

NOTICE INVITING TENDER

EMPANELMENT OF VENDORS FOR SUPPLY, INSTALLATION AND MAINTENANCE OF CCTV SYSTEMS IN THE BRANCHES OF INDIAN BANK UNDER ZONAL OFFICE SAMBALPUR

Request for Proposal

Indian Bank, Zonal Office Sambalpur invites sealed tenders from reputed Companies /Firms for Empanelment of vendors for Supply, Installation and Maintenance of CCTV systems in the branches of Indian Bank under Zonal Office Sambalpur, Odisha.

Mandatory conditions / requirements

The offers are invited in two-bid system (i.e. Technical Bid & Financial bid). Interested parties may obtain the prescribed format of technical bid and financial bid from Indian Bank's Zonal Office Sambalpur at 1st Floor, Shyam Arcade, Khetrjapur, Sambalpur, Odisha between 11.00 AM to 5.00 PM from Monday to Saturday (except second/fourth Saturday and holiday) up to 01:00 PM on last date of submission or may download the same from Bank Website (<https://www.indianbank.in/tenders/>). The tender form is available at cost of Rs. 500/- (non-refundable) by Demand Draft favouring Indian Bank payable at Sambalpur at above mentioned address (the tender form downloaded from website (<https://www.indianbank.in/tenders/>) should attached with Rs 500/- demand draft favouring Indian Bank payable at Sambalpur). The Earnest Money Deposit (EMD) of Rs 20,000/- (Rs Twenty Thousand only), refundable (without interest) in form of demand draft favouring Indian Bank payable at Sambalpur and valid for a period of 60 days, should be submitted along with the Technical Bid of the vendors. Bids not accompanied by EMD or without proper validity will be summarily rejected.

The bids/proposal shall remain valid for 90 days from the date of submission of the bids. Incomplete response without the required documents is liable to be cancelled.

The duly filled in offer completed in all respect in separate sealed covers marked "Technical Bid" & "Financial Bid" and subscribing "Offers for Supply, Installation and Maintenance of CCTV System" on top and name, address & contact number of the offerer at bottom left corner should be addressed to:

The Assistant General Manager
Indian Bank, Zonal Office, 1st Floor, Shyam Arcade, Khetrjapur
Sambalpur, Odisha-768003

| | |
|---|--|
| Tender Start Date: | 18.01.2025 from 10 A.M. onwards |
| Pre Bid Meeting | 22.01.2025 at 11.00 A.M. |
| Last date and time for receipt of Bidding Document: | 30.01.2025 at 04.00 P.M. |
| Technical Bid Opening date/time: | 30.01.2025 at 04.30 P.M. |
| Place of Tender Opening: | Indian Bank, Zonal Office, 1 st Floor, Shyam Arcade, Khetrjapur, Sambalpur, Odisha-768003 |
| Seek clarification end date & time: | 24.01.2025 at 04.00 P.M. |

Note: Attending pre-bid meeting by representative of prospective bidder is compulsory to enable them to participate in this tender process. Bank may reject bid of vendors who have not attended the pre bid meeting at scheduled time for reason what so ever it may be.

Bids are invited through advertisement at Bank Website on behalf of Indian Bank Zonal Office Sambalpur for the above mentioned work from vendors. Indian Bank reserves the right to reject any or all the applications without assigning any reason thereof.


Assistant General Manager

**INDIAN BANK
Zonal Office Sambalpur**

GENERAL INSTRUCTIONS FOR BIDDERS

1. Quotations are invited under two bid systems i.e. Technical Bid and Financial Bid, to be submitted as per the format enclosed in Annexure IV and V of this document. These will be put in separate sealed covers super scribed respectively as "Technical Bid" and "Financial Bid". Both sealed envelopes should be put in another sealed cover super scribed as "Quotation for Supply, Installation and Maintenance of CCTV systems".
2. The Earnest Money Deposit (EMD) amounting to Rs.20,000 (Rupees Twenty Thousand Only) refundable (without interest), should be necessarily submitted along with the Technical Bid of the Vendor in the form of Demand Draft, from any of the Scheduled Bank drawn in favour of Indian Bank payable at **Sambalpur** and valid for a period of 60 days. Bids not accompanied by EMD or without proper validity will be summarily rejected.
3. The Vendor is required to enclose documents attached to the tenders in original in two separate envelopes duly signed, stamped and sealed.
4. Bids submitted after the due date shall not be accepted under any circumstances whatsoever.
5. Conditional Bid shall not be considered and shall be rejected at the very first instance.
6. The EMD will be forfeited if the vendor rescinds after accepting the offer.
7. The vendor should include the list of Public Sector Banks/Private Banks whom they have provided services on CCTV system in last **5 years**, along with name, phone/fax number of the contact person.
8. All entries in the bid form should be legible and filled clearly. If the space for furnishing information is insufficient, a separate sheet duly signed by the authorized signatory may be attached. No overwriting/striking is permitted. Overwriting/striking if any, in the Technical Bid must be initialled by the person authorized to sign the bid.
9. The envelope containing Technical Bid shall be opened on the scheduled date and time as given, in presence of Directors/Proprietors/Authorized representatives of vendors, who wish to be present.
10. Technical Bids will be evaluated by the Committee constituted by the Bank. The Committee may call for a technical presentation by the vendors, which will include verifying the financial turn-over, registration certificates, legal, financial, statutory, taxation and other associated compliance of contract conditions. The Committee may evaluate/verify the performance of the vendor at any of their existing contracts which may include obtaining references /or visiting the clients and the quality of services rendered by the vendor etc.

