

**NOTICE INVITING TENDERS FOR LEASING OF OFFICE PREMISES**

**Indian Bank**, a Public Sector Bank invites tenders under 2 bid system (Technical & Financial ) from owners of office premises willing to offer on lease basis (readily built / Premises Under construction) in the following area of Kolkata :

**Kolkata Beadon Street area – Measuring 1700 sft carpet area**

**Kolkata Shyambazar area - Measuring 1700 sft carpet area**

**Kolkata Beliaghata area - Measuring 1700 sft carpet area**

Preferably in Ground Floor with parking facility for a lease period of 15 years for shifting of their Branch / Office.

The tender forms can be obtained from the following address from 17.12.2021 to 31.12.2021 on payment of Rs.250 (Non Refundable) by way of DD / BPO favouring "INDIAN BANK". Last date for submission of bids 31.12.2021 and the duly filled in tenders are to be submitted in prescribed format to the same address.

Tenders are to be submitted in Two Cover system consisting of Technical Bid and Financial Bid in two separate sealed covers super scribing "Technical Bid" or "Financial Bid"

The Technical Bid should be enclosed with refundable EMD of **Rs.5000** by way of **DD / BPO favouring, Indian Bank**, on or before 31.12.2021 at 5.00 pm.

The Technical Bids will be opened on 03.01.2022 at 3.00 pm

Incomplete tenders / Late tenders / tenders not accompanied by requisite EMD / tenders not in the form specified are liable to be rejected.

Priority will be given to tenders from Public Sector undertaking / Govt. Organisations.

The Bank reserves the right to reject any or all offers without assigning any reasons whatsoever.

Tenders from agents / brokers will not be accepted.

**The Deputy General manager**  
**Indian Bank, Zonal Office, Kolkata-1**  
**Premises Department**  
**Zonal Office: 377 & 378, GD Block(5<sup>th</sup> Floor), Sector-III**  
**Salt Lake, Kolkata, PIN - 700106**

**( ZONAL MANAGER )**