subject knowledge.
- 32 The work shall be carried out without disturbing the existing occupants of other offices. Necessary barricading of the area, if required from the rest of the area shall have to be arranged by the successful contractor at no extra cost. The work is to be organized and executed so as to have least disturbance to the occupants of other offices.
- 33 **Interim payment /ad hoc payment is permitted.** Minimum Rs.15,00,000/- (Rupees Fifteen Lakhs Only) or as decided by the Bank. The interim payment /ad hoc payment shall be 70% of the works executed /Bill value at site. The bills in proper forms must be duly accompanied by detailed measurements in support of the quantities of work done and must show deductions for all previous payments, retention money etc. The Employer after detailed scrutiny of the interim bill shall certify within **10 days** of the date of receipt of interim bill from the Contractor subject to submission of documentation as required.
- 34 **The contractor should ensure payment of minimum wages + VDA to all labourers / workmen staff employed by him in line with central/ state labour wage act whichever higher.**

The Contractor shall at all times indemnify and keep indemnified the Employer against all losses, claims, damages or compensation including under the provisions of the payment of the Wages Act 1936, Minimum Wages Act 1948, Employer's Liability Act 1938, Workman's Compensation Act 1923, the Maternity Benefit Act 1961, the Bombay Shops and Establishments Act 1947, Industrial Disputes Act 1947, and Contract Labour (Regulation and Abolition) Act 1970 and Employees State Insurance Act 1948, Motor Vehicles Act 1988 or any modifications thereof or under any other law relating thereto and rules made thereunder from time to time or as a consequence of any accident or injury to any workman or other person in or about the work whether in the employment of the Employer or Contractor or not, and also against all costs, charges and expenses of any suit, action or proceedings whatsoever out of such accident or injury or combination of any such claims.

- 35 From commencement to completion of works, the Contractor shall take full responsibility for the care of the work and for taking precautions to prevent loss or damage to the work to the maximum extent possible and shall be liable for any damage or loss that may arise to the works or any part thereof from any cause whatsoever including causes of fire, lightning, explosion, earthquake, storm, hurricane, floods, inundation, subsidence, landslides, rock slides, riots (excluding civil war, rebellion, revolution and insurrection) or any latent defect or damage and shall at his own cost repair and make good the same so that at all times the work shall be in good order and condition and in conformity in every respect with the requirements of the Contract.

For the purpose of this condition this expression “from commencement to completion of works” shall mean the period starting with the date of issue of Work Order or date of handing over of site whichever is later and ending with issue of Virtual Completion Certificate.

- 41 The successful tenderer shall be required to execute an Agreement in the proforma attached with this tender document within **7 days** from the date of receipt of the notice of acceptance of tender. In the event of failure on the part of the successful tenderer to sign the agreement within the above stipulated period, the earnest money will be forfeited and the acceptance of the tender shall be considered as cancelled.
- 42 The final bill will be released on satisfactory completion of the entire work and on completion of all the terms and conditions / obligations spelt out and on proper submission of the bill together with the measurements. Final Bill settlement is within 45 days from the date of proper submission of bill & measurements.
43. At any stage i.e. during the execution of work, any kind of change required, whether it is in design or specification, the same has to be incorporated by the contractor and It shall be treated as a variation.
44. Power point & Water for work will be provide by bank at free of cost
45. The contractor shall not directly or indirectly sublet the work to other party without written permission of the bank.
46. The Bank reserves the right to distribute the work for which quotations have been called, among more than one parties, if found necessary. No claim in this respect shall be considered and the contractor agrees to cooperate with other agencies appointed by the Bank.
47. Bank shall not be responsible for any lose or damage to the contractor/labour due to any natural calamity during the course of construction. Contractor is liable to make good all the damages if any, till the work is completed and handed over to the Bank authorities
- 48 No advance payment shall be made to the contractor on supply of any material supplied at site for execution; payment shall only be made on execution and completion of any concerned/particulars item.
- 49 Contractor agencies are advised (before quoting the rates) to inspect the site of the proposed work. They must go through specifications and documents. Any clarification, if required, may be taken from the bank before submitting the quote..
- 50 The quantities mentioned in schedule are provisional and likely to increase /decrease to any extent or may be omitted thus altering the aggregate value of the contract. No claim for loss of profit/business shall be entertained on this account.
- 51 The contractor /vendor failed to carry out the works as per schedule/Quality, the same shall be carryout with different agencies and the actual amount will be deducted from the contractor bills.
- 52 Payment to the contractor shall be made as per actual work done of site.
- 53 The contractor agency shall keep particular vigil on his workers to maintain very good workmanship of all items, failing which no payment shall be made and no claim of material/labour used shall be made to him in any case, and the same work shall be executed by him again without charging any extra cost.
- 54 The Bank reserves the right to accept/reject any quotes without assigning any reasons.
- 55 Any work got executed in poor workmanship as pointed out by the Bank' Official will have to be dismantled and redone by the Contractor on his own cost
- 56 Any addition, alteration or correction in the quote shall be signed and stamped properly by the contractor.

CHIEF GENERAL MANAGER

Indian Bank
FGM Office, Lucknow
1st Floor, New Building,
Hazaratganj, Lucknow-226001



Signature & Seal of the Tenderer

ARTICLES OF AGREEMENT

THIS AGREEMENT is made on this day ofmonth of between Indian Bank and having its FGM Office, Lucknow, 1st Floor, New Building, Hazaratganj, Lucknow-226001(hereinafter referred to as the "Employer") which expression shall include its successor, legal heirs and assignees of the one part.

AND M/s. having its office at

.....
(hereinafter referred to as the "Contractor") which expression shall include its successor, legal heirs and assignees of the second part.

WHEREAS the Employer has caused drawings and tender documents for Furnishing works (Interior & Electrical) for setting up FGM Office, Lucknow, 1st Floor, New Building, Hazaratganj, Lucknow-226001.

AND whereas the Employer has called for tender vide ref. no. dated.....

AND whereas the contractor has submitted the tender ref. no. Dated to the Employer on

AND whereas the Employer has issued the work order ref Dated..... to the contractor to do the work.

AND whereas the Contractor has agreed to execute the work as per drawings, specifications, conditions of contract and Work Order.

AND whereas the Employer has accepted the Contractor's tender as aforesaid and whereas the tender submitted by the contractor has been accepted for such sum as may be ascertained to be payable in terms of the Bill of Quantities and which sum is estimated to be Rs. (Rupees)
hereinafter referred to as the said "Contract Agreement".

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:-

- 1) In consideration of the said Contract Sum to be paid at the times and in the manner set forth in the said Conditions the Contractor shall carry out and complete **Furnishing works** in terms and conditions herein contained and according to the general conditions of the contract, notice inviting tender, special conditions of contract, general scope of work, technical specifications, schedule of rates and instructions to be given by and the supervision of and to the entire satisfaction of the Employer.
- 2) **Contract Price, Taxes and Payment Terms:**

Total contract price is Rs. which is inclusive of cost of materials, equipment, installation charges and tools and tackles required for execution of the job. Above price is inclusive of all taxes & duties including excise duty, sales tax, works contract tax, income tax, octroi etc. in respect of this contract. No claim



16	Glass	1. Saint Gobain 2. Float Glass India (Asahi) 3. Modigaurd or approved equivalent.
17	Screws	1. GKW 2. Ebco 3. Oxidised or approved equivalent.
18	Hardware (Hinges & others)	1. EBCO 2. Godrej 3. Haffele 4. Dorset or approved equivalent.
19	Adhesive for fixing laminate	1. Fevicol SH 2. Araldite of Ciba Geigy 3. Bal Endura 4. Pidilite or approved equivalent.
20	Locks	1. Godrej 2. Ebco 3. Harrison 4. Dorset or approved equivalent.
21	Wood preservative	1. Bison by British paints or approved equivalent.
22	Cement Primer	1. Berger 2. Asian 3. ICI Dulux 4. Nerolac paints or approved equivalent
23	Acrylic Emulsion paints	1. Berger 2. Asian 3. ICI Dulux 4. Nerolac or approved equivalent
24	Enamel paints	1. Berger 2. Asian 3. ICI Dulux 4. Nerolac or approved equivalent
25	Wood primer	1. Berger 2. Asian 3. ICI Dulux or approved equivalent
26	Aluminium sections	1. Hindalco 2. Jindal 3. Nelco or approved equivalent
27	Curtain Rods	1. Vista 2. Trac 3. MAC or approved equivalent
28	Drawer – telescopic	1. EBCO 2. Efficient or approved equivalent.