11. **Bank reserves the right to amend or withdraw any of the terms and conditions contained in this Bid Document or reject any or all Bids without giving notice or assigning any reason thereof. The decision of the Bank, in this regard shall be final and binding on all concerned.**

12. **PERFORMANCE BANK GUARANTEE:** Before entering into an agreement the selected vendor(s) should submit a Bank Guarantee of Rs. **50,000/- (Rupees Fifty Thousand only)** valid for a **period of 5 years and 3 Months** from the date of contract, issued by a Public Sector Bank other than Indian Bank. Purchaser will have the right to make good the loss from any of the Bank Guarantee given by bidder if given separately, irrespective of the purpose of the guarantee. Format of PBG is kept at **annexure VI**.

13. **VALIDITY PERIOD:** The empanelled Vendors/Firms/Suppliers will remain in the empanelled list of the Bank for Sambalpur Zone for supply, installation and maintenance of CCTV system for **Three years** from the date of empanelment or till the completion of next empanelment period at the Bank's own discretion (whichever is earlier).

- (a) The Annual rate contract and AMC charges will be valid for one year. Based on market rate of products the rate will be reviewed by the bank and if both party agree on that rate then the contract can be extended for further period of another year or more.
- (b) Empanelment will be valid only, if all eligibility criteria mentioned in the advertisement are fulfilled during the entire empanelment period.
- (c) If the service provided by vendor is found to be unsatisfactory or if at any point of time during the empanelment it is found that the information provided by vendor is false or if vendor do not participate in any subsequent RFP or tendering process three times consecutively, the Bank reserves the right to remove the vendor from the empanelment list without giving any notice. Bank's decision in this regard will be final.

14. **PROCESS:** Offers will be evaluated in the following stages:

Stage I Offers will be evaluated against the stipulated minimum Eligibility Criteria. Offers not complying with the eligibility will be rejected summarily.

Stage II Short listing of Vendors/Firms/Suppliers will be based on the evaluation of the technical requirement complied with **live demonstration of CCTV system** offered and satisfactory feedback from the reference sites and other clients of the vendors.

Stage III The price bids of only short listed vendors (who qualify in both technical bid and demonstration of system) will be opened. Based on bid amount, the bank will strive to empanel minimum two vendors for a period of three years. For number of vendors to be empanelled, Bank's decision will be final decision. **Work order will be served later for a period of one year to the L1 bidder(s).**

15. **AVAILABILITY OF SPARES:** Vendor should ensure that the Spares for the product offered are available for at least 6 years from the day of installation of equipment. No obsolete equipment should be supplied to the bank.

16. **PATENTS RIGHTS:** The supplier shall indemnify the purchaser against all third party claims of infringement of patent, trademark or industrial design rights arising from use of the Goods, or any part thereof in India. The supplier shall, at their own expense, defend and indemnify the Bank against all third party claims or infringement of intellectual Property Right, including Patent, trademark, copyright, trade secret or industrial design rights arising from use of the products or any part thereof in India or abroad. The supplier shall expeditiously extinguish any such claims and shall have full rights to defend it there from. If the Bank is required to pay compensation to a third party resulting from such infringement, the supplier shall be fully responsible for, including all expenses and court and legal fees. The Bank will give notice to the Supplier of any such claim without delay, provide reasonable assistance to the Supplier in disposing of the claim, and shall at no time admit to any liability for or express any intent to settle the claim. The Supplier shall grant to the bank a fully paid-up, irrevocable, non-exclusive license throughout the territory of India or abroad to access, replicate and use software (and other software items) if any, provided by the supplier, including all inventions, designs and marks embodied therein in perpetuity.

17. **TERMINATION FOR INSOLVENCY:** The Bank may at any time terminate the Contract by giving written notice to the Bidder, if the Bidder becomes bankrupt or otherwise insolvent.

