



(A Govt. of India Undertaking)  
4<sup>th</sup> Floor, Tower-1, IRCON Building, Plot No 16, Sector-32, Gurgaon-122003  
Phone :- 0124-4924412

**NOTICE INVITING TENDERS FOR LEASING OF BRANCH PREMISES**

**Indian Bank ZO Gurgaon invites Tenders/Bids under 2 bid system (Technical & Financial Bid) from owners of office premises willing to offer on lease basis (Readily built) in Ullahawas (locality), Gurgaon.**

Preferably in Ground Floor with minimum width/frontage of 20 feet, having appx 900 sq ft to 1000 sq ft carpet area with parking facility for a lease period of 15 to 20 years for shifting of their Ullahawas (Gurgaon) Branch.

Tender forms can be downloaded from our website [www.indianbank.in](http://www.indianbank.in) from 18.02.2024 to 04.03.2024 Last date for submission of bids is 04.03.2024 UP TO 4.00 PM and the duly filled in tenders are to be submitted in prescribed format to the above address.

Tenders are to be submitted in Two Cover system consisting of Technical Bid and Financial Bid in two separate sealed covers super scribing "Technical Bid" or "Financial Bid" on or before 04.03.2024 by 4:00 PM.

The Technical Bid should be enclosed with refundable EMD of Rs.5000 by way of DD / BPO favouring, Indian Bank and another DD for Rs.500/- favouring Indian Bank, towards cost of tender (non refundable).

Kindly note that Demand Draft of EMD and tender fee should not be enclosed with Financial Bid. Doing so, tender will liable to be rejected and EMD of technically disqualified bidder will not be returned.

Technical Bids will be opened on 04.03.2024 at 5.30 PM.

Incomplete tenders / Late tenders / tenders not accompanied by requisite EMD / tenders not in the form specified are liable to be rejected.

Priority will be given to tenders from Public Sector undertaking / Govt. Organizations.

The Bank reserves the right to reject any or all offers without assigning any reasons whatsoever.

Tenders from agents / brokers will not be accepted.

**Zonal Manager**