

List of Documents to be submitted and General Instructions

1. Please bring the following certificates and testimonials **in original without fail** along with one set of **photocopies** of the same in the following order duly **self-attested**:
 - a. Printout of the Call Letter sent on registered email address with your photograph affixed thereon
 - b. System generated printout of the online application form
 - c. Proof of Date of Birth (Birth Certificate or SSLC/ Std. X Certificate with DOB)
 - d. Photo Identify Proof & Address proof
 - e. Mark sheets & Certificates for educational qualifications.
 - f. Documentary proof of certifications / Professional courses, etc.
 - g. **Experience certificate** - Please note that for the present as well as previous employment, for each position held, please bring specific and explicit experience certificates containing details of full name, full address and telephone numbers of the employers, period of experience with exact dates, designation held, nature of duties performed, number of persons reporting to you, nature of projects handled.
 - h. Caste Certificate for candidate belonging to SC/ ST/ OBC (Non-Creamy Layer) and EWS category certificate issued by competent authority should be as per the prescribed format notified by Government of India.
 - i. Disability certificate (wherever applicable) in prescribed format issued by the District Medical Board in case of Persons with Disability category.
 - j. An Ex-serviceman candidate has to produce a copy of the discharge Certificate / pension payment order and documentary proof of rank last / presently held (substantive as well as acting) at the time of interview.
 - k. Candidates serving in Government / Quasi Govt. Offices / Public Sector Undertakings (including Nationalized Banks and Financial Institutions) are required to produce a "**No Objection Certificate**" from their employer at the time of interview, in the absence of which their candidature will not be considered and travelling expenses, if any, otherwise admissible, will not be paid.
 - l. Persons eligible for age relaxation must produce certificate issued by the competent authority evidencing their claim of being eligible for the age relaxation
 - m. Any other relevant documents in support of eligibility.
 - n. Candidates will not be allowed to appear for the interview if they fail to produce the relevant eligibility documents as mentioned above.
 - o. Before coming to interview, please ensure that you possess all the credentials as per the eligibility criteria mentioned in the advertisement
2. Please note that you will be permitted to attend the Interview as mentioned above, subject to:
 - a. Your fulfillment of all the eligibility criteria/conditions regarding age, qualification, category, experience etc. (as on 01.01.2024 as stipulated in the advertisement.
 - b. Correctness of information given by you in online application.
 - c. Establishment of your identity.
3. The Photograph and Biometrics/IRIS of the candidate will be captured on the date of interview and the same will be verified at any later stage as per the discretion of the Bank. Decision of the IRIS/Biometrics data verification authority with regard to its status (matched or mismatched) shall be final and binding upon the candidates. Refusal to participate in the process of IRIS / Biometric Data capture/verification on any occasion will lead to cancellation of candidature.
4. Please note that, the admission to Interview is provisional only and if it is found at any later stage that you do not conform to the eligibility norms, your candidature will be summarily rejected. Please note that in case at any stage of selection, and even after appointment if it comes to the notice of Bank that you do not/you did not possess the requisite qualification and/or you did not fulfill the eligibility criteria as given in the advertisement, your candidature is liable for rejection. Further, in case it is noticed that you have furnished any incorrect/false information or suppressed any material fact(s), your candidature will stand cancelled. If any of these shortcomings is/are detected after appointment, your services are liable to be terminated.
5. Travelling Allowances – SC/ST candidates called for interview, who are not already in service, will be provided with 2nd Class Train fare by shortest route.
6. The decision of the Bank in all matters as regards to interview and selection would be final and binding on the candidates.
7. Canvassing in any form for selection including change of date, time and venue shall be treated as disqualification.