18. **LIABILITY:** Vendor's aggregate liability under the contract shall apply to third party claims for bodily injury/electric shock (including death) and damage to real property (due to malfunction of equipment) and tangible personal property caused by vendor's gross negligence/lapse or due to below standard equipment used by Vendor. The Vendor shall be liable for any indirect, consequential, or special damages due to malfunction of the security equipment under the agreement / purchase order.

19. **WARRANTY:** The offer must include on-site warranty from the date of installation and commissioning of the equipment however there should not be any additional cost for the warranty period. "No AMC" charge will be admissible in warranty period however half yearly service visit is mandatory during warranty period.

20. **PENALTY:** The service provider should maintain the system in functional condition. In case of any defect or breakdown in the system, the same should be rectified within 48 hours of intimation of the defect through phone call/ email/ SMS/ WhatsApp message. If the defect is not rectified within 48 hours, penalty will be imposed as mentioned below on the service provider:

| Sl. | Description | Penalty |
|-----|--|--|
| 1 | CCTV system is non-functional for more than 48 hours to 72 hours | 25% of AMC quarterly AMC charge for the non-functional system |
| 2 | CCTV system is non-functional for more than 48 hours to 96 hours | 50% of AMC quarterly AMC charge for the non-functional system |
| 3 | CCTV system is non-functional for more than 96 hours to 10 days | 100% of AMC quarterly AMC charge for the non-functional system |
| 4 | CCTV system is non-functional for more than 10 days | 200% of AMC quarterly AMC charge for the non-functional system |
| 5 | CCTV system is non-functional for more than one month | 400% of AMC quarterly AMC charge for the non-functional system |
| 6 | Non submission of visit report of quarterly visit or non-visiting of branch for quarterly mandatory visit. | Additional 50% of quarterly AMC charge of one CCTV system. |

21. **FORCE MAJEURE:** Notwithstanding the above provisions, the Successful bidder shall not be liable for penalty or termination for default, if and to the extent that its delay in performance or other failure to perform its obligations under the Contract is the result of an event of Force Majeure. For purposes of this clause, "Force Majeure" means an event beyond the control of the Bidder and not involving the Bidder's fault or negligence and not foreseeable. Such events may include, but are not restricted to, wars or revolutions and epidemics. If a Force Majeure situation arises, the Bidder shall promptly notify the Bank in writing of such condition and the cause thereof. Unless otherwise directed by the Bank in writing, the Bidder shall continue to perform its obligations under the Contract as far as is reasonably practical, and shall seek all reasonable alternative means of performance not prevented by the "Force Majeure" event.

22. **NUISANCE:** The Vendor shall not at any time do cause or permit anyone to or cause any nuisance on the site or do anything which shall cause unnecessary disturbance of inconvenience to the Bank, Owners, Tenants or occupier of other properties near the site and to the customers/public generally.

23. **GOVERNING LAW AND DISPUTES:** The provisions of this tender shall always be subject to Government Notifications, any rules/ guidelines that may be in force from time to time. All disputes or differences whatsoever arising between the parties out of or in relation to the construction, meaning and operation or effect of these Tender Documents or breach thereof shall be settled amicably. If however the parties are not able to solve them amicably, the same shall be settled by arbitration in accordance with the provisions of "Arbitration and Conciliation Act1996" or any statutory modifications or re-enactments thereof and the rules made there under and for the time being in force, shall apply to the arbitration proceedings. The arbitrator shall be appointed with the mutual consent of both the parties. However, there is a provision of appeal if either party is not satisfied with the arbitration award. During the arbitration proceedings the Vendor shall continue to work under the Contract unless otherwise directed in writing by the Bank or unless the matter is such that the work cannot possibly be continued until the decision of the arbitrator is obtained.

24. **NO COMMITMENT TO ACCEPT LOWEST OR ANY TENDER:** The Bank shall be under no obligation to accept the lowest or any other offer received in response to this notice and shall be entitled to reject any or all offers without assigning any reasons whatsoever. The bank will have right to opt for any new technology optimum for the Banks usage.

Eligibility Criteria of Vendors for Supply, Installation and Maintenance of CCTV System

