



**Zonal Office Delhi (Central)**  
**1<sup>st</sup> Floor, 17, Parliament Street, New Delhi-110001**  
**Phone : 011-23745504**

**NOTICE INVITING TENDER FOR LEASING OF OFFICE PREMISES**

Indian Bank, a Public Sector Bank invites tender under 2 bids system (Technical & Financial Bid) from owners of office premises willing to offer on lease basis (Readily built Premises) in the Following area/location at Delhi.

**1. Mayapuri, Delhi**

Preferably in Ground Floor having appx 1100 to 1200 sq ft carpet area with parking facility for a lease period of 15 to 20 years for shifting of their Branch/Office.

Tender forms can be downloaded from our website [www.indianbank.in](http://www.indianbank.in) from 18.12.2024 to 31.12.2024. Last date for submission of bids is 31.12.2024 UP TO 3.00 PM and the duly filled in tender is to be submitted in prescribed format to the above address.

Tender is to be submitted in Two Cover system consisting of Technical Bid and Financial Bid in two separate sealed covers super-scribing "Technical Bid" or "Financial Bid", these two covers may be inserted in a third cover super-scribed the name of location.

The Technical Bid should be enclosed with refundable EMD of Rs.5000 by way of Demand Draft favouring, Indian Bank and another DD for Rs.500/- favouring Indian Bank, towards cost of tender (non refundable).

The Technical Bids will be opened on 31.12.2024 at 4.00 pm.

Kindly note that Demand Draft of EMD and tender fee should not be enclosed with Financial Bid. Doing so, tender will liable to be rejected and EMD will not be returned/refunded.

Incomplete tenders / Late tenders / tenders not accompanied by requisite EMD & Tender Fee not in the form specified are liable to be rejected.

Priority will be given to tenders from Public Sector undertaking / Govt. Organizations.

The Bank reserves the right to reject any or all offers without assigning any reasons whatsoever.

Tenders from agents / brokers will not be accepted.

**Zonal Manager**