

<p>अंचल कार्यालय, नागपुर प्रथम तल, पाम रोड, सिविल लाइन्स नागपुर - 440001</p>	 <p>इलाहाबाद ALLAHABAD</p>	<p>ZONAL OFFICE, NAGPUR First Floor, Palm Road Civil Line Nagpur -440001</p>
फ़ोन/Ph: 0712-2530666	ई-मेल/e-mail : zonagpur@indianbank.co.in	

REF: ZONGP/IT/Quo-Bat/ 2022-23/01/83

दिनांक/Date:20/01/2023

QUOTATION NOTICE

Sub: Sealed quotations are invited by our office from the OEM/Authorized Dealers/Authorized Suppliers for supply, installation and maintenance of new UPS-Tubular Batteries as per details given below:

Details of project/proposed work:

Sr o.	Name of Branch	Battery Required		UPS KVA	Old Buy-back Batteries AH	
		AH	Qty		AH	Qty
1	Currency Chest Branch	75AH TUB	14	2 KVA	75AH SMF	14
2	Nagpur Main BRANCH	75AH TUB	20	6KVA	75AH TUB	20
3	Washim Branch	120AH TUB	20	6KVA	120AH SMF	20

Technical Specification:

BATTERY	Tubular batteries (12V). Date of supply of batteries should be within 3 months of the date of manufacturing. Lead based batteries. Calcium based will not be accepted.
Battery Make	EXIDE, AMRON, OTHER
Battery Life (Warranty)	Minimum 3 years warranty and on-site replacement
Delivery & Installation	Within 5 days from date of placing the purchase order

Eligibility of Bidders:

A bidder is required to satisfy the following requirements for being eligible for participation in the Tender Process.


Sr.No.	Eligibility Criteria	Documents required
01.	The Bidder should be an OEM or Authorized Channel Partner / Dealer / Supplier of OEM of the proposed Batteries.	Manufacturer Authorization Form/Certificate signed by the Authorized Signatory of OEM (in case OEM do not participate in the bid directly)
02.	The Bidder should have been operating in India for a minimum period of 3 years as on 31.12.2022	Copy of the Certificate of Incorporation/Partnership Deed signed by authorized signatory to be submitted.
03.	The bidder should have supplied, installed and maintained at least 100 Nos. of 12V (65AH) SMF batteries of the proposed OEM in at least one Scheduled Commercial Bank in India or any Govt. Organization during last three years.	Copy of Purchase Order (POs) and Installation Report or Credential letters from the concerned Organization confirming supply, installation and maintenance of concerned items should be submitted.

Terms and Conditions:

- Last date for submission of sealed quotation is **01-02-2023 14:00 Hours.**
- The date of technical bid / quotation opening will be **01-02-2023 16:00 Hours.**
- The date of financial Bid / quotation opening will be **02-02-2023 16:00 Hours**



Handwritten signatures and initials.

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- The quotation specific authorization letter from OEM or Manufacturer is required for participation in process. The authorization letter should be addressed to Indian Bank Zonal Office Nagpur.
- Bank may procure Tub / SMF batteries with buyback of same capacity of SMF / Tubular batteries.
- The selected vendors are required to supply and install the batteries in the individual branches as per requirement within 5 days from the date of order. If the vendor fails to deliver and/or install the batteries within mentioned time line i.e. 5 (Five days); bank will have the discretion to cancel or nullify the purchase order to L1 vendor and same be awarded to other vendor who agreed to L1 rates.
- Terms and conditions for warranty should be clearly specified and any complaint should be resolved within 24 hrs for Urban/Semi Urban from the time of lodging complaint.
- Bank reserves the right to reject any or all the quotations and stop the process at any point of time without assigning any reason whatsoever.
- Vendor should have valid GSTIN and should be clearly mentioned in the quotation.
- The sealed quotation, as per the enclosed format **annexure I** in sealed envelope separately, should be super scribed "**ZONAL OFFICE NAGPUR IT-Department- QUOTATION FOR UPS BATTERIES**" and reach the following address along with requisite paper/documents.

The Zonal Manager
Indian Bank Zonal Office
1st Floor Palm Road, Civil Line, Nagpur,
Maharashtra. Pin-440001

The Quotation sent in soft format through email will not be entertained.

Payment: 95% of the payment will be released on delivery and successful installation as per Purchase Order on submission of required documents like Invoice, Warranty certificate etc. The balance 5% of the invoice amount will be kept as retention money and will be released on submission of performance security of 5% of order value valid up to warranty period (ie 3 years) and 30 days from the date of installation of the batteries.

The Bid must contain following

1. Product Brochures, leaflets etc
2. Commercial Offer or Financial Bid as per Annexure-I to be submitted in sealed envelope separately.
3. Copy of valid Certificate of OEM/Authorized Dealership/Authorized Supplier of offered batteries with clearly mentioned validity of dealership.
4. All the documents required to defend the eligibility of the concerned bidder as mentioned in the section "Eligible bidder" above.


Zonal Manager





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Annexure-I

Format for submission of sealed quotations:

Branch	Details of the Batteries	Make/ Model of the Battery	Unit Price of battery (Including GST, Delivery and installation charges)	Qty	Total Price	Total Buy back price offered (Rs) (including GST)	Net Total price (Rs.) (All inclusive)
(1)		(2)	(3)	(4)	(5)	(6)	* (7) = (5)-(6)
Currency Chest Branch	75AH Tubular			14			
Nagpur Main BRANCH	75AH Tubular			20			
Washim Branch	120AH Tubular			20			

Note:

- Net Price of the battery will be taken into consideration (Column-7) *
- The battery should be delivered within 5 (five) days on receipt of order.

We understand that the Bank is not Bound to accept the lowest or any bid the bank receives and Bank has right to accept or reject in part of full or all the offers without assigning any reason thereof.

Place: _____ Signature of Bidder: _____

Name of Bidder: _____ Company Name: _____

Address with Contact No.: _____

