

ਭਾਰਤੀ ਭਾਗ



Indian Bank

ਇੰਡੀਅਨ ਬੈਂਕ,
ਜ਼ੋਨਲ ਦਫਤਰ,
ਲੁਧਿਆਣਾ

ALLAHABAD

ALLAHABAD

ਐੱਸ.ਸੀ.ਐੱਫ. 88, ਫੇਜ਼ 1, ਅਰਬਨ ਅਸਟੇਟ, ਦੁੱਗਰੀ, ਲੁਧਿਆਣਾ-141013
ਸੰਪਰਕ ਨੰ: 0161-5232107, 7347035007

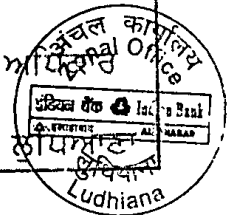
ਦਫਤਰੀ ਇਮਾਰਤਾਂ ਨੂੰ ਲੀਜ਼ 'ਤੇ ਦੇਣ ਲਈ ਟੈਂਡਰ ਦਾ ਸੱਦਾ ਦਿੰਦਾ ਨੋਟਿਸ
ਇੰਡੀਅਨ ਬੈਂਕ, ਇੱਕ ਜਨਤਕ ਖੇਤਰ ਦਾ ਬੈਂਕ, 2 ਬੋਲੀ ਪੁਣਾਲੀ (ਤਕਨੀਕੀ ਅਤੇ ਵਿੱਤੀ
ਬੋਲੀ) ਦੇ ਅਧੀਨ ਦਫਤਰੀ ਇਮਾਰਤਾਂ ਦੇ ਮਾਲਕਾਂ ਤੋਂ ਟੈਂਡਰ ਮੰਗਦਾ ਹੈ ਜੋ ਲੀਜ਼ ਦੇ ਆਧਾਰ
'ਤੇ (ਤਿਆਰ ਇਮਾਰਤਾਂ/ਨਿਰਮਾਣ ਅਧੀਨ ਇਮਾਰਤਾਂ) ਦੀ ਪੇਸ਼ਕਸ਼ ਕਰਨ ਲਈ ਤਿਆਰ ਹਨ,
ਤਰਜੀਹੀ ਤੌਰ 'ਤੇ ਜ਼ਮੀਨੀ ਮੰਜ਼ਿਲ ਅਤੇ ਪਾਰਕਿੰਗ ਦੀ ਸਹੂਲਤ ਦੇ ਨਾਲ 15 ਸਾਲ ਲੀਜ਼ ਦੀ
ਮਿਆਦ ਲਈ ਸਾਡੀਆਂ ਹੇਠ ਲਿਖੀਆਂ ਸ਼ਾਖਾਵਾਂ ਨੂੰ ਸ਼ਿਫਟ ਕਰਨ ਲਈ:

ਲੜੀ ਨੰ.	ਬੁੱਚ ਦਾ ਨਾਮ	ਕਾਰਪੇਟ ਖੇਤਰ	ਤਰਜੀਹੀ ਟਿਕਾਣਾ
1	ਜਗਰਾਉਂ	1300-1500 Sq. Ft.	
2	ਚੌੜਾ ਬਾਜ਼ਾਰ ਲੁਧਿਆਣਾ	1100-1300 Sq. Ft.	ਮੌਜੂਦਾ ਸ਼ਾਖਾ ਦੇ 2 K.M
3	ਪੱਖੋਵਾਲ ਰੋਡ ਲੁਧਿਆਣਾ	1100-1300 Sq. Ft.	ਦੇ ਘੇਰੇ ਵਿੱਚ
4	ਬਠਿੰਡਾ (ਨੇੜੇ ਬੁੱਝ ਸਟੈਂਡ)	1200-1400 Sq. Ft.	

ਟੈਂਡਰ ਫਾਰਮ ਸਾਡੀ ਬੈਂਕ ਦੀ ਵੈੱਬਸਾਈਟ: www.indianbank.in ਜਾਂ ਉੱਪਰ ਦੱਸੀਆਂ
ਸ਼ਾਖਾਵਾਂ ਤੋਂ 08.12.2024 ਤੋਂ 23.12.2024 ਤੱਕ ਪ੍ਰਾਪਤ ਕੀਤੇ ਜਾ ਸਕਦੇ ਹਨ। ਬੋਲੀ ਜਮ੍ਹਾਂ
ਕਰਨ ਦੀ ਆਖਰੀ ਮਿਤੀ 23.12.2024, ਸ਼ਾਮ 5.00 ਵਜੇ ਹੈ। ਟੈਂਡਰ/ਬੋਲੀ ਇੰਡੀਅਨ ਬੈਂਕ
ਦੇ ਹੱਕ ਵਿੱਚ ਰੁਪਏ 250/- (ਨਾ ਮੋੜਨਯੋਗ) ਦੇ ਡਿਮਾਂਡ ਡਰਾਫਟ ਦੇ ਨਾਲ ਨੱਥੀ ਹੋਣੀ
ਚਾਹੀਦੀ ਹੈ ਅਤੇ ਤਕਨੀਕੀ ਬੋਲੀ ਰੁਪਏ 5000/- (ਮੋੜਨਯੋਗ) ਦੇ ਡਿਮਾਂਡ ਡਰਾਫਟ ਦੇ ਨਾਲ
ਨੱਥੀ ਹੋਣੀ ਚਾਹੀਦੀ ਹੈ।

