



**ZONAL OFFICE, MIRZAPUR**  
**(Information Technology Department)**

Ref: ZO:MIR:ITD:121:2023-24

Date: 06.10.2023

**SUB: REQUEST FOR QUOTATION (RFQ) FOR DISPOSAL OF OBSOLETE KIOSKS**  
**(Passbook, Cheque book, Cash Deposit and Internet Banking)**  
**AND ATMs AT BRANCHES UNDER ZONAL OFFICE MIRZAPUR**

Indian Bank, Zonal Office Mirzapur invites sealed quotations for disposal of obsolete IT Kiosks **(Passbook, Cheque book, Internet Banking and Cash Deposit)** and **ATMs** as E-Waste (As detailed in Annexure-I) at various branches under ZO Mirzapur, on "**As is where is basis**" from **eligible registered and empaneled e-waste dismantler or recycler with Central/State Pollution Control Board whose license is currently valid. Please note that all the KIOSKS/ATMs as mentioned in Annexure-I will not have any Printer, CPU within it.**

You are requested to submit the quotation as per the tender format enclosed. Please note that your quotation is subject to the terms and conditions mentioned below.

**TERMS AND CONDITIONS**

1. The completed tender form (Annexure-II) with Earnest Money Deposit (EMD) Declaration (Annexure-IV) along with related documents as mentioned in checklist shall be submitted in a **sealed envelope** to following address duly signed by Authorized Signatory of the Company on their letter head on or before **20.10.2023 at 03.00 PM**.
2. Quotations will be opened on **20.10.2023 at 03.30 PM** and sale order will be issued to **Highest Quoted (H1) bidder**.
3. The tender schedule should be filled in both figures and words in legible handwriting (Capital Letters). In case of discrepancy, between amount written in words and figures, the higher amount written in words/figures will be taken into consideration.
4. Ineligible / Incomplete tenders are liable for rejection.
5. All the items are to be sold on "**As is where is basis**" and no correspondence will be entertained in this regard.
6. The bidders can inspect the items available for disposal at branches under ZO Mirzapur (Details Given in Annexure-I) before the tender opening date. It is the responsibility of the bidder to inspect the items before submitting the tender.

**Complete Address of Zonal Office, Mirzapur as details below:**

**INDIAN BANK, ZONAL OFFICE, MIRZAPUR**  
**PLOT NO 516, MAKAN NO 174/4, WARD NO 2, MUHALLA PUTALIGHAR, NATWAN,**  
**PARGANA KANTIT,**  
**DIST. MIRZAPUR, U.P.-231001**

**Contact Person: Mr. Mrityunjoy Vivek (CM-IT) Mobile No: 9554266426**  
**Mr. Anoop Kumar (AM-IT) Mobile No: 8318231383**





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7. The successful bidder should deposit the full amount quoted in the form of DD/IOI/NEFT favoring "**Indian Bank Zonal Office Mirzapur**" payable at Mirzapur.
8. In case of failure to deposit the DD/Online Transfer for full amount quoted or withdrawal of the Bid by successful bidder, Bank may take appropriate action against the bidder including Blacklisting of the Firm and rejection of tender.
9. The successful bidder after depositing the amount quoted in the bid and accepted by the Bank in full should remove the materials after **physically punching the hard disk drive/storage** at their own cost at Bank's Location.
10. After depositing the full amount quoted, successful bidder has to remove the e-waste equipment's from the premises of the Bank within **1 week**.
11. It would be the responsibility of the bidder for safe transit of the e-waste from Bank's location to bidder location. In case of any untoward incident happened during transition of e-waste, the bidder should be held sole responsible for the loss/consequences.
12. The Bank reserves its right to accept or reject any or all tenders at any point without assigning any reason and the decision of the Bank will be final.
13. The successful bidder has to submit the certificate (as per Annexure-III) stating that the material is disposed off as per e-Waste disposal guidelines in force.
14. The Bids should remain valid for the period of 90 days after the last date for submission of bid prescribed. A bid valid for a shorter period shall be rejected by the Bank as non-responsive. Bank may seek extension of bid validity, if required.
15. If any of the KIOSKs have Printer/CPU within it then same have to be given back to the branch.

