
 <b>इंडियन बैंक</b> <b>Indian Bank</b>  YOUR OWN BANK Zonal Office, Berhampur	ZONAL OFFICE, BERHMAPUR Plot no-704/7172 & 704/7174 1st Floor Sri Krishna Vihar Chowk, Main road Ambapua, Berhampur-760011	 <b>इंडियन बैंक</b> <b>Indian Bank</b>  इलाहाबाद ALLAHABAD
Phone Nos: 0680-2404016/2404019		Mail: <a href="mailto:zoberhampur@indianbank.co.in">zoberhampur@indianbank.co.in</a>
Ref No : ZO/BAM/ ITD / 87 /2023-24		Date : 31.08.2023

**SUB: REQUEST FOR QUOTATION (RFQ) FOR DISPOSAL OF OBSOLETE IT HARDWARE/EQUIPMENT (ATM, DESKTOP PC WITHOUT MONITOR, MONITOR, PRINTER, UPS, BATTERIES, ROUTER, KEYBOARD ETC) AT INDIAN BANK NEAR ZO BERHAMPUR, ORISSA.**

Indian Bank invites sealed quotations for disposal of obsolete IT Hardware/equipment (ATM, Desktop Pc without Monitor, Monitor, Printer, UPS, Batteries, Router, Keyboard etc.) as E-Waste (As detailed in Annexure-I) at Indian Bank ZO Berhampur, Orissa on "As is where is basis" from **eligible registered and empanelled e-waste dismantler or recycler with Central/State Pollution Control Board whose license is currently valid.**

You are requested to submit the quotation as per the tender format enclosed.

Please note that your quotation is subject to the terms and conditions mentioned below.




**TERMS AND CONDITIONS**

1. The completed tender form (Annexure-II) with Earnest Money Deposit (EMD) Declaration (Annexure-IV) shall be submitted to the below mentioned address duly sealed and signed by Authorized Signatory of the Company on their letter head on or before **15.09.2023 at 03.00 PM.**

PLOT NO-704/7172 & 704/7174  
1ST AND 2ND FLOOR  
SRI KRISHNA VIHAR CHOWK, MAIN ROAD  
AMBAPUA, BERHAMPUR  
GANJAM, ORISSA  
760010

2. Quotations will be opened on **15.09.2023 at 03.30 PM** and sale order will be issued to **Highest Quoted (H1) bidder.**
3. The tender schedule should be filled in both figures and words in legible handwriting (Capital Letters). In case of discrepancy, between amount written in words and figures, the higher amount written in words/figures will be taken into consideration.
4. **The bidder should be e-waste dismantler or recycler registered with Central/State Pollution Control Board whose license is currently valid. A copy of valid license certificate is to be submitted**
5. Ineligible / Incomplete tenders are liable for rejection.





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6. All the items are to be sold on "As is where is basis" and no correspondence will be entertained in this regard.
7. The bidders can inspect the items available for disposal at Indian Bank, respective branches before submitting the tender during the office hours. It is the responsibility of the bidder to inspect the items before submitting the tender.
8. The successful bidder should deposit the full amount quoted in the form of DD favoring "Indian Bank" payable at Berhampur/ Online Transfer through NEFT/RTGS/IMPS/UPI etc. in below mentioned account within 2 days from the date of sale order:

**Account No: 6848105520**  
**Account Name: CA**  
**IFSC Code: IDIB000A218**  
**Branch: AMBAPUA**

9. In case of failure to deposit the DD/Online for full amount quoted or withdrawal of the Bid by successful bidder, Bank may take appropriate action against the bidder including Blacklisting of the Firm and rejection of tender.
10. The successful bidder after depositing the amount quoted in the bid and accepted by the Bank in full should remove the materials after degaussing or physically punching/ drilling the hard disk drive/storage at their own cost at Bank's Location.
11. After depositing the full amount quoted, successful bidder has to remove the e-waste equipments from the premises of the Bank within 1 week.
12. It would be the responsibility of the bidder for safe transit of the e-waste from Bank's premises to bidder location. In case of any untoward incident happened during transition of e-waste, the bidder should be held sole responsible for the loss/consequences.
13. Bidder has to submit RFQ document dully signed by authorized signatory under the seal of the company in every page.
14. The Bank reserves its right to accept or reject any or all tenders at any point without assigning any reason and the decision of the Bank will be final.





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15. The successful bidder has to submit the certificate (as per **Annexure-III**) duly sealed and signed by Authorized Signatory of the Company on their letter head stating that the material is disposed off as per e-Waste disposal guidelines in force.
16. The Bids should remain valid for the period of 90 days after the last date for submission of bid prescribed. A bid valid for a shorter period shall be rejected by the Bank as non-responsive. Bank may seek extension of bid validity, if required.