ਬੈਂਕ ਬਿਨਾਂ ਕੋਈ ਕਾਰਨ ਦੱਸੇ ਕਿਸੇ ਵੀ ਜਾਂ ਸਾਰੀਆਂ ਪੇਸ਼ਕਸ਼ਾਂ ਨੂੰ ਰੱਦ ਕਰਨ ਦਾ ਅਧਿਕਾਰ
ਰਾਖਵਾਂ ਰੱਖਦਾ ਹੈ। ਏਜੰਟਾਂ/ਦਲਾਲਾਂ ਦੇ ਟੈਂਡਰ ਸਵੀਕਾਰ ਨਹੀਂ ਕੀਤੇ ਜਾਣਗੇ।

ਜ਼ੋਨਲ ਮੈਨੇਜਰ, ਇੰਡੀਅਨ ਬੈਂਕ, ਜ਼ੋਨਲ ਦਫਤਰ, ਲੁਧਿਆਣਾ



इंडियन बैंक



Indian Bank

Indian Bank,
Zonal Office,
Ludhiana

इलाहाबाद

ALLAHABAD

S.C.F. 88, Phase I, Urban Estate, Dugri, Ludhiana-141013. Tel. No. 0161-5232107, 7347035007

Notice Inviting Tenders For Leasing of Office Premises

Indian Bank, a Public Sector Bank invites tenders under 2 bid system (Technical & Financial Bid) from owners of office premises willing to offer on lease basis (Readily built/Premises Under construction) preferably in Ground Floor with parking facility for a lease period of 15 years for shifting of our following branches:

S. No.	Name of Branch	Carpet Area	Preferable Location
1	Jagraon	1300-1500 Sq. Ft.	Within a radius of 2 K.M. of existing branch premises.
2	Chaura Bazar Ludhiana	1100-1300 Sq. Ft.	
3	Pakhowal Road Ludhiana	1100-1300 Sq. Ft.	
4	Bathinda (Near Bus Stand)	1200-1400 Sq. Ft.	

The tender forms can be obtained from our bank's website: www.indianbank.in or from the above mentioned branches from **08.12.2024 to 23.12.2024**. Last date for submission of bids is **23.12.2024, 5.00 PM**. The tender/bid should be enclosed with a Demand Draft of **Rs. 250/- (Non Refundable)** and technical bid should be enclosed with a Demand Draft of **Rs. 5000/- (Refundable)** in favour of Indian Bank.

The Bank reserves the right to reject any or all offers without assigning any reasons whatsoever. Tenders from agents / brokers will not be accepted.

Zonal Manager, Indian Bank, Zonal Office, Ludhiana



TECHNICAL BID

TO BE GIVEN BY THE OWNER (S) OFFERING
 PREMISES ON LEASE (**Technical Details**)
 (To be kept in a separate sealed envelope super-scribing
 "Technical Bid" on the top of the envelope)

From,

To,

Dear Sir,

Sub: Offer for giving premises on lease for your Branch/Office.

I/We refer to your advertisement dated in.....
 and offer to give you on lease the premises described here below for your
 _____ Branch / Office and furnish the technical details thereon.

a)	Name of the Owner	:	
b)	Name of the Co-Owners/ Partners / Directors (Wherever applicable)	:	
c)	Full Address of premises offered on lease	:	
d)	Whether Freehold / Lease Hold	:	
e)	Distance from the main road / cross road	:	
f)	Whether there is direct access to the premises from the main road.	:	
g)	Area Offered floor wise (only carpet area of premises to	:	Floor: BM / GF / FF / SF / TF / other



	specified)	Carpet area _____ in Sq.ft.
h)	Type of Construction of premises	
i)	Year of Construction of premises :	
j)	If the building is new, whether occupancy certificate is obtained from competent local planning authority. :	
k)	If the building is yet to be constructed	
	i) Whether the plan of the building is approved (Copy enclosed) :	
	ii) Time required for completing the construction :	
l)	If the building is old whether repairs / Renovation is required. If so time required for its completion :	
m)	Boundaries East West North South	
n)	If the building is yet to be constructed :	
	iii) Whether the plan of the building is approved (Copy enclosed)	
	iv) Time required for completing the construction	
o)	Ventilation is available from :	_____ No. of sides

TERMS AND CONDITIONS:

Bank at its liberty to vacate the premises at any time during the pendency of lease by giving three month's notice in writing, without paying any compensation for earlier termination.