  
**Chief Manager (ITD)**



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**ANNEXURE-I**

**DETAILS OF EQUIPMENTS AT BRANCHES UNDER ZO MIRZAPUR**

SL NO.	BRANCH	CBS CODE	TYPE	Oty.	ADDRESS
1	MIRZAPUR MAIN	4096	CASH DEPOSIT KIOSK	1	DANKIN GANJ, MIRZAPUR, DIST.- MIRZAPUR - 231001
			CHEQUE DEPOSIT KIOSK	1	
			INTERNET BANKING KIOSK	1	
			PASSBOOK KIOSK	1	
2	ROBERTSGANJ MAIN	4448	CASH DEPOSIT KIOSK	1	MAIN ROAD ROBERTSGANJ, DIST. SONBHADRA- 231216
			CHEQUE DEPOSIT KIOSK	1	
			INTERNET BANKING KIOSK	1	
			PASSBOOK KIOSK	1	
3	BHARUHNA	6982	ATM	1	BHARUHNA, CHUNAR ROAD, DIST. MIRZAPUR- 231001
4	PAHO	6984	ATM	1	VILL. PAHO, P.O.- DOMANPUR, DIST. MIRZAPUR- 231306
5	BIHASARA BAZAR	4881	ATM	1	VILL. & P.O.- BIHASARA BAZAR DIST.- MIRZAPUR - 231303
6	LOHANDI KALAN	5603	ATM	1	LOHANDI KALAN, REWA ROAD, DIST. MIRZAPUR- 231001
7	NAIBAZAR	5021	ATM	1	VILL. & P.O. NAI BAZAR DIST. SONBHADRA- 231216
8	ADALPURA	4853	ATM	1	VILL. & P.O. ADALPURA, BLOCK - SHIKHAR, DIST. MIRZAPUR- 231304
9	SHAHGANJ	4967	ATM	1	VILL. & P.O.- SHAHGANJ, DIST.- SONBHADRA - 231215
10	CHILH	4308	ATM	1	VILL. & P.O.- CHILH, DIST. MIRZAPUR- 231312
11	WYNDHUMGANJ	4348	ATM	1	VILL. & P.O.- WYNDHAMGANJ, DIST.- SONBHADRA - 231221
12	BHAIRO	5601	ATM	1	VILL. BAKAULI, P.O.- MUDILADIH DIST. SONBHADRA- 231215
13	BAGHARU	7005	ATM	1	VILL. & P.O.- BAGHARU, DIST.- SONBHADRA - 231212
14	CHURK	4345	ATM	1	CHURK CEMENT FACTORY, VILL & P.O.- CHURK DIST. SONBHADRA- 231206
15	AHRAUHRA	4634	ATM	1	VILL. & P.O.- AHRAURA DIST.- MIRZAPUR - 231304
16	BIJAIPUR	4270	ATM	1	VILL. & P.O. BIJAIPUR DIST. MIRZAPUR- 231303
17	MIRZAPUR MAIN	4096	ATM	1	DANKIN GANJ, MIRZAPUR, DIST.- MIRZAPUR - 231001
18	PANDERI	4643	ATM	1	VILL. & P.O. PANDERI, PUTARIHA, TUNGA, BLOCK, DIST.



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					MIRZAPUR- 231001
19	JANGI ROAD	7205	ATM	1	JANGI ROAD, MIRZAPUR, TEHSIL & POST & DIST. MIRZAPUR-231001
20	KHAIRA	4492	ATM	1	VILL. KHAIRA P.O.- BAGHA, DIST. MIRZAPUR- 231306
21	SHIVALA MAHANT	5876	ATM	1	690, SHIVALA MAHANT, DIST. MIRZAPUR-231001
22	ANPARA	6574	ATM	1	BEENA ROAD, AUSI MORE, ANPARA, DIST. SONBHADRA-231225
23	MIRZAPUR WELLESLEY GANJ	924	ATM	1	SWAMI DAYANAND MARG NEAR ARYA KANYA INTER COLLEGE WELLESELEY GANJ 231001
24	ROBERTSGANJ KUTCHERY ROAD	2160	ATM	1	CIVIL LINE ROAD, HARSH NAGAR, ROBERTSGANJ, DIST. SONBHADRA-231216
25	MARKUNDI	5016	ATM	1	VILL & PO MARKUNDI GURM DIST. SONEBHADRA- 231209
26	KAILHAT BAZAR	4746	ATM	1	VILL. KAILHAT BAZAR P.O. PACHAURA, DIST. MIRZAPUR-231305
27	RASTOGI TALAB	5057	ATM	1	VILL. & P.O. RASTOGIA TALAB, VIA - ADALHAT, DIST. MIRZAPUR-231302
28	DUDHI	4097	ATM	1	VILL. & P.O. DUDHI, DIST. SONEBHADRA -231208
29	CHAPKI	4958	ATM	1	VILL. & P.O. CHAPKI DIST. SONBHADRA- 231223
30	KONE	4949	ATM	1	VILL. & P.O. KONE DIST. SONBHADRA- 231210
31	KACHNARWA	6644	ATM	1	VILL. & P.O. KACHNARWA, BLOCK - CHOPAN, DIST. SONBHADRA-231226
32	HARGARH	4948	ATM	1	VILL. & P.O. HARGARH DIST. MIRZAPUR- 231313
33	SHAKTINAGAR	5088	ATM	1	NCL KHARIA COLONY, SHAKTINAGAR DIST. SONBHADRA 231222
<b>Total No. of Equipments</b>				<b>39</b>	





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**ANNEXURE-II**

**TENDER FORM**

**From**

**To**  
**The Chief Manager,**  
**Indian Bank,**  
**Zonal Office,**  
**Mirzapur- 231001**

**Date:**

**Sub:** Disposal of obsolete KIOSKS/ATMs at Branches under Zonal Office, Mirzapur

**Ref:** RFQ No. ZO:MIR:ITD:121:2023-24 dated 06.10.2023

With reference to the above, we are pleased to inform our offer as below.

Description of items	Total Amount in (Rs.)
PASSBOOK KIOSK on "AS IS WHERE IS BASIS" (A)	
CHEQUEBOOK KIOSK on "AS IS WHERE IS BASIS" (B)	
INTERNET BANKING KIOSK on "AS IS WHERE IS BASIS" (C)	
CASH DEPOSIT KIOSK on "AS IS WHERE IS BASIS" (D)	
ATM on "AS IS WHERE IS BASIS"(E)	
GST @ 18% on (A + B + C + D+E) = F	
Total (A+B+C+D+E+F) (Inclusive of taxes)	

The amount quoted in words: \_\_\_\_\_

The total price is inclusive of all misc. charges like transportation, labor, all taxes or any other expenses.

We are registered e-waste dismantler or recycler with Central/State Pollution Control Board and our registration is valid up to \_\_\_\_\_ - Proof of registration with validity period should be attached.

We will dispose off the e-Waste in accordance with the timelines laid down in the GOI Guidelines currently in force and provide the certificate to this effect to the bank within 30 days of receipt of e-Waste.

We understood the terms and conditions of tender and also we will abide by the rules and regulations of Bank applicable for this tender.

**Signature of the bidder with Seal**

**Date:**

**Mobile No.**

**Address of the bidder:**

**Tel No.**

**Email:**





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**ANNEXURE-III**

**CERTIFICATE FOR DISPOSAL OF EQUIPMENTS AS PER THE E-WASTE DISPOSAL  
GUIDELINES.  
(TO BE SUBMITTED BY SUCCESSFUL BIDDER AFTER DISPOSAL OF E-WASTE ITEMS)**

**Date:**

**Sub:** Certificate of disposal of KIOSKS/ATMs at Branches under ZO, Mirzapur.

**Ref:** Indian Bank Tender No. ZO:MIR:ITD:121:2023-24 dated : 06.10.2023

This is to certify that the equipments **(8 kiosks & 31 ATMs Machine)** as detailed in the bid under reference purchased by us are disposed off as per the Government Guidelines on e-waste disposal currently in force.

For \_\_\_\_\_

Signature\_\_\_\_\_

Name \_\_\_\_\_

Designation with stamp \_\_\_\_\_





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**ANNEXURE-IV  
BID SECURITY DECLARATION**

**To  
The Chief Manager,  
Indian Bank,  
Zonal Office,  
Mirzapur- 211001.**

**Date:**

Dear Sir,

**Sub:** Request for Quotation (RFQ) for Disposal of obsolete KIOSKs/ATMs at branches under Zonal Office, Mirzapur.

**Ref:** RFQ No. ZO:MIR:ITD:121:2023-24 dated 06.10.2023

We declare that, we will not withdraw our bid during the period of bid validity specified in this RFQ and we will not fail or refuse to dispose off the equipments as detailed in the bid under reference purchased by us as per the Government Guidelines on e-waste disposal currently in force.

**Signature of Authorized Official**

**Name and Designation with Office Seal**

**Place:**

**Date:**





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**CHECKLIST FOR DOCUMENTS TO BE SUBMITTED BY THE BIDDER**

1. Pollution Control Board Certificate.
2. Tender form Including the Commercials as per **Annexure-II, duly sealed and signed by authorized signatory of company on its letter head**
3. Bid Security Declaration (As per Annexure-IV).
4. Sealed and Signed Copy of RFQ (To be sealed and signed by the Authorized Official of the Bidder on every page of RFQ).

