



Annexure - I

DRAFT ADVERTISEMENT IN "WEBSITE" FOR LEASING OF PREMISES

NOTICE INVITING TENDERS FOR LEASING OF OFFICE PREMISES

Indian Bank, a Public Sector Bank invites tenders under 2 bid system (Technical & Financial) from owners of office premises willing to offer on lease basis (readily built / Premises Under construction) in (name of the area / locality) **RAGHUNATHGANJ**, measuring in the range of **1400 sq.ft to 1500 sq.ft. (for Branch) and 60 sq.ft. to 100 sq.ft. (for ATM)** carpet area preferably in Ground Floor with parking facility for a lease period of 15 years for setting up their Branch / Office.

The tender forms can be obtained from the following address from **16.01.2025 to 05.02.2025** on payment of **Rs.250 (Non Refundable)** Last date for submission of bids **06.02.2025** and the duly filled in tenders are to be submitted in prescribed format to the same address.

Tenders are to be submitted in Two Cover system consisting of Technical Bid and Financial Bid in two separate sealed covers super-scribing "Technical Bid" or "Financial Bid"

The Technical Bid should be enclosed with refundable EMD of **Rs.5,000/-** by way of DD / IOI favouring, **Indian Bank payable at Berhampore (address of office)** on or before **06.02.2025** at 5.00 pm.

The Technical Bids will be opened on **07.02.2025** at 03:00 pm

Incomplete tenders / Late tenders / tenders not accompanied by requisite EMD / tenders not in the form specified are liable to be rejected.

Priority will be given to tenders from Public Sector undertaking / Govt. Organizations.

The Bank reserves the right to reject any or all offers without assigning any reasons whatsoever.

Tenders from agents / brokers will not be accepted.

Zonal Manager (AGM)
Indian Bank,
Zonal Office, Berhampore