1. Vendor providing CCTV systems should have been in business for the last 5 years as on 31.03.2024.
2. Vendor should have a Certificate of Registration with Registrar of Companies or Registrar of Firms or have a letter of proprietorship.
3. Vendor should have a registered Office and sale service networks in the state of Odisha. Furnish certificate issued under shop & establishment registration.
4. Vendor should provide the latest Income Tax Assessment Order and PAN/ TAN Number.
5. Vendor should be registered under the appropriate authority for GST.
6. Vendor should have minimum turnover of Rs. 25 Lakh per year in the last three financial years and provide the latest Audited Balance Sheet preceding 3 financial years.
7. Vendor should have supplied CCTV system to any Nationalized/Private Banks in the state of Odisha and is in empanelled list of any Nationalized/ Private Banks in the state of Odisha.
8. The vendor should have installed minimum 40 standalone digital video recorder (SNVR) based CCTV Systems in scheduled commercial banks during the last three years ending last day of the month of Dec 2024.
9. The vendor should be original manufacture of products or their authorised representative. In case of authorised representative, a letter of authorization/ dealership to this effect from OEM must be furnished.
10. Vendor providing CCTV system should have adequate technician and well equipped after sale service centre at Sambalpur and other cities of Odisha to attend and repair the complaint and breakdown within 24 hours in nearby branches & 48 hours in remote area branches. Give the exact number of technician working in your concern.
11. Vendor's having ISO 9001 certification may be given preference.
12. The manufactures /dealer distributor should have never been blacklisted by any other public sector bank.
13. Ability to provide CCTV systems as per technical specifications available at Appendix-IV of this advertisement.
14. Availability of warranty for every item.
15. Ability to commence service within 15 days from date of placement of order.
16. The vendor has to give an undertaking that
 - (a) The hard disk they will supply is a surveillance hard disk
 - (b) DNS software & remote health monitoring software has to be provided free of cost by the Vendor.
17. The vendor has to give an undertaking that, they are willing to carry out the Comprehensive AMC job for 3 years of their installed CCTV systems (after the expiry of warranty period of two years).
18. Support for retrieval of image for dispute resolution, Necessary software for retrieval of Data from the NVR Hard disc at no additional cost.
19. **Vendors may be asked to submit Copy of certification of equipment i.e. UL/CE/FCC, copy of document of authorization from manufacturer to Indian dealers and from Indian dealer to supplier undertaking that the cards supplied are original.**

SCOPE OF WORK

A. Vendor(s) will be empanelled for the under mentioned works: -

1. Rate contract for Supply/ Installation of CCTV system & its components/ spares/ accessories as well as existing CCTV System at Branches and offices of Indian Bank, in **Sambalpur Zone (branches spread across Odisha State)**, as and when required basis for a period of **one year from date of contract**, with an option to continue for further 1+1 years on mutual consent of the Bank and the vendor. **The new system will be supplied by vendor as and when required basis.**

2. **Comprehensive Preventive Maintenance of newly supplied CCTV System on regular basis.** Each branches/ offices under Sambalpur zone where new CCTV system will be installed must be mandatorily visited by the AMC provider once in a quarter after installation of new CCTV system and subsequent visit as and when required basis for corrective maintenance. No additional charges will be paid for subsequent visits. The term of AMC contract will be for a period of one year from date of expiry of warranty of the new alarm system, **extendable further for 1+1+1+1 years.** However, Bank may ask the vendor to provide AMC service for alarm system supplied by them upto 5 years from date of start of this empanelment and rate contract at the quoted rate.

3. **Preventive Maintenance of Existing CCTV System on regular basis.** Each branches/ offices under Sambalpur zone where CCTV system are already installed must be mandatorily visited by the AMC provider once in a quarter and subsequent visit as and when required basis for corrective maintenance. No additional charges will be paid for subsequent visits. The term of AMC contract will be for a period of one year from date of commencement of the contract, **extendable further for 1+1 years.** The same may be extended for another 1+1 year if both parties agree.

4. After satisfactorily completion of the contract, if both parties are willing to continue the contract in the existing terms and conditions, the contract may be extended for subsequent year(s). **Indian Bank Zonal Office Sambalpur reserves the right to terminate the contract on 30 days' notice without assigning any reason.**

B. AMC for Maintenance of Supplied 4/8/16 CH NVR Based CCTV Systems

1. **Time is The Essence of Contract:** The vender requested to note that the CCTV system is to be provided to the Branches/ATMs & if for any reasons the work of supply & commissioning is delayed the Bank's reputation and commitments will be affected and penalty stipulated as per liquidated damages will be levied with-out any requirement on the part of the Bank to establish the actual loss in monetary terms. This aspect shall be the terms of this tender and will be binding on the tenderer.

2. The vender shall maintain the CCTV system and ensure that it works as per the tendered parameters.

3. All the repairs and replacements of spares shall be carried out which are necessitated due to unserviceable condition of components/CCTV system as per tender stipulations upon written communication from the Bank. All the newly replaced components shall be invariably covered for the warranty period of one year and any malfunctioning of the component shall be replaced free of cost.

However, the repairs and replacements necessitated by loss or damage due to misuse or accident, fire or natural calamities shall not be covered under the scope of Non-CAMC.

4. The vender shall inspect the equipment **at least once in a quarter** as a part of preventive maintenance. This is apart from any breakdown visits that may be required which may emanate in between the two preventive maintenance inspections.