  
**Chief Manager**  
**ZO Berhampur**





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### ANNEXURE-I

### DETAILS OF EQUIPMENTS AT BRANCHES

S.No	Location/BRANCH	Type (HW)	Qty	ADDRESS	CONTACT NO.
1	PHULBANI	MONITOR	4	JIRINGIPADA PRAKRUTIBIHAR MAI ROAD PHULBANI KANDHAMAL ORISSA 762001	9937743462
2	PHULBANI	CPU	7		
3	PHULBANI	PASSBOOK PRINTER	1		
4	COLLEGE ROAD NAYAGARH BRANCH	MONITOR	3	COLLEGE ROAD NAYAGARH BRANCH ADDRESS-OPP TO NAYAGARH AUTONOMOUS COLLEGE, COLLEGE ROAD NAYAGARH, PIN-752069	9337665725
5	COLLEGE ROAD NAYAGARH BRANCH	CPU	2		
6	COLLEGE ROAD NAYAGARH BRANCH	CHEQUE SCANNER	1		
7	JAYANTIPUR	CPU	3	JAYANTIPUR, GANJAM, ODISHA, 761006	9492932701
8	JAYANTIPUR	MONITOR	4		
9	JAYANTIPUR	ATM CASSETTES	5		
10	BELAPADPATNA	UPS 3 KVA	2	Belapadapatna branchAt/Po- Gania,Nayagarh	7978917102
11	BELAPADPATNA	BATTERIES 100AH	16		
12	GOPALPUR	DD PRINTER	2	MAIN ROAD GOPALPUR GANJAM GOPALPUR ORISSA761002	9907486328
13	GOPALPUR	LASER PRINTER	1		
14	GOPALPUR	PASSBOOK PRINTER	1		
15	J PRASAD	DD PRINTER	3	MAIN ROAD JAGANNATH PRASAD GANJAM ORISSA 761121	7008259343
16	J PRASAD	PB PRINTER	1		
17	J PRASAD	PRINTER	1		
18	J PRASAD	CPU	1		
19	J PRASAD	MONITOR	1		
20	Semiliguda College	Monitor	6	MAIN ROAD SEMILIGUDA NEAR BLOCK OFFICE SEMILIGUDA KORAPUT ORISSA 764036	9937841853
21	Semiliguda College	CPU	5		
22	Semiliguda College	DMP PRINTER	1		
23	Semiliguda College	FLAT BED SCANNER	1		
24	Semiliguda College	KEYBOARD	8		
25	NABARANGPUR	PASSBOOK PRINTER	2	MAIN ROAD NH 26 NABARANGPUR ORISSA 764059	8093542736
26	NABARANGPUR	DD PRINTER	2		
27	NABARANGPUR	STATEMENT PRINTER	1		
28	NABARANGPUR	PRINTER	1	NEW COLONY NEAR UMASHANKAR THEATRE RAYAGADA ORISSA 765001	9748134055
29	RAYADAGADA EAB	DMP PRINTER	2		
30	RAYADAGADA EAB	DD PRINTER	1		
31	RAYADAGADA EAB	SCANNER	1		





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1st Floor  
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Ambapua, Berhampur-760011



इलाहाबाद

ALLAHABAD

Phone Nos: 0680-2404016/2404019

Mail: [zoberhampur@indianbank.co.in](mailto:zoberhampur@indianbank.co.in)

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32	KHALLINGI	MONITOR	3	PANCHAYAT BUILDING MAIN ROAD KHALLINGI GANJAM ORISSA 761013	8917350225
33	KHALLINGI	CPU	3		
34	COURTPETA	BATTERY 100 AH	8	RAJARANI TOWER NEAR B N PUR POLICE STATION KAMAPALLI MAIN ROAD, COURTPETA BERHAMPUR- 760004	8981801462
35	PARLAKHEMUNDI	CPU	5	1 PALACE STREET PARLAKHIMINDI GAJAPATI ORISSA 761200	9381216739
36	PARLAKHEMUNDI	MONITOR	5		
37	PARLAKHEMUNDI	KEYBOARD	5		
38	GUNUPUR	PASSBOOK PRINTER	3	MAIN ROAD AT GUNUPUR PO GUNUPUR RAYAGADA ORISSA 765022	9437965826
39	GUNUPUR	DD PRINTER	4		
40	GUNUPUR	SCANNER	2		
41	GUNUPUR	UPS 3 KVA	1		
42	GUNUPUR	UPS 2 KVA	1		
43	GUNUPUR	UPS 1 KVA	1		
44	GUNUPUR	CPU	2		
45	GUNUPUR	LASER PRINTER	1		
46	SURANGI	UPS 1 KVA	2	SURANGI MAIN ROAD SURANGI GANJAM ORISSA 761037	8457950641
47	SURANGI	BATTERY	8		
48	SURANGI	CPU	3		
49	SURANGI	MONITOR	3		
50	KANCHANA	MONITOR	3	GRANM PANCHAYAT BUILDING KANCHANA GANJAM ORISSA 761031	8249862523
51	KANCHANA	CPU	5		
52	KANCHANA	PRINTER	1		
53	BERHAMPUR	CPU	4	NEAR VENKETSWARA TEMPLE BEERAKA STREET SANA BAZAR BERHAMPUR ORISSA 760002	9437965810
54	BERHAMPUR	MONITOR	4		
55	BHAWANIPATNA	CPU	9	PLOT NO 1552 JAGANNATH TEMPLE ROAD BHAWANIPATNA KALAHANDI ORISSA 766001	9556041591
56	BHAWANIPATNA	MONITOR	6		
57	BHAWANIPATNA	PB PRINTER	2		
58	BHAWANIPATNA	STATEMENT PRINTER	1		
59	BHAWANIPATNA	DD PRINTER	1		
60	BHAWANIPATNA	PRINTER	1		
61	POTHORA	CPU	6	VILL PO: BHEJIPUT, DIST: GANJAM BHEJIPUT GANJAM ORISSA ORISSA 761029	7358256749
62	POTHORA	MONITOR	5		
63	POTHORA	SCANNER	1		
64	POTHORA	TDR/DD PRINTER	1		
65	ZO	CPU	22	PLOT NO-704/7172 & 704/7174 1ST AND 2ND FLOOR SRI KRISHNA VIHAR CHOWK, MAIN ROAD	
66	ZO	MONITOR	18		
67	ZO	TDR/DD PRINTER	8		







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68	ZO	SCANNER	2	AMBAPUA, BERHAMPUR	8249375139
69	ZO	PBP	5	GANJAM ORISSA	
70	ZO	SERVER	1	760010	
71	ZO	LASER PRINTER	2		
72	ZO	KEYBOARD	12		
73	BERHAMPUR GANJAM	CPU	5	NEAR NEW TALUKA CHHAKA	9778320678
74	BERHAMPUR GANJAM	MONITOR	4	OPPOSITE OF PRIMARY HEALTH CENTER	
75	BERHAMPUR GANJAM	LASER PRINTER	2	ASKA ROAD	
76	BERHAMPUR GANJAM	KEYBOARD	11	BERHAMPUR	
77	BERHAMPUR GANJAM	ATM CASEETTES	10	GANJAM ORISSA 760006	
78	BERHAMPUR GANJAM	DVR	1		9668409007
79	KANAMANA	MODEM	2	INDIAN RARE EARTHS LTD CAMPUS	
80	KANAMANA	ROUTER	1	MATTIKHALLO	
81	KANAMANA	TDR PRINTER	2	VIA: CHATRAPUR	
82	KANAMANA	MONITOR	1	PO: MATTIKHALLO	
83	KANAMANA	KEYBOARD	2	GANJAM ORISSA 761045	7978674190
84	KANAMANA	STATEMENT PRINTER	3		
85	KANAMANA	DD PRINTER	1		
86	KANAMANA	PB PRINTER	1		
87	SUNABEDA	MONITOR	4	MUNICIPALITY BUILDING	
88	SUNABEDA	CPU	3	SUNABEDA 3	7205412521
89	SUNABEDA	PASSBOOK PRINTER	1	SUNABEDA KORAPUT ORISSA	
90	SUNABEDA	KEYBOARD	1	763003	
91	MANDHATAPUR	DMP PRINTER	3	NEAR PANCHAYAT	
92	MANDHATAPUR	DD PRINTER	1	PANCHAYAT ROAD	9348000249
93	MANDHATAPUR	PB PRINTER	2	MANDHATAPUR NAYAGARH ORISSA	
94	MANDHATAPUR	UPS BATTERY 100 AH	16	752079	
95	BUGUDA	CPU	4	MAIN ROAD	
96	BUGUDA	MONITOR	6	INFRONT OF SARASWATI VIDYA MANDIR	
97	BUGUDA	FLAT BED SCANNER	1	BUGUDA GANJAM ORISSA 761118	8328240120
98	GARABANDHA	ATM AGS	1	Main Road, Garabandha, Gajapato, Orissa 761215	



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Ref No : ZO/BAM/ ITD / 87 /2023-24	Date : 31.08.2023	

**ANNEXURE-II**  
**TENDER FORM**

To  
 The Chief Manager,  
 Indian Bank,  
 ZO Berhampur,  
 Berhampur-760010.

**Sub:** Disposal of obsolete IT Hardware/equipment (**ATM, Desktop Pc without Monitor, Monitor, Printer, UPS, Batteries, Router, Keyboard** etc) at Indian Bank Near ZO Berhampur, Berhampur.

**Ref:** RFQ No. ZO/BAM/ITD/87/2023-24 dated 31.08.2023

With reference to the above, we are pleased to inform our offer as below.

Description of items	Total Amount in (Rs.)
Servers & Other IT Hardware/equipment etc., on "AS IS WHERE IS BASIS' (A)	
GST @ 18% on A (B)	
Total (A+B) (Inclusive of taxes)	

The amount quoted in words: \_\_\_\_\_

The total price is inclusive of all misc. charges like transportation, labor, all taxes or any other expenses.

We are e-waste dismantler or recycler registered with Central/State Pollution Control Board and our registration is valid upto \_\_\_\_\_ - Proof of registration with validity period should be attached.

We will dispose off the e-Waste in accordance with the timelines laid down in the GOI Guidelines currently in force and provide the certificate to this effect to the bank within 30 days of receipt of e-Waste.

We understood the terms and conditions of tender and also we will abide by the rules and regulations of Bank applicable for this tender.



**Signature of the bidder with Seal**  
**Address of the bidder with Tel No.**

**Date:**

**Mobile No.**

**Email:**



<div><div>इंडियन बैंक Indian Bank</div></div> <div>YOUR OWN BANK Zonal Office, Berhampur</div>	<div>ZONAL OFFICE, BERHMAPUR Plot no-704/7172 &amp; 704/7174 1st Floor Sri Krishna Vihar Chowk, Main road Ambapua,Berhampur-760011</div>	<div><div>इंडियन बैंक Indian Bank</div><div><div>इलाहाबाद ALLAHABAD</div></div></div>
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### ANNEXURE-III

#### CERTIFICATE FOR DISPOSAL OF EQUIPMENTS AS PER THE E-WASTE DISPOSAL GUIDELINES.

#### (TO BE SUBMITTED BY SUCCESSFUL BIDDER AFTER DISPOSAL OF E-WASTE ITEMS)

Date:

**Sub:** Certificate of disposal of Equipments at Indian Bank ZO Berhampur, Berhampur Orissa.

**Ref:** Indian Bank Tender No. ZO/BAM/ITD/87/2023-24 dated 31.08.2023

This is to certify that the equipments as detailed in the bid under reference purchased by us are disposed off as per the Government Guidelines on e-waste disposal currently in force.

For \_\_\_\_\_



Signature \_\_\_\_\_

Name \_\_\_\_\_

Designation with stamp \_\_\_\_\_





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**ANNEXURE-IV**  
**BID SECURITY DECLARATION**

To  
 The Chief Manager,  
 Indian Bank,  
 ZO Berhampur,  
 Berhampur-760010

Date:

Dear Sir,

**Sub:** Request for Quotation (RFQ) for Disposal of obsolete IT Hardware/equipment (ATM, Desktop Pc without Monitor, Monitor, Printer, UPS, Batteries, Router, Keyboard etc.) at Indian Bank Near ZO Berhampur, Berhampur.

**Ref:** RFQ No. ZO/BAM/ITD/87/2023-24 dated 31.08.2023

We declare that, we will not withdraw our bid during the period of bid validity specified in this RFQ and we will not fail or refuse to dispose off the equipments as detailed in the bid under reference purchased by us as per the Government Guidelines on e-waste disposal currently in force.




**Signature of Authorized Official**

**Name and Designation with Office Seal**

**Place:**

**Date:**



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### CHECK LIST

S.No	Description	Documents to be submitted
1.	The bidder should be e-waste dismantler or recycler registered with Central/ State Pollution Control Board whose license is currently valid.	Submit copy of valid license certificate.
2.	Tender form.	Bidder has to submit the completed tender form as per Annexure-II duly sealed and signed by Authorized Signatory of the Company on their letter head.
3	Earnest Money Deposit (EMD) Declaration. (Annexure-IV)	Bidder has to submit the Earnest Money Deposit (EMD) Declaration as per Annexure-IV duly sealed and signed by Authorized Signatory of the Company on their letter head.
4	RFQ document.	Bidder has to submit RFQ document dully signed by authorized signatory under the seal of the company in every page.

