


अंचल कार्यालय, नागपुर प्रथम तल, पाम रोड, सिविल लाइन्स नागपुर - 440001	 इंडियन बैंक Indian Bank इलाहाबाद ALLAHABAD	ZONAL OFFICE, NAGPUR First Floor, Palm Road Civil Line Nagpur -440001
फ़ोन/Ph: 0712-2530666	ई-मेल/e-mail : zonagpur@indianbank.co.in	

REF: ZONGP/IT/Quo-Bat/ 2021-22/11/63

दिनांक/ Date: 15/11/2021

QUOTATION NOTICE

Sub: Sealed quotations are invited by our office from the OEM/Authorized Dealers/Authorized Suppliers for supply, installation and maintenance of new UPS SMF Batteries as per details given below:

Details of project/proposed work:

Sno.	Name of Branch with address	Battery Required details (SMF)	Qty	UPS Capacity	Old Batteries AH for Buy Back
01.	Hudkeshwar Branch	12V, 120AH	20	6KVA	120AH SMF
02.	Buti Bori Branch	12V, 120AH	20	6KVA	120AH SMF
	Total				


Technical Specification:

BATTERY	SMF batteries (12V). Date of supply of batteries should be within 3 months of the date of manufacturing. Lead based batteries. Calcium based will not be accepted.
Battery Make	EXIDE, AMRON
Battery Life (Warranty)	Minimum 3 years warranty and on-site replacement
Delivery & Installation	Within 5 days from date of placing the purchase order

Eligibility of Bidders:

A bidder is required to satisfy the following requirements for being eligible for participation in the Tender Process.

Sr.No.	Eligibility Criteria	Documents required
01.	The Bidder should be an OEM or Authorized Channel Partner / Dealer / Supplier of OEM of the proposed Batteries.	Manufacturer Authorization Form/Certificate signed by the Authorized Signatory of OEM (in case OEM do not participate in the bid directly)
02.	The Bidder should have been operating in India for a minimum period of 3 years as on 30.06.2021	Copy of the Certificate of Incorporation/Partnership Deed signed by authorized signatory to be submitted.
03.	The bidder should have supplied, installed and maintained at least 100 Nos. of 12V (65AH) SMF batteries of the proposed OEM in at least one Scheduled Commercial Bank in India or any Govt. Organization during last three years.	Copy of Purchase Order (POs) and Installation Report or Credential letters from the concerned Organization confirming supply, installation and maintenance of concerned items should be submitted.

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Terms and Conditions:

- Last date for submission of sealed quotation is **26-11-2021 13:00 Hours.**
- The date of quotation opening will be **26-11-2021 16:00 Hours**
- The quotation specific authorization letter from OEM or Manufacturer is required for participation in process. The authorization letter should be addressed to Indian Bank Zonal Office Nagpur.
- Bank may procure SMF batteries with buyback of same capacity of SMF / Tubular batteries.
- The selected vendors are required to supply and install the batteries in the individual branches as per requirement within 7 days from the date of order. If the vendor fails to deliver and/or install the batteries within mentioned time line i.e. 5 (Five days); bank will have the discretion to cancel or nullify the purchase order to L1 vendor and same be awarded to other vendor who agreed to L1 rates.
- Terms and conditions for warranty should be clearly specified and any complaint should be resolved within 24 hrs for Urban/Semi Urban from the time of lodging complaint.
- Bank reserves the right to reject any or all the quotations and stop the process at any point of time without assigning any reason whatsoever.
- Vendor should have valid GSTIN and should be clearly mentioned in the quotation.
- The sealed quotation, as per the enclosed format **annexure I**, should be super scribed **“ZONAL OFFICE NAGPUR IT-Department- QUOTATION FOR UPS BATTERIES”** and reach the following address along with requisite paper/documents.

**The Zonal Manager
Indian Bank Zonal Office
1st Floor Palm Road, Civil Line, Nagpur,
Maharashtra. Pin-440001**


The Quotation sent in soft format through email will not be entertained.

Payment: 95% of the payment will be released on delivery and successful installation as per Purchase Order on submission of required documents like Invoice, Warranty certificate etc. The balance 5% of the invoice amount will be kept as retention money and will be released on submission of performance security of 3% of order value valid up to warranty period (ie 3 years) and 30 days from the date of installation of the batteries.

The Bid must contain following

1. Product Brochures, leaflets etc
2. Commercial Offer as per Annexure-I (to be submitted in sealed envelope separately)
3. Copy of valid Certificate of OEM/Authorized Dealership/Authorