



(A Govt. of India Undertaking)

4th Floor, Tower-1, IRCON Building, Plot No 16, Sector-32, Gurgaon-122003

Phone :- 0124-4924412

NOTICE INVITING TENDERS FOR LEASING OF OFFICE PREMISES

Indian Bank, a Public Sector Bank invites tenders under 2 bid system (Technical & Financial Bid) from owners of office premises willing to offer on lease basis (Readily built Premises/ Under construction) in the location at

Location	District	State	Area Required (carpet)
Sector- 92 Gurgaon	Gurgaon	Haryana	1100 to 1200 Sq Ft
Hero Honda Chowk	Gurgaon	Haryana	1100 to 1200 sq ft
Bahadurgarh Railway Road	Jhajjar	Haryana	1100 to 1200 Sq Ft
Kherki Majra (Extension Counter)	Gurgaon	Haryana	500 Sq Ft

preferably in Ground Floor with parking facility having a frontage of minimum 20 feet; for a lease period of 15 years for setting up their Branch / Office.

Tender forms can be downloaded from our website www.indianbank.in from **23.04.2024 to 07.05.2024**. Last date for submission of bids is **07.05.2024 UP TO 4.00 PM** and the duly filled in tenders are to be submitted in prescribed format to the above address.

Tenders are to be submitted in Two Cover system consisting of **Technical Bid** and **Financial Bid** in two separate sealed covers super scribing "Technical Bid" or "Financial Bid" on or before **07.05.2024 at 4.00 pm**.

The Technical Bid should be enclosed with refundable EMD of Rs.5000 by way of DD / BPO favouring, Indian Bank and another DD for Rs.500/- favouring Indian Bank, towards cost of tender (non refundable).

Kindly note that Demand Draft of EMD and tender fee should not be enclosed with Financial Bid. Doing so, tender will liable to be rejected and EMD of technically disqualified bidder will not be returned. Technical Bids will be opened on **07.05.2024 at 4:30 PM**.

Incomplete tenders / Late tenders / tenders not accompanied by requisite EMD / tenders not in the form specified are liable to be rejected.

Priority will be given to tenders from Public Sector undertaking / Govt. Organizations.

The Bank reserves the right to reject any or all offers without assigning any reasons whatsoever.

Tenders from agents / brokers will not be accepted.

**Zonal Manager
(ZO Gurgaon)**