

 Indian Bank	
 इलाहाबाद  ALLAHABAD	
अंचल कार्यालय दक्षिण मुंबई -परिसर कक्ष	Zonal Office Mumbai South-Premises Department
दूसरी मंजिल, 37 मुंबई समाचार मार्ग	2 nd Floor, 37 Mumbai. Samachar Marg
फोर्ट, मुंबई - 400 023	Fort, Mumbai 400 023
वेबसाइट/Website: www.indianbank.in	फोन/Phone: 022-22611145

**TENDER FOR SUPPLY OF THE FOLLOWING ITEMS IN ZONAL STATIONERY
CENTRE OF THE MUMBAI SOUTH ZONE**

1. S B PASS BOOK (10 PAGE)
2. CASH BALANCE BOOK (300 PAGE)
3. COMMON CHALLAN PAY IN SLIP MARATHI & ENGLISH (BOOK)
4. COMMON CHALLAN PAY IN SLIP IN HINDI & ENGLISH (BOOK)
5. SB WITHDRAWAL SLIP (100 PAGES PAD)

DATE OF OPENING OF TENDER: 19.11.2022

LAST DATE OF TENDER SUBMISSION: 07.12.2022, 3:00PM

OPENING OF TENDER: 07.12.2022, 3:30PM

SEALED TENDER TO BE SUBMITTED AT

**Indian Bank Zonal Office, Mumbai South, 2nd floor, erstwhile Allahabad Bank Building, 37
Mumbai Samachar Marg, Fort- Mumbai -23**

LOCATION OF SUPPLY

ZONAL STATIONERY CENTRE, C.F.C. BLDG.NO.2

GALA NO 7.& 7 A sector No.19

A.P.M.C.MARKET. VASHI-400705

TERMS AND CONDITIONS TO TENDER

1. The bank will impose penalty on supplier, in the event of delay in execution.
2. GST will be extra as applicable.
3. Quoted amount should include transportation cost to the Zonal Stationery Centre, Mumbai.
4. The vendor must have minimum turnover of Rs 20.00 Lac p.a. in the last three years (Please attach necessary documents for proof).
5. The vendor must be supplying the Bank's stationery items to minimum two PSBs and their certificate/work order of minimum Rs 7.00 lac from each PSBs. (attach work/purchase orders)
6. The vendor must have workshop/office in Mumbai. (attach necessary proof)
7. The work awarded vendor will have to supply minimum 10 samples of each item before the final delivery.
8. If any issue in the quality is observed, the vendor will be treated as per IBA/CVC and Bank's guidelines.
9. Specimen of the items to be supplied must be inspected at Zonal Stationery Centre before tender submission
10. The vendor should submit the tender in sealed envelope and must be in attached commercial format.

The Bank reserves right to cancel this tender any time without stating any reasons thereof

DEPUTY ZONAL MANAGER

अंचल कार्यालय दक्षिण मुंबई -परिसर कक्ष	Zonal Office Mumbai South-Premises Department
दूसरी मंजिल, 37 मुंबई समाचार मार्ग	2 nd Floor, 37 Mumbai. Samachar Marg
फोर्ट, मुंबई - 400 023	Fort, Mumbai 400 023
वेबसाईट/Website: www.indianbank.in	फोन/Phone: 022-22611145

DATE:

COMMERCIAL FORMAT

Amount in Rs

Si No	Description	No of unit	Unit Rate	Total Amount
01	S B PASS BOOK (10 PAGES)	50000		
02	CASH BALANCE BOOK (300 PAGES)	200		
03	COMMON CHALLAN PAY IN SLIP MARATHI & ENGLISH (BOOK)	800000		
04	COMMON CHALLAN SLIP IN HINDI & ENGLISH (BOOK)	800000		
05	SB WITHDRAWAL SLIP (100 PAGE PAD)	5000		

- GST will be extra as applicable
- The prices are inclusive of transportation cost.
- Full and final delivery within 30 days of confirm order.
- Tender rate should be valid for 30 days from the date of tender opening.

Vendor Seal and Signature