Plumbing:

1	Cast Iron Pipes and fittings (ISI approved)	<ol style="list-style-type: none"> 1. NECO 2. Raj iron Foundry 3. Kapilansh 4. Kajeco
2	CPVC pipes and Fittings	<ol style="list-style-type: none"> 1. Ashirwad 2. Flowguard – Astral 3. Ajay or approved equivalent
3	SWR PVC/ UPVC Pipes and Fittings	<ol style="list-style-type: none"> 1. Finolex 2. Supreme 3. Prince 4. Polypack 5. Jindal or approved equivalent
4	CP Brass Fittings	<ol style="list-style-type: none"> 1. Jaguar 2. Parryware 3. Ess-Ess 4. Metro or approved equivalent.
5	Floor Drain Fixture, Rain Water Outlets & Channel Gratings	<ol style="list-style-type: none"> 1. Supreme 2. ACO 3. GMGR 4. Neer or approved equivalent.
6	C.P. Grating for Floor Trap	<ol style="list-style-type: none"> 1. GMGR 2. Chilly 3. Viking or approved equivalent.
7	GI / M.S Pipes (IS : 1239 and IS : 3589)	<ol style="list-style-type: none"> 1. Jindal 2. Swastik 3. Surya 4. Tata or approved equivalent
8	Pipe clamp & supports	<ol style="list-style-type: none"> 1. Chilly 2. Supreme 3. Euroclamp or approved equivalent.
9	HDPE Pipe	<ol style="list-style-type: none"> 1. Duraline 2. Kimplas 3. Reliance or approved equivalent.
10	Butterfly Valve	<ol style="list-style-type: none"> 1. Audco 2. Danfoss 3. Honeywell 4. Sant or approved equivalent.
11	Check Valve – Wafer Type	<ol style="list-style-type: none"> 1. Advance 2. Danfoss 3. Sant 4. Kirlosker or approved equivalent.
12	Anchor bolts	<ol style="list-style-type: none"> 1. Fischer 2. Hitli or approved equivalent.

Note –

1. Materials mentioned in the specification shall be used for the work. If specified material is not available prior approval of the Employer shall be taken to use other brands.
2. Preference of makes, supply of items should be consulted with client/consultant before effecting of supply.

NAME AND ADDRESS OF THE CONTRACTOR:

SIGN & SEAL OF THE CONTRACTOR:

Date:

Place:



List of Materials of Approved Brand And/ Or Manufacture

Electrical works:

Sl.no	Description	Make of materials
1	PVC Copper Wires- PVC insulated HR-FR-LSH-LF (Heat Resistant Flame Retardant Low Smoke Halogen - Lead Free. (To be ROHS Compliant)	Finolex /Poly cab/Havells or approved Equivalent
2	MCCB	L&T (d sine), ABB, Schneider, Legrand
3	MCB/ DB	Legrand, ABB, Schneider
4	LT UG Cable	Polycab /Finolex/Havells
5	Gland/ Lugs	Dowells/comet approved Equivalent
6	Indication lamp	TEKNIC/ L&T
7	Switch and sockets/ MS boxes	Anchor ROMA/ MK India/Havells (Crab tree).
8	Changeover	Indo Asian/ HPL Socomec / GE/ Standard stangaurd
9	Distribution board	MDS / Standard / Indo Asian / HPL
10	Cable	Gloster / Rallison / Incab / CCI
11	Copper wire	Finolex/anchor
12	Electrical Light Fittings / Fixtures Complete	Philips
13	Wall Fan / Ceiling Fan / Exhaust Fan	Khaitan/Havells
14	PVC pipes and accessories	VASAVI/ Avon plast/MODI (medium)
15	Speaker	Bosch/ Ahuja
16	Socket /Switch/RJ 11 socket -	Legrand, Anchor ROMA/ MK India/Havells (Crab tree).
17	G.I. Pipes and Fittings (ISI approved)	Tata,Jindal,Swastik Surya