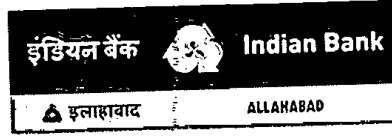
Signature of the owner/s



DECLARATION		
1	The following amenities are available in the premises or I / We agreeable to provide the following amenities: (pl tick the applicable item)	
a.	The strong room will be constructed strictly as per the Bank's specifications. Strong Room door, grill gate and ventilators are to be supplied by the Bank	
b.	A partition wall will be provided inside the strong room segregating the locker room and cash room.	
c.	Partition wall(s) required for provision of ATM room with rolling shutter(s).	
d.	A lunchroom for staff and stock / stationery room will be provided as per the requirement / specifications of the Bank. A wash basin will also be provided in the lunchroom.	
e.	Separate toilets for gents and ladies will be provided.	
f.	A collapsible gate and rolling shutters will be provided at the entrance and at any other points which gives direct access to outside.	
g.	Entire flooring will be of vitrified tiles and wall painted.	
h.	All windows will be strengthened by grill with glass and mesh door	
i.	Required power load (3 phase – 35 kva) normal functioning of the Bank and the requisite electrical wiring /Points will be provided.	
j.	Continuous Water Supply will be ensured at all times by providing overhead tank and necessary taps. Wherever necessary, electric motor of required capacity will be provided.	
k.	Space for fixing Bank's sign board will be provided.	
l.	Shelter for security guards should be provided as per Bank's specifications.	
m.	Electrical facilities and additional points (lights, fans-power) as recommended by the Bank will be provided along A' class earthing as per IS specifications.	
n.	Sufficient space for power backup generator/s.	
2.	I/We declare that I am / We are the absolute owner of the plot / building offered to you and having valid marketable title over the above.	Yes No
3.	You are at liberty to remove at the time of vacating the remises, all electrical fittings & fixtures, counters, safes, safe deposit lockers, cabinets, strong room door, partitions and other furniture put up by you.	Yes No



▪ The concept of carpet area for rental purpose was explained to me / us and clearly understood by me / us, according to which the carpet area means



area of the premises less toilet, passage, wall / columns, staircases, verandah, lobby, balcony, kitchen etc. even though the same is given for Bank's use.

- If my / our offer is acceptable, I/we will give you possession of the above premises on_____.
- I/we further confirm that this offer is irrevocable and shall be open for 120 days from date hereof, for acceptance by you.

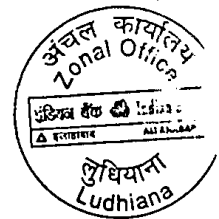
Yours faithfully,

(Signature of Owner/s)

Place:

Date:

Address of the owner/s



ANNEXURE - IV

Financial Bid

TO BE GIVEN BY THE OWNER(S) OFFERING PREMISES ON LEASE - (Financial Details)
 (To be kept in a separate sealed envelope super-scribing "Financial Bid" on the top of the envelope)

To,

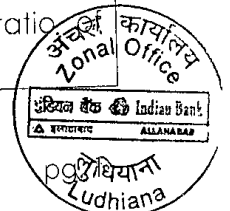
Dear Sir,

Sub: Financial offer for giving premises on lease for your Branch / Office

I / We, refer to your advertisement dated _____ in _____ and offer to give you on lease the premises described here below for your _____ branch / office.

TERMS AND CONDITIONS

1.	Rent	Carpet Area (sqft)	Rent Rate per sqft	Total per month (Rs.)
	Basic rent excluding GST(if applicable)			
2.	Period of lease (Minimum 10 years)	_____ Yrs		
3.	Escalation in rent after every 5 years (maximum 15%)	_____ %		
4.	Cost of lease deed to be borne by	By owner / By Bank / shared by me and Bank in the ratio of _____		
5.	Water tax to be borne by	By owner		
6.	Corporation / Municipal / Tax to be borne by	By owner		
7.	GST amount, if applicable, to be borne by	By owner / Bank		
8.	Any other tax levied / Leviable by Municipal and / or Govt. Authorities to be borne by	By owner / By Bank / shared by me and Bank in the ratio _____		



9.	Common maintenance charges if any to be borne by	By owner
11	Interest Free rent advance (Maximum 3 months)	_____ months

DECLARATION	
1	I / We, am / are aware that, the rent shall be calculated as per the carpet area only, which will be measured in the presence of owner/s and Bank Officials after completion of the building in all respects as per the specifications / requirement of the Bank and in accordance with the Policy of the Bank.
2.	The concept of carpet area for rental purpose was explained to me / us and clearly understood by me / us, according to which the carpet area means area of the premises less toilet, passage, wall / columns, staircases, verandah, lobby, balcony, kitchen etc. even though the same is given for Bank's use.
3.	The charges / fees towards scrutinizing the title deeds of the property by the Bank's approved lawyer will be borne by me / us.
4.	All repairs including annual / periodical painting and annual / periodical painting will be got done by me / us at my / our cost. In case, the repairs and / or painting is / are not done by me / us as agreed now, you will be at liberty to carry out such repairs, painting, etc. at our cost and deduct all such expenses from the rent payable to us.

- I / We further confirm that this offer is irrevocable and shall be open for _____ days (minimum 120 days) from the date of opening of the bid, for acceptance by you.

Yours faithfully,

(SIGNATURE OF OWNER/S)

Place:

Address of owner/s

Date:

