

Ref Num: ZOV/ITD/2024-25/469

Date: 07.01.2025

SUB: REQUEST FOR QUOTATION (RFQ) FOR DISPOSAL OF OBSOLETE IT Hardware AT BRANCHES UNDER ZONAL OFFICE VARANASI

Indian Bank, Zonal Office Varanasi invites sealed quotations for disposal of obsolete IT Hardware as E-Waste **at branches** (As detailed in Annexure-I) **under ZO Varanasi**, on "**As is where is basis**" from **eligible registered and empaneled e-waste dismantler or recycler with Central/State Pollution Control Board whose license is currently valid.**

You are requested to submit the bid as per the tender format enclosed. Please note that your quotation is subject to the terms and conditions mentioned below.

TERMS AND CONDITIONS

1. The complete tender form (Annexure-II) with Earnest Money Deposit (EMD) Declaration (Annexure-IV) along with related documents as mentioned in checklist shall be submitted in a **sealed envelope** to following address duly signed by Authorized Signatory of the Company on their letter head on or before **04.02.2025 at 03.00 PM.**
2. Quotations will be opened on **04.02.2025 at 03.30 PM** and sale order will be issued to **Highest Quoted (H1) bidder.**
3. The tender schedule should be filled in both figures and words in legible handwriting (Capital Letters). In case of discrepancy, between amount written in words and figures, the higher amount written in words/figures will be taken into consideration.
4. Ineligible / Incomplete tenders are liable for rejection.
5. Bidder must submit Earnest Money Deposit of Rs. 10,000.00 in the form of DD/IOI favoring Indian Bank payable at Zonal Office, Varanasi
6. All the items are to be sold on "**As is where is basis**" and no correspondence will be entertained in this regard.
7. The bidders can inspect the items available for disposal at branches under ZO Varanasi (Details Given in Annexure-I) before the tender opening date. It is the responsibility of the bidder to inspect the items before submitting the tender.

Complete Address of Zonal Office, Varanasi, UP is as detailed below:

Indian Bank, Zonal Office, Varanasi
Mohd Ekram Building, Nadesar
Near Varuna Bridge
Varanasi – 221011
Uttar Pradesh

Contact Person: Mr. Nishant Kumar Sharma (Manager)
Mobile No: 7839656594

Ref Num: ZOV/ITD/2024-25/469

Date: 07.01.2025

8. The successful bidder must deposit the amount branch wise in respective branch while collecting scrap items in cash/online mode. Only after realization of scrap amount, bidders will be allowed to collect and pick up scrap from branch premises.
9. In case of failure to deposit the DD/Online Transfer for full amount quoted or withdrawal of the Bid by successful bidder, Bank may take appropriate action against the bidder including Blacklisting of the Firm and rejection of tender.
10. The successful bidder after depositing the amount quoted in the bid, Earnest Money Deposit and accepted by the Bank in full should remove the materials after **handover of the hard disk drive/storage collected from CPU** at their own cost at Bank's Location.
11. After depositing the full amount quoted, successful bidder has to remove the e-waste equipment's from the premises of the Bank within **1 week**.
12. It would be the responsibility of the bidder for safe transit of the e-waste from Bank's location to bidder location. In case of any untoward incident happened during transition of e-waste, the bidder should be held sole responsible for the loss/consequences.
13. The Bank reserves its right to accept or reject any or all tenders at any point without assigning any reason and the decision of the Bank will be final.
14. The successful bidder has to submit the certificate (as per Annexure-III) stating that the material is disposed-off as per e-Waste disposal guidelines in force.
15. The Bids should remain valid for the period of 90 days after the last date for submission of bid prescribed. A bid valid for a shorter period shall be rejected by the Bank as non-responsive. Bank may seek extension of bid validity, if required.
16. List of IT Hardware includes CPU, UPS, SMF Batteries, Tubular Batteries, Keyboard, CRT Monitor, LCD Monitor, Server, Document Scanner, Laser Printer, Passbook Printer.