5. The maximum breakdown time shall be 24 hours from the time of receiving the complaint over phone or by email. If the vender is not in a position to set right the defect or repair and put back the CCTV system to working condition within 24 hours, a standby unit of to suit the tender parameters should be provided immediately.

6. During the Preventive Maintenance the vendor shall inspect/ check the equipment and record the following in service report, which shall be verified and confirmed by the bank's representative.

- (a) CCTV system: Any malfunctioning of the components.
- (b) Any other remarks regarding the Electrical System.
- (c) Any steps to be taken by bank for working of CCTV system.

7. During the preventive Maintenance inspection vender shall carryout the following apart from the other requirements for the smooth functioning of the CCTV system as per tender parameters and same shall be recorded in a log book which shall be verified and confirmed by bank's representative.

Camera & Housing:

- (a) Camera / lens focus and auto iris adjusted properly.
- (b) Camera field of view is adjusted to customer's requirements.
- (c) Camera / housing viewing window are clean, inside and out.
- (d) Camera lens is dust free.
- (e) Interior of camera enclosure is clean and dry.

Wire & Cable:

- (a) Check wiring and cable harnesses for wear and tear.
- (b) Check to make sure cable is dressed properly.
- (c) Check connectors and cable entry points for loose wiring.
- (d) Coaxial cable is transmitting an adequate video signal to control room. Signal should be free of distortion, tearing, hum-bars, Electro Magnetic Interference and rolling, etc.
- (e) Make sure all coaxial connectors are insulated from conduit and pull boxes.

Control Equipment:

- (a) Monitors are free from picture burn-in and distortion.
- (b) Monitors have proper contrast and brightness.
- (c) NVR's are functioning properly and provided distortion free recording.
- (d) All control equipment is operational. Switchers allow proper sequencing and call up. Multiplexers are properly encoding and decoding.
- (e) Clean monitor screens, control panels, and keyboards with a diluted cleaning solution.
- (f) Check all coaxial connectors on the back panels for loose connections.
- (g) Check all power connections to insure AC plugs are not loose or power cables frayed.

8. During the break down calls, the nature of repair carried out, parts replaced etc shall be recorded in the service report.

9. The rate of annual maintenance charges shall be furnished for a period of 3 years since the systems are already installed and functioning and rates quoted shall be binding on the tenderer. The scope and terms of Annual Maintenance Contract like number of monthly visits, items covering under Annual Maintenance Contract, replacement of spares exclusions if any, down time for break down and service calls shall be as per as per the bank terms.

10. **The Annual Maintenance Charges shall be paid on quarterly basis subject to satisfactory maintenance for the period of previous quarter and on production of service reports.**

11. The vendor has to maintain the equipment supplied for at-least 5 years and the new components after the expiry of warranty period. At the same time, the vendor is expected to make available the spare parts for the systems for at least 5 years after the expiry of warranty period. Thereafter, vendor will give 6 months' notice prior to discontinuation of services. AMC amount for the five year after warranty period will also be taken into account to decide Lowest Vendor for awarding AMC for maintenance of existing CCTV systems.

Authorised Signatory of the Vendor
(With seal)

**TECHNICAL SPECIFICATIONS FOR SUPPLY,
INSTALLATION AND MAINTENANCE OF NVR BASED CCTV SYSTEM**

The below mentioned specifications furnished are broad guidelines for the CCTV system on the tenderer's own design and manufactures standard system. Wherever the specifications are not furnished or specific, the specification shall be as per their respective UL standards as per the Bank's requirement and they shall not be diluted

TECHNICAL SPECIFICATIONS

| Sl. No. | Items | Technical Parameter | Compliance |
|---------|--|--|------------|
| 1. | Network Recorder (NVR) required Specifications Alone DVR | <ul style="list-style-type: none"> • Make: Hikvision/ Dahua or equivalent • 4 Channel NVR with 2 SATA slots with each slot supporting 6 TB Hard disk for 4 cameras • 8 Channel NVR with 4 SATA slots with each slot supporting 6 TB Hard disk for 8 IP cameras • 16 Channel NVR with 4 SATA slots with each slot supporting 6 TB Hard disk for 16 IP cameras • NVR should support Power over Ethernet (POE) for reduced cabling. • Should Support 2-way audio. • Should support third party camera • Should support recording from minimum 6 MP IP cameras or more. | |
| 2. | Hard Disk- Surveillance Grade | <ul style="list-style-type: none"> • Make: Seagate/WD or equivalent • 6 TB HDD with minimum 2 years warranty (Seagate/WD or equivalent). | |
| 3. | IP Camera- 2 MP- To be set at 15 FPS. | <ul style="list-style-type: none"> • Make: Hikvision/ Dahua or equivalent • 2 MP: ½.8" Progressive CMOS, ICR, Olux with IR, 1920/1080:25 fps (P)/30fps(N) H.265+/H.265/H.264/MJPEG, DC 12V & PoE, 3D DNR, BLC, IR range up to 50m, support on – board card slot –S: Audio/Alarm IO connectors | |
| 4. | Standalone IP Camera | <ul style="list-style-type: none"> • Make: Hikvision/ Dahua or equivalent • 1/3" Progressive CMOS/ ICR/ Olux with IR/4mm@ F2.2 (1920/1080)/H.264/DC5V/DWDR/3D DNR/ BLC/Smart Motion Detection/ Smart Motion Tracking/ On-board Card Slot up 128 GB)/ built – microphone/ up to 10 m IR/Wi-fi with Software smart – config via mobile phone | |
| 5. | Network Switch for NVR and Cameras | Unmanaged POE 4/8/16, 100M Poe, 1 100M uplink port, 250m Transmission, 6 KV Surge Protection, 58W | |
| 6. | Network cable | Cat 6 (T P Link) Cabling BIS certified | |

| | | | |
|-----|---|---|--|
| 7. | Micro SD Card/SD Card | 64 GB Micro SD/SD Card (Class 10 UHS 3) | |
| 8. | Monitor | Make: SAMSUNG /LG/Acer 17/24" TFT Monitor suitable for operation on 220 Voltage 50Hz power supply required CE/FCC Certified | |
| 9. | Steel Cabinet/4 V Rack | Steel Box for keeping NVR System with dual key Godrej lock. | |
| 10. | PVC Conduit | ISI mark PVC Conduit of medium grade with 20 mm dia will be used for laying Cat 6 cable | |
| 11. | System should be robust and capable of working in 24x7 environments | | |
| 12. | System should support all make of cameras | | |
| 13. | System should be Scalable / upgradeable. | | |
| 14. | Support video signal loss alarm. | | |
| 15. | Should support Manual, Schedule (Regular, Continuous), MD (Video detection: Motion Detection, Video Loss, Tampering), Alarm, Stop | | |
| 16. | Support playback in various modes fast, slow, pause, forward, backward, frame-by frame | | |
| 17. | Support IPv6, HTTPS, UPnP™, SNMP, NTP, SADP, SMTP, NFS, iSCSI, PPPoE, etc. | | |

Note:

- Vendors are required to specify make and Model of all the equipments quoted for. Technical Literature/ brochures regarding the products should invariably be provided along with technical part of the bid. The specification given in Annexure IV is minimum requirement. Specification on the higher is acceptable with minimum cost. Specification lower than the prescribed shall not be acceptable. Empanelment of vendors may be done on fulfilment of eligibility criteria and fulfilment of technical specification compliance.
- All components of CCTV system should compatible to each other.

Place:

Date:

Authorised Signatory

ANNEXURE – V**PRICE BID FOR SUPPLY & INSTALLATION OF CCTV SURVEILLANCE SYSTEM WITH NVR RECORDER****A. For 4 Channel NVR system**

| Sl. No. | Item Description | Unit | Qty (A) | Unit Price excluding GST (in Rs.) (B) | Total amount (A) X(B) |
|---------|---|------|----------|---------------------------------------|-----------------------|
| 1. | 4 channel NVR (with 2 SATA or more) | No. | 1 | | |
| 2. | 2 MP - IP Camera without memory card | No. | 1 | | |
| 3. | 2MP - IP Camera with memory card | No. | 2 | | |
| 4. | Hard Disk 6 TB | No. | 1 | | |
| 5. | POE 4 port Network switch | No. | 1 | | |
| 6. | Memory card 64 GB | No. | 1 | | |
| 7. | DVR Cabinet with Godrej lock | No. | 1 | | |
| 8. | Cat 6 cable | mtr | 50 | | |
| 9. | Conduit Pipe | mtr | 50 | | |
| 10. | Warranty Period in years | Year | | | |
| 11. | Comprehensive AMC charges for 3 years after warranty period (please quote per year charges) | | Per year | | |
| 12. | Any other charges if any | | | | |

B. For 8 Channel NVR system

| Sl. No. | Item Description | Unit | Qty (A) | Unit Price excluding GST (in Rs.) (B) | Total amount (A) X(B) |
|---------|---|------|----------|---------------------------------------|-----------------------|
| 1. | 8 channel NVR (with 4 SATA or more) | No. | 1 | | |
| 2. | 2 MP - IP Camera without memory card | No. | 5 | | |
| 3. | 2MP - IP Camera with memory card | No. | 3 | | |
| 4. | POE 8 port Network switch | No. | 1 | | |
| 5. | Hard Disk 6 TB | No. | 1 | | |
| 6. | Hard Disk 8 TB | No. | 1 | | |
| 7. | Memory card 64 GB | No. | 3 | | |
| 8. | Monitor 19 inch | No. | 1 | | |
| 9. | DVR Cabinet with Godrej lock | No. | 1 | | |
| 10. | Cat 6 cable | mtr | 100 | | |
| 11. | Conduit Pipe | mtr | 100 | | |
| 12. | Warranty Period in years (minimum 02 years) | Year | | | |
| 13. | Comprehensive AMC charges for 3 years after warranty period (please quote per year charges) | | Per year | | |

| | | | | | |
|-----|---|--------|---|--|--|
| 14. | Buy back amount of old 4/8/16 channel DVR without Hard Disk | Return | 1 | | |
| 15. | Any other charges if any | | | | |

C. For 16 Channel NVR system

| Sl. No. | Item Description | Unit | Qty (A) | Unit Price excluding GST (in Rs.) - (B) | Total amount (A) X(B) |
|---------|--|--------|----------|---|-----------------------|
| 1. | 16 channel NVR (with 4 SATA or more) | No. | 1 | | |
| 2. | 2 MP - IP Camera without memory card | No. | 10 | | |
| 3. | 2MP - IP Camera with memory card | No. | 4 | | |
| 4. | POE 16 port Network switch | No. | 1 | | |
| 5. | Hard Disk 6 TB | No. | 2 | | |
| 6. | Hard Disk 8 TB | No. | 1 | | |
| 7. | Memory card 64 GB | No. | 4 | | |
| 8. | Monitor 24 inch | No. | 1 | | |
| 9. | DVR Cabinet with Godrej lock | No. | 1 | | |
| 10. | Cat 6 cable | mtr | 150 | | |
| 11. | Conduit Pipe | mtr | 150 | | |
| 12. | Warranty Period in years (minimum 02 years) | Year | | | |
| 13. | Comprehensive AMC charges for 3 years after 1 year of installation (please quote per year charges) | | Per year | | |
| 14. | Buy back amount of old 4/8/16 channel DVR without Hard Disk | Return | 1 | | |

D. Charges for other accessories (if required)

| Sl. No. | Item Description | Unit | Qty | Unit Price excluding GST (in Rs.) |
|---------|---|------|-----|-----------------------------------|
| 1. | UPS Battery and accessories (approx. 150 VA) for supply of power backup to one camera in case of failure of branch UPS. | No. | 1 | |
| 2. | VGA/HDMI cable to connect NVR and Monitor (length 10 mtr) | No. | 1 | |
| 3. | Mouse with extender cable (length 10 mtr)/ wireless mouse | No. | 1 | |
| 4. | 4 TB HDD | No. | 1 | |
| 5. | Shifting charges from new premises to another | No. | 1 | |

The unit rate mentioned above for following items should be same for all 4/8/16 channel NVR systems:

- (a) 2 MP - IP Camera without memory card
- (b) 2MP - IP Camera with memory card
- (c) Hard Disk 6/8 TB
- (d) Memory card 64 GB
- (e) Monitor 19/24 inch
- (f) DVR Cabinet with Godrej lock
- (g) Cat 6 cable
- (h) Conduit Pipe

E. Offer for AMC of existing CCTV system

| SI No | Description | Qty | Cost | GST | Cost including GST |
|-------|--|----------|------|-----|--------------------|
| 1. | Comprehensive AMC charge per branch per year (quarterly one visit mandatory) | Per year | | | |

Place:

Date:

Authorised Signatory
Seal & Sign

PERFORMANCE SECURITY FORM
(Format of Bank Guarantee)
(ON A NON-JUDICIAL STAMP PAPER OF RS. 100.00)

Bank Guarantee No.

Date:

To:

The Assistant General Manager
Indian Bank Zonal Office,
1st Floor, Shyam Arcade,
Khetrajpur, Sambalpur, Odisha – 768003

WHEREAS _____ (name of Empanelled Vendor) hereinafter called "the Empanelled Vendor" has undertaken, in pursuance of Work Order No. _____ dated _____ to supply/provide _____ (Description of Goods and Services) hereinafter called "the order".

AND WHEREAS it has been stipulated by you in the said order that the Empanelled Vendor shall furnish you with a Bank Guarantee by a recognized Bank for the sum specified therein as security for compliance with the Empanelled Vendor's performance obligations under the contract.

AND WHEREAS we have agreed to give the Empanelled Vendors a Guarantee.

THEREFORE, WE hereby affirm that we are Guarantors and responsible to you on behalf of the Empanelled Vendor, up to a total of Rs. _____ (Amount of guarantee in words and figures) and we undertake to pay you, upon your first written demand declaring the Empanelled Vendor to be default under the contract and without cavil or argument, any sum or sums within the limit of Rs. _____ (Amount of guarantee) as aforesaid, without your needing to prove or to show grounds or reasons for your demand or the sum specified therein.

This guarantee is valid until _____ day of _____ 20____.

Signature and seal of Guarantors

Date:

Address:

Note: 1. Empanelled vendor should ensure that the seal & code no. of the signatory is put by the bankers, before submission of bank guarantee.

2. Stamp paper is required for the bank guarantees issued by the banks located in India.

**GENERAL & TECHNICAL INFORMATION PART I
TECHNICAL BID (Company Profile)**

| Sl. No. | PARTICULARS OF THE COMPANY | |
|---------|--|--|
| 1 | Name of the Company | |
| 2 | Full Address | |
| 3 | Telephone & Mobile No. | |
| 4 | Fax No. | |
| 5 | E-Mail Address | |
| 6 | Constitution of the firm (whether Proprietary / Partnership / Pvt Ltd. / Public Ltd. | |
| | Name(of the Proprietor / Partner / Managing Director | |
| 8 | Year of Establishment | |
| 9 | Registration with the Registrar of Co. | |
| 10 | Name(s) of Contact Person (s) with address | |
| 11 | Registration with Tax Authority a. PAN No. b. Sales Tax No. Attach latest IT Return filed copy & ST Return filed copy. | |
| 12 | Furnish copies of audited Balance Sheet and Profit & Loss Account for the last 3 years. Turn over 2021-22, 2022-23, 2023-24. | |
| 13 | Name & address of the Banker, Nature of facilities availed (if any) (Attach Banker's opinion letter on the conduct of the account. | |
| 14 | Whether an empanelled vendor for RBI / SBI/ Nationalized Banks | |
| II. | DETAILS OF REGISTRATION WITH OTHER BANKS | |
| 1. | Name of the Bank | |
| 2. | Total No. of Systems supplied | |
| 3. | Since when empanelled | |

Place:

Date:

Authorised Signatory

**CERTIFICATE OF UNDERTAKING TO DO WORK IN RURAL/FAR AWAY
BRANCHES & OFFICES**

We certify that we are ready to provide Annual Maintenance, Repair, Supply & installation services for CCTV System (NVR / DVR based) installed (existing as well as new installation) in the urban as well as rural and far away branches offices of Indian Bank under Zonal Office Sambalpur as per terms and conditions mentioned in the Tender documents.

Indian Bank Zonal Office Sambalpur is free to take actions against the firm in case of any deficiency in our services. The actions will be binding upon us.

Place:

Signature of Authorised Signatory

Date:

(Name & designation of authorised signatory with seal of the company)

APPLICATION FOR PARTICIPATION IN TENDER FOR NON-COMPREHENSIVE ANNUAL MAINTENANCE CONTRACT OF CCTV SYSTEMS (NVR / DVR BASED) INSTALLED IN BRANCHES / OFFICES / (OFFSITE ATMS OF SAMBALPUR ZONE AND RATE CONTRACT FOR SUPPLY OF CCTV SYSTEM (NVR / DVR BASED), PARTS AND PERIPHERALS

To,
The Assistant General Manager
Indian Bank Zonal Office Sambalpur
1ST Floor, Shyam Arcade, Khetrarajpur
Sambalpur, Odisha-768003

Dear Sir,

Subject: Application for participation in Tender for non-comprehensive annual maintenance contract of CCTV Systems (NVR / DVR Based) installed in Branches / Offices / Offsite ATMs of Sambalpur zone and Rate Contract for Supply of CCTV System (NVR / DVR Based), Parts and Peripherals.

1. This has reference to the captioned subject, I/We have carefully read and understood the criteria mentioned in the Tender Notice released on the website of the Bank.
2. Accordingly, I/we now submit the application form duly completed in all respect & signed, together with certified copies of the requisite documents for participation in Tender for non-comprehensive annual maintenance contract of CCTV Systems (NVR / DVR Based) installed in Branches / Offices / Offsite ATMs of Sambalpur zone and Rate Contract for Supply of CCTV System (NVR / DVR Based), Parts and Peripherals.
3. I/We confirm that all information given herein is true to best of my/our knowledge. I/We also understand and confirm that if any of the information given is found to be incorrect either fully or partially or any false/fake documents is submitted at any stage, you may reject the application summarily and also take any legal action as per law.
4. I/We agree that I/We have no objection if enquiries are made about the work listed by me /us herein above and or in the accompanying sheets.
5. It is also confirm that. I/We hereby agree with all the Terms and Conditions laid down in the application/Tender documents.

Yours faithfully

Place:
Date:

Signature of Authorised Signatory
(Name & designation of authorised