Note –

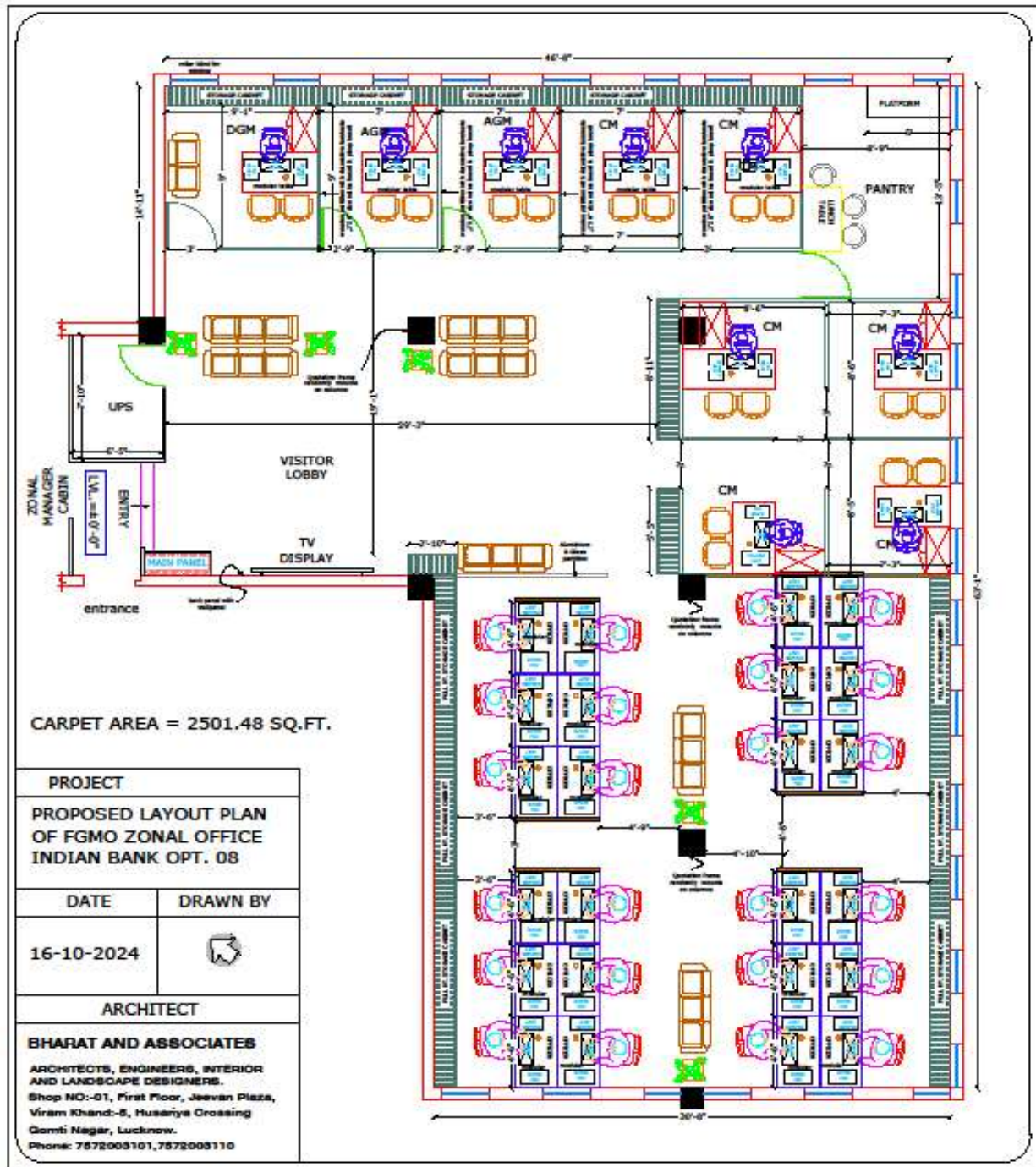
- Materials mentioned in the specification shall be used for the work. If specified material is not available prior approval of the Employer shall be taken to use other brands.
- Preference of makes, supply of items should be consulted with client/consultant before effecting of supply.