Chief Manager (ZO:ITD)

Ref Num: ZOV/ITD/2024-25/469

Date: 07.01.2025

ANNEXURE-I

DETAILS OF Branches under ZO Varanasi

Sr. No.	Branch Code	Branch Name	Complete address of the branch/office	State	City	Pincode
1	7325	ALAMPATTI (GHAZIPUR)	VILLAGE ALAMPATTI POST BINDWALIA DISTT GHAZIPUR SADAR	UP	Ghazipur	233001
2	6958	BABHANIYAO (DHANAPUR)	BABHANIYAW (DHANAPUR) DISTT CHANDAULI UP 232105	UP	CHANDAULI	232105
3	6959	BABURA (BADLAPUR)	BABURA BADLAPUR Near Badlapur Crossing DISTT JAUNPUR UP 222125	UP	JAUNPUR	222125
4	5396	BADDHUPUR	VILL PO BADDHUPUR DIST GHAZIPUR	UP	GHAZIPUR	233001
5	6055	BAIRIYA	VILL BAIRIYA PO BAIRIYA DISTT BALLIA	UP	BALLIA	277201
6	4405	BALLIA	VILL SAHATAWAR KOTHI AND PO BALLIA, DISTT BALLIA	UP	BALLIA	277001
7	7032	BALLIA CHAKIA	VILL CHAKIA PO BAIRIYA DISTT BALLIA	UP	BALLIA	277208
8	2089	BALLIA(ib)	MAL GODAM ROAD NEAR SHEESH MAHAL CINEMA,BALLIA	UP	BALLIA	277001
9	4101	BANSDIH	KACHERI ROAD PO BANSDIH	UP	BALLIA	277202
10	7137	BANSPAR BAHORAVA	BANSPAR BAHORAWAVILL PO KUNDAIL NIYAMATALIGRAMSABHA BANSPAR BAHORWA(NEAR MAIN GATE) BELTHARA ROADBLOCK SIARTEHSIL BELTHARA ROADDISTT BALLIA (UP) PIN – 221715	UP	BALLIA	221715
11	6957	BARAGAON	VILL BARAGAON PO BARAGAON DISTT VARANASI UP221204	UP	VARANASI	221204
12	6675	BENIPUR	GRAM PANCHAYAT BUILDING VILL/PO BENIPUR DISTT VARANASI UP	UP	VARANASI	221307
13	5255	BETABAR	VILL PO BETABAR DIST GHAZIPUR	UP	GHAZIPUR	232340
14	7176	CHAKIA Chandauli	MANAS NAGAR COLONY CHAKIA CHANDAULI 232103	UP	CHANDAULI	232103
15	4091	CHIRAIYAKOTE	VILL & PO CHIRAIYAKOTE DIST MAU	UP	MAU	276129
16	4095	CHOUBEYPUR	VILL PO CHOUBEYPUR DIST VARANASI 221 104	UP	VARANASI	221104
17	4092	CHOWK VNS.	PB1133 VARANASI 221001 UP	UP	VARANASI	221001
18	5571	CHOWKIA	VILL CHOWKIA PO BELTHARA DSTT BALLIA	UP	BALLIA	221715
19	6861	DAFFI	LANKA TIKARI BY PASS ROAD DAFFI BLOCK KASHI VIDYAPEETH TEHSIL VARANASI UP 221011 DAFFI ROAD	UP	VARANASI	221011
20	7177	DEVKATHIYA (JANGIPUR)	VILLAGE DEVKATHIYA (JANGIPUR) PO JANGIPUR GHAZIPUR233305	UP	GHAZIPUR	233305
21	4100	DILDARNAGAR	DILDARNAGAR BAZAR WARD NO 9 GHAZIPUR232 326	UP	GHAZIPUR	232326
22	4098	GHAZIPUR	LAL DARWAJA GHAZIPUR	UP	GHAZIPUR	233001
23	957	GODOWALIA	D - 48/122 MISSIRPOKHRA, IN FRONT OF GIRIJAGHAR,	UP	VARANASI	221001

Ref Num: ZOV/ITD/2024-25/469

Date: 07.01.2025

GODOWLIA, PO .- GITA MANDIR						
24	2203	GOPIGANJ	PHOOL BAGH, GYANPUR ROAD, GOPIGANJ	UP	BHADOHI	221303
25	5201	GORAUR	VILL PO GORAUR DIST GHAZIPUR	UP	GHAZIPUR	233225
26	6176	GYANPUR	BANK ROAD NEAR KOTWALL PO GYANPUR DISTTAZAMGARH	UP	BHADOHI	221304
27	6001	KACHNAR	GT ROAD PO RAJATALAB DIST VARANASI UP	UP	VARANASI	221001
28	4547	KAMACHHA	TRIPATHI COMPLEX D53/89 GURUBAGH VARANASIUP	UP	VARANASI	221010
29	4635	KAMALPUR	VILL PO KAMALPUR DISTCHANDAULI	UP	CHANDAULI	232106
30	6862	KERAKAT	BYPASS ROAD KERAKAT JAUNPUR UP 222142	UP	JAUNPUR	222142
31	6022	KVP UNIVERSITY	MAHATAMA GANDHI KASHI VIDYAPITH UNIVERSITY CAMPUS	UP	VARANASI	221002
32	5212	MAHEND	VILL MAHEND DIST GHAZIPUR	UP	GHAZIPUR	233228
33	4907	MANDUADIH	BAZAR CROSSING ROAD MANDUADIH VARANASI221 003	UP	VARANASI	221003
34	4519	MAUNATH BHANJAN	CHOWK MAUNATH BHANJAN DIST MAU	UP	VARANASI	275101
35	4568	MUGHALSARAI	305,306, RAVI NAGAR, G T ROAD MUGHALSARAI	UP	CHANDAULI	232101
36	5112	NADESAR	S 19/33 MD EKRAM BUILDING VARUNA BRIDGE NADESAR	UP	VARANASI	221002
37	5355	PALLIA	VILL PO PALLIA DIST MAU	UP	MAU	276403
38	6280	POLICE LINE MAU	CAMPUS OF UPSTATE SPINNING CO LTD POLICE LINE ROAD POLICE LINE MAU 275101	UP	MAU	275101
39	7179	RAMNAGAR	H No 3/1540RATTAPUR RAMNAGAR VARANASI (District)221008	UP	VARANASI	221008
40	7453	RAMPUR	VILLAGERAMPURKATHAVATIYA ROAD TEHSIL MARIAHU DIST JAUNPUR State UP	UP	JAUNPUR	222203
41	4257	RANIGANJ BAZAR	ASHOK MARKET RANIGANJ BAZAR DISTT BALLIA	UP	BALLIA	277208
42	6095	RAVINDRAPURI	INFRONT OF KEENARAM ASHRAM BHU ROAD VARANASI	UP	VARANASI	221005
43	7563	RMPC	19/33 MOHAMAD EKRAM KHAN BUILDING, NADESAR	UP	VARANASI	221002
44	6065	SSVV	SAMPURNANAND SANSKRIT VISHWA VIDHYALAYA CAMPUS	UP	VARANASI	221002
45	5999	SAIDPUR	GHAZIPUR ROAD POST SAIDPUR DISTGHAZIPUR	UP	GHAZIPUR	233304
46	6103	SHIVPURVA	HOUSENO D/59/6/F RATHYATRA CROSSING MAHMOORGANJ DISTT VARANASI	UP	VARANASI	221010
47	4307	Currency Chest	KASHI VIDYAPITH C/3142 VIDYAPITH ROAD VARANASI 221002	UP	VARANASI	221002
48	4307	STATION ROAD	KASHI VIDYAPITH C/3142 VIDYAPITH ROAD VARANASI 221002	UP	VARANASI	221002
49	5635	SULTANIPUR	VILL SULTANIPUR PO SULTANIPUR DISTT MAU	UP	MAU	276402
50	2403	TENDUA(IB)	MADHUBAN ROAD, TENDUA,BELTHRA ROAD	UP	BALLIA	221715

Ref Num: ZOV/ITD/2024-25/469

Date: 07.01.2025

51	6960	THATHRA (KACHHWA ROAD)	VILL THATRA KACHHWA ROAD VARANASI UP221313	UP	VARANASI	221313
52	6064	U.P. COLLEGE CAMPUS	UDAI PRATAP COLLEGE CAMPUS BHOJUBEER	UP	VARANASI	221002
53	5161	VANPOKHERA	LALANPUR PO LALANPUR SIPAH	UP	MAU	221603
54	4099	YUSUFPUR	PO MOHAMMADABAD YUSUFPUR	UP	GHAZIPUR	233227
55	9710	Zonal Office	S 19/33 MD EKRAM BUILDING, VARUNA BRIDGE, VARANASI, NADESAR	UP	VARANASI	221002
56	7031	AKHAR	VILL SHIPUR DIARNAI BASTI BLOCK DUBAHAR TEHSIL AKHAR BALLIA	UP	BALLIA	277401
57	6726	AMARA	VILL AND PO AMARA NEAR PETROL PUMP VARANASI CHUNAR ROAD	UP	VARANASI	221106
58	6221	BALUA BRANCH	VILL AND PO BALUA OPPOSITE BUS STAND	UP	CHANDAULI	232109
59	6955	BARAHPUR	VILL BARAHPUR PO NANDGANJ,	UP	GHAZIPUR	233302
60	4445	BHADOHI-STATION ROAD	STATION ROAD BHADOHI	UP	BHADOHI	221401
61	5534	BIRPURA	VILL AND PO BIRPURA PO RASRA	UP	BALLIA	221709
62	5965	BRIJENCLAVE	BHIKHARIPUR, N 7/2A5, AKASH GANGA COMPLEX BHIKHARIPUR SUNDRPUER	UP	VARANASI	221005
63	7032	CHAKIA BALLIA	VILL PO CHAKIYA BAIRIA BALLIA	UP	BALLIA	277208
64	7335	CHAKNANDVIR	AURAI GOPIGANJ ROAD, VILL CHAKNANDAVEER PO RAMPUR	UP	BHADOHI	221304
65	6000	CHANDAULI	GT ROAD CHANDAULI	UP	CHANDAULI	232104
66	7445	CHANDWAK	VILL CHANDWAK GHAZIPUR ROAD TEHSIL KERAKAT	UP	JAUNPUR	222129
67	7019	CHOLAPUR	VILL PO CHOLPAUR	UP	VARANASI	221101
68	4235	DULHAPUR	VILL AND PO DULHAPUR	UP	Ghazipur	275202
69	1945	GYANPUR IB	OLD RTO OFFICE PATEL NAGR	UP	BHADOHI	221304
70	2050	FULLANPUR GHAZIPUR	NEAR RAILWAY CROSSING FULLANPUR	UP	Ghazipur	233001
71	6956	GOVINDPUR ROHANIYA	GOVINDPUR ROHANIYA VARANASI	UP	VARANASI	221108
72	7033	AVAYA	VILL PO AVAYA TEHSIL BELTHARA ROAD	UP	BALLIA	221715
73	2051	JAUNPUR CIVIL LINE	KUTCHERY ROAD CIVIL LINES NEAR SBI	UP	JAUNPUR	222002
74	4403	JAUNPUR JAHANGIRABAD	PO JAHANGIRABAD JAUNPUR	UP	JAUNPUR	222002
75	5232	KALYANPUR	PO KALYANPUR PHIRWAL CROSSING	UP	MAU	275105
76	5233	KHAJHA	PO KHAJHA DIST MAU	UP	MAU	276129
77	4094	KHAMARIA	VILL AND PO KHAMARIA	UP	BHADOHI	221306
78	4605	LOHTA	VILL PO LOHTA	UP	VARANASI	221107
79	7175	MACHHLISAHAR	SARSWATI NAGAR KRIPA SHANKAR WARD MACHHLISAHAR	UP	JAUNPUR	222143
80	7178	MARIAHU	BANDARIYA TOLA MARIAHU	UP	JAUNPUR	221002
8	7501	NEWADHIYA	TIWARA NEWADHIYA BYPASS MARIAHU	UP	JAUNPUR	222128
82	6215	PANDEYPUR	H NO 59/942G, PANDEYPUR PACHKOSI ROAD	UP	VARANASI	210002
83	6275	PG COLLEGE	PG COLLEGE GORA BAZAR PEERNAGAR	UP	Ghazipur	233001
84	6142	PILIKOTHI	H NO K46/22 HARTIRATH VISHESHARGANJ	UP	VARANASI	221001
85	2865	RAVINDRAPURI	B 27/35 RAVINDRAPURI EXTENSION NEAR ALAKHNANDA HOSPITAL	UP	VARANASI	221005

Ref Num: ZOV/ITD/2024-25/469

Date: 07.01.2025

86	7101	SHIVPUR	SH 7/8, K1, SHIVPUR BYPASS	UP	VARANASI	221003
87	7421	SINDHORA	SINDHORA BAZAR, SINDHORA VILL	UP	VARANASI	221208
88	4319	MAHABIR MANDIR ROAD	MAHABIR MANDIR ROAD, ORDERLY BAZAR	UP	VARANASI	221002
89	438	VARANASI	NO C - 7/34-B, FIRST FLOOR, GORAS BUILDING LAHURABEER	UP	VARANASI	221001
90	3375	RAPC VARANASI	INDIAN BANK, RAPC, MOHD EKRM BUILDING, NADESAR NEAR VARUNA BRIDGE	UP	VARANASI	221002

Ref Num: ZOV/ITD/2024-25/469

Date: 07.01.2025

ANNEXURE-II
TENDER FORM

From

To
The Chief Manager,
Indian Bank,
Zonal Office,
Varanasi- 221002.

Sub: Disposal of obsolete IT Hardware at Branches Under Zonal Office, Varanasi.

Ref: RFQ No. ZOV/ITD/2024-25/469 dated 07.01.2025.

With reference to the above, we are pleased to inform our offer/bid as below.

S Num	Description of items	Rate/Unit (Rs.)	Qty	Total Amount (Rs.) (Excl. GST)
1	UPS (1/2/3 KVA)		12	
2	UPS (5/6 KVA)		8	
4	SMF Battery 65 AH		40	
5	SMF Battery 75 AH		40	
7	Tubular Battery 200 AH		8	
8	CPU		250	
9	Scanner		5	
10	CRT Monitor		10	
11	LCD Monitor		40	
12	Keyboard		100	
13	Passbook Printer		20	
14	Laser Printer		35	
15	Statement Printer		5	
	TOTAL			

The total amount quoted in words:

The total price is inclusive of all misc. charges like transportation, labor, or any other expenses. Rate quote is excluding GST.

We are registered e-waste dismantler or recycler with Central/State Pollution Control Board and our registration is valid up to _____ - Proof of registration with validity period should be attached.

Ref Num: ZOV/ITD/2024-25/469

Date: 07.01.2025

We will dispose off the e-Waste in accordance with the timelines laid down in the GOI Guidelines currently in force and provide the certificate to this effect to the bank within 30 days of receipt of e-Waste.

We understood the terms and conditions of tender and also we will abide by the rules and regulations of Bank applicable for this tender.

Signature of the bidder with Seal

Date:

Address of the bidder: _____

Mobile Num: _____

Email ID: _____

Ref Num: ZOV/ITD/2024-25/469

Date: 07.01.2025

ANNEXURE-III

CERTIFICATE FOR DISPOSAL OF EQUIPMENTS AS PER THE E-WASTE DISPOSAL GUIDELINES.

(TO BE SUBMITTED BY SUCCESSFUL BIDDER AFTER DISPOSAL OF E-WASTE ITEMS)

Date:

Sub: Certificate of disposal of IT Hardware at Branches under ZO, Varanasi.

Ref: Indian Bank Tender No. ZOV/ITD/2024-25/469 dated 07.01.2025.

This is to certify that the IT hardware as detailed in the bid under reference purchased by us are disposed off as per the Government Guidelines on e-waste disposal currently in force.

For _____

Signature _____

Name _____

Designation with stamp _____

Ref Num: ZOV/ITD/2024-25/469

Date: 07.01.2025

ANNEXURE-IV
BID SECURITY DECLARATION

To _____ Date:
The Chief Manager,
Indian Bank,
Zonal Office,
Varanasi – 221 001.

Dear Sir,

Sub: Request for Quotation (RFQ) for Disposal of obsolete IT Hardware at branches under Zonal Office, Varanasi.

Ref: RFQ No. ZOV/ITD/2024-25/469 dated 07.01.2025.

We declare that, we will not withdraw our bid during the period of bid validity specified in this RFQ and we will not fail or refuse to dispose off the equipments as detailed in the bid under reference purchased by us as per the Government Guidelines on e-waste disposal currently in force.

Signature of Authorized Official

Name and Designation with Office Seal

Place:

Date:

Ref Num: ZOV/ITD/2024-25/469

Date: 07.01.2025

CHECKLIST FOR DOCUMENTS TO BE SUBMITTED BY THE BIDDER

1. Pollution Control Board Certificate.
2. Tender form Including the Commercials as per **Annexure-II, duly sealed and signed by authorized signatory of company on its letter head**
3. Bid Security Declaration (As per Annexure-IV).
4. Sealed and Signed Copy of RFQ (To be sealed and signed by the Authorized Official of the Bidder on every page of RFQ).
5. Earnest Money Deposit of Rs. 10000 in the form of DD/IOI favoring Indian Bank, Zonal Office payable at Varanasi.