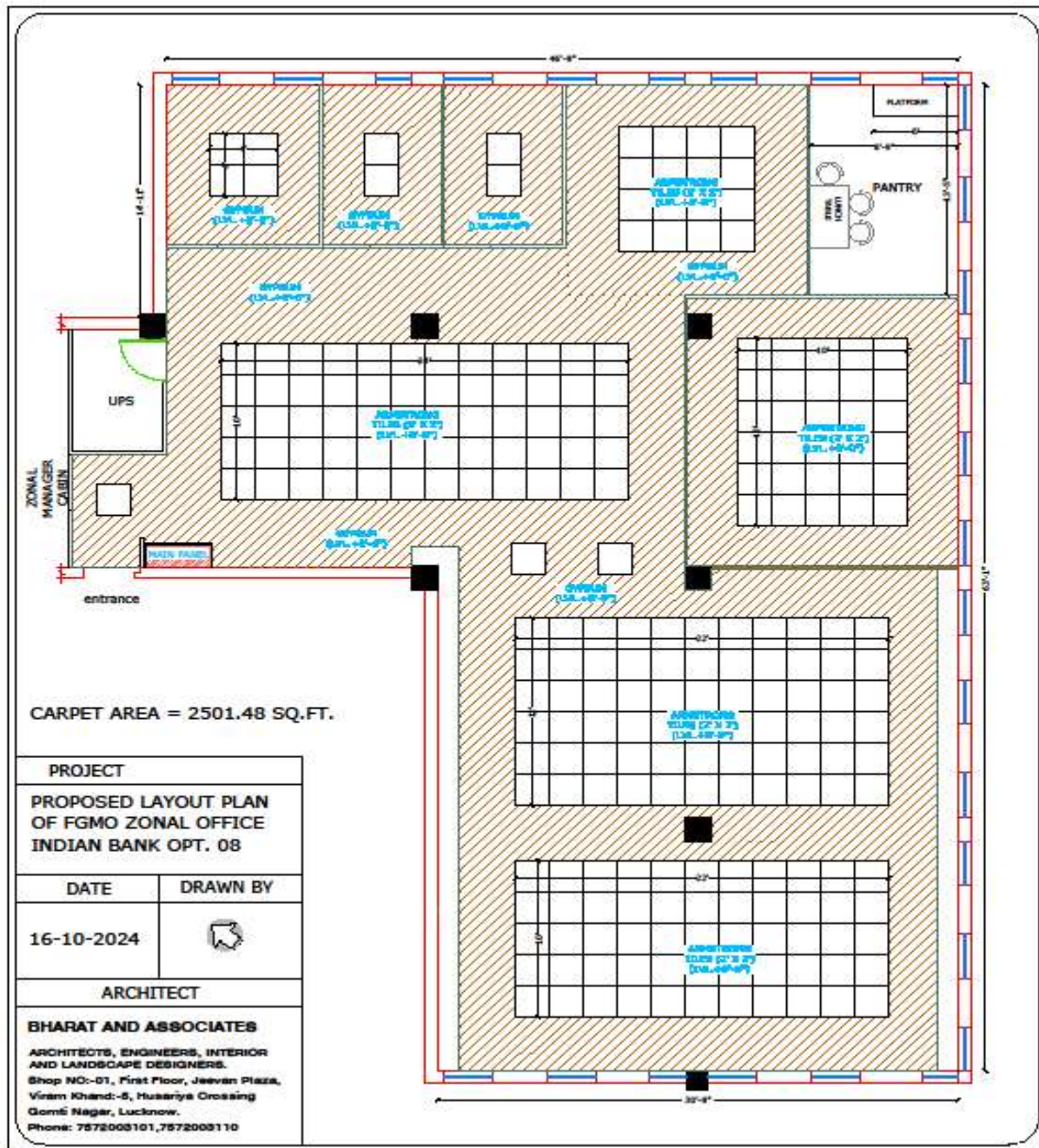
NAME AND ADDRESS OF THE CONTRACTOR:

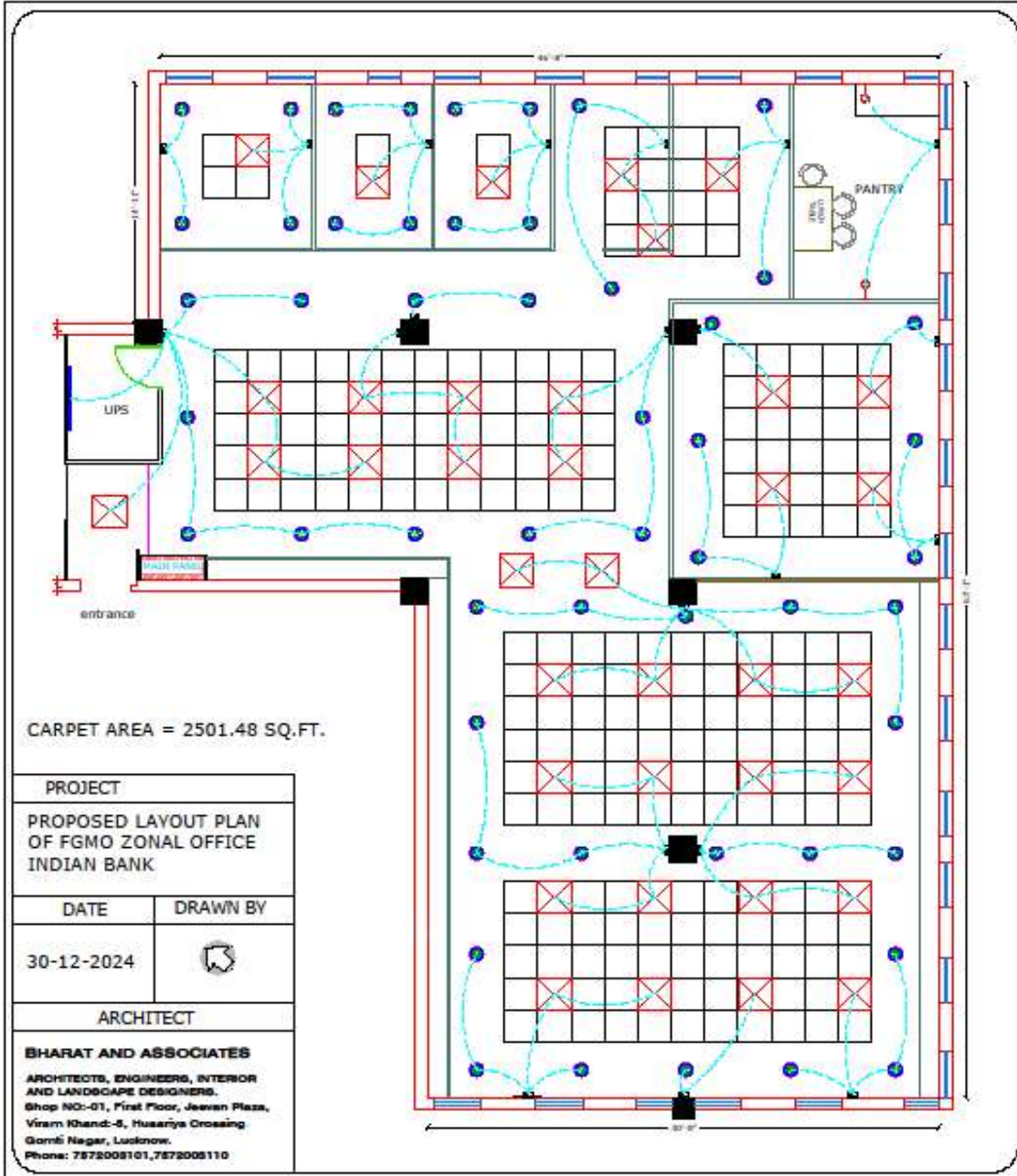
SIGN & SEAL OF THE CONTRACTOR:

Date:

Place









AGM Table with Return Table

Main Table - 1500x750x750h - QTY-2 nos

Slide Table - 1050x450x750h - QTY-2 nos

Table Top - 12m lacquered glass
Side top - 25mm thick DIB with PVC Edge on both sides

Leg - MS powder coated square

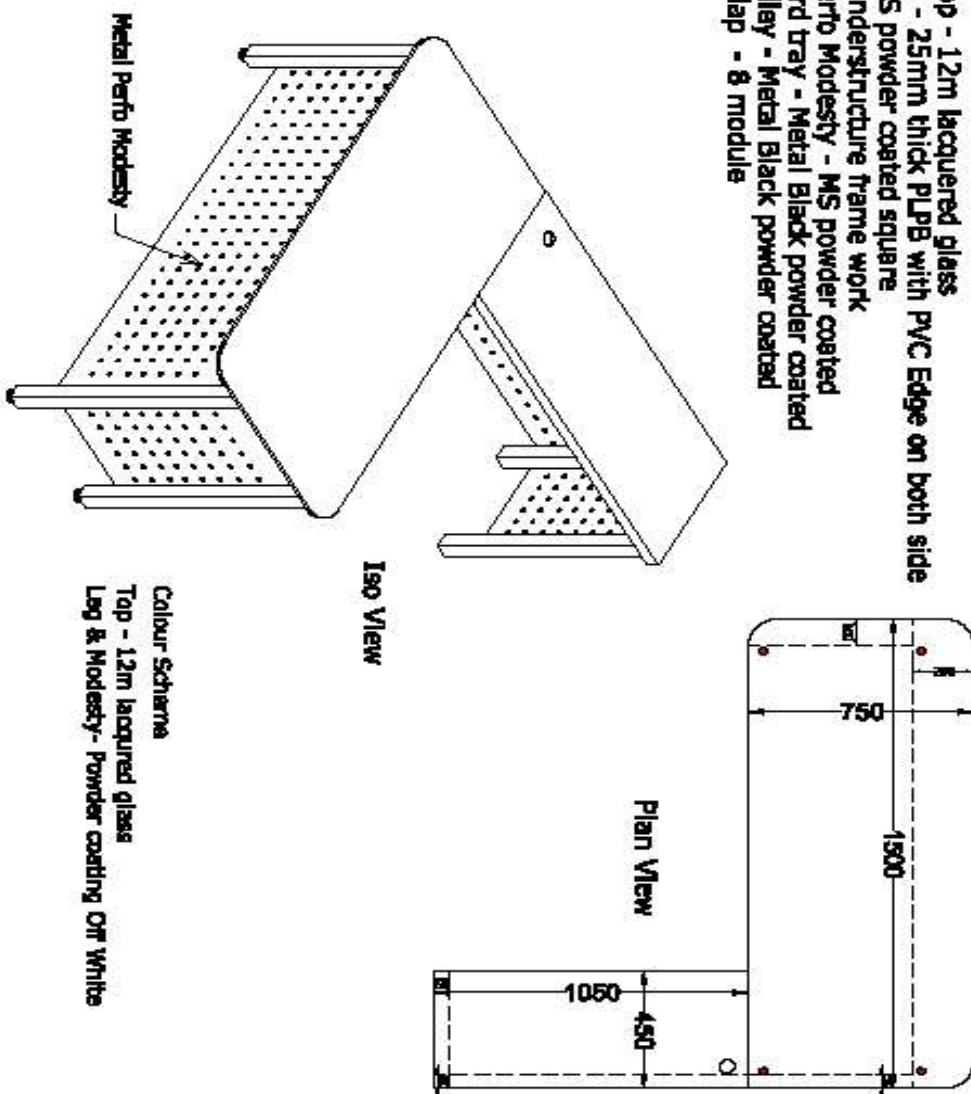
understructure frame work

Metal Preto Modesty - MS powder coated

Key board tray - Metal Black powder coated

CPU Trolley - Metal Bl

Access Map - 8 module



LEGEND	
Description:	Quantity

[illegible]

FGMD ZONAL OFFICE

6

INDIAN BANK

THE

SHOP DESIGNING • DOW TRIMBLE

55

1

100

1

1

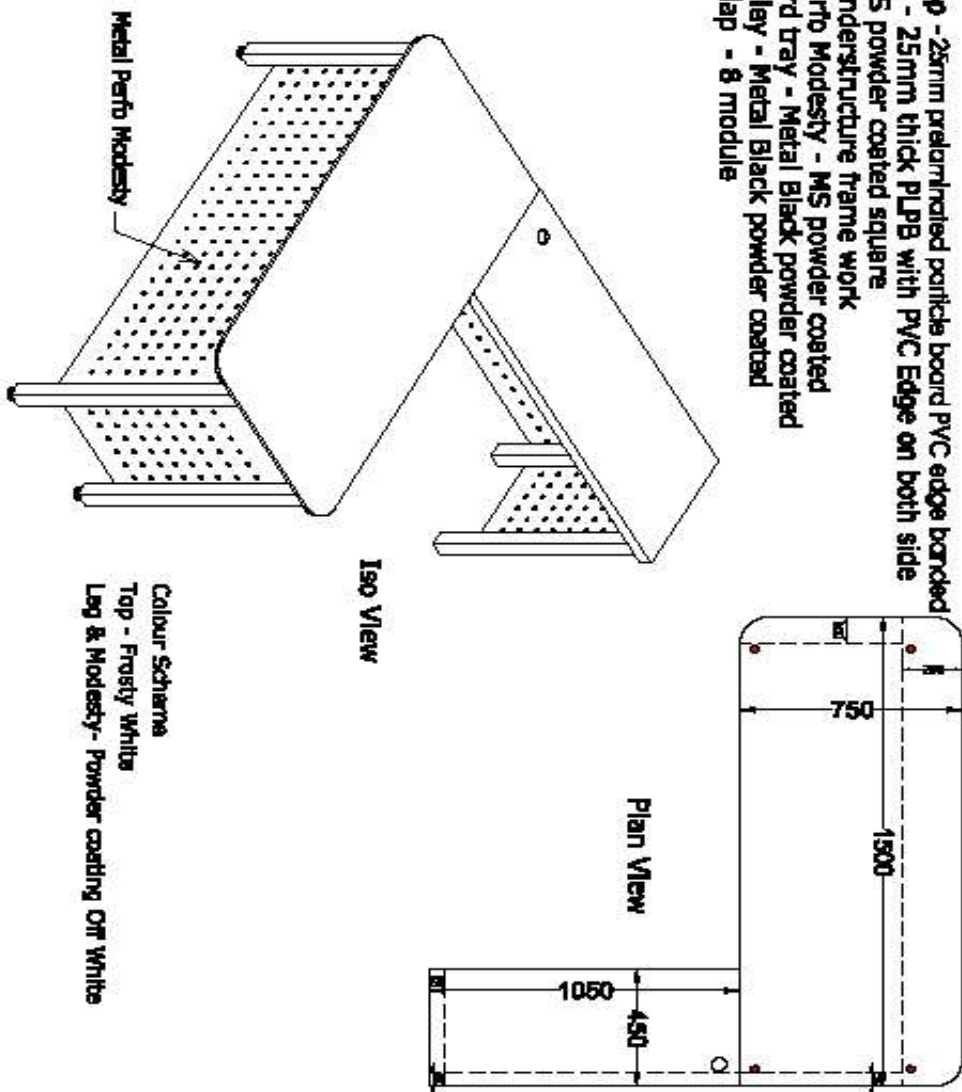
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AGM Table with Return Table

Main Table - 1500x750x750h - QTY-6 nos

Slide Table - 1050x450x750h - QTY-6 nos

Table Top - 25mm prelaminated particle board PVC edge banded
Side top - 25mm thick PLPB with PVC Edge on both side
Leg - MS powder coated square
understructure frame work
Metal Perto Modesty - MS powder coated
Key board tray - Metal Black powder coated
CPU Trolley - Metal Black powder coated
Access flap - 8 module

[illegible]

DGM Table with Return Table

Main Table - 1650x750x750h - QTY-1 nos

Slide Table - 1350x450x750h - QTY-1 nos

Table Top - 12m lacquered glass
Side top - 25mm thick PLPB with PVC Edge on both sides

Leg - MS powder coated square

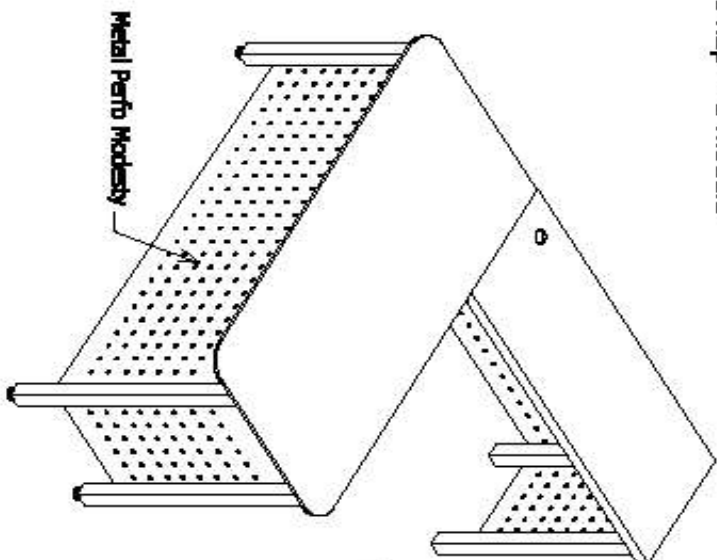
understructure frame work

Metal Preto Modesty - MS powder coated

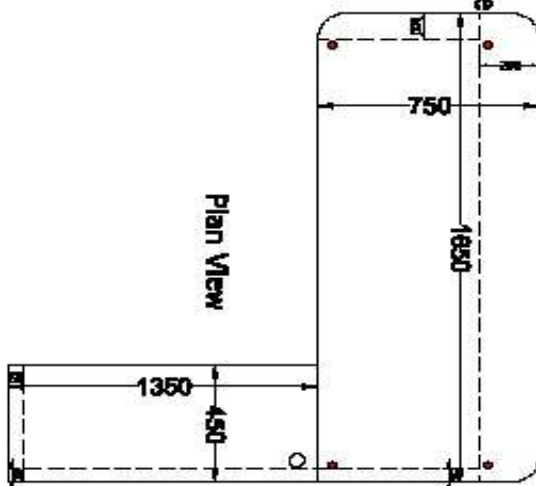
Key board tray - Metal Black powder coated

CPU Trolley - Metal Black powder coated

Access flap - 8 module



Isometric View



Plan View

Calour Schierme

Top - 12m haquired glass

Log & Modesty- Powder coating Off White

[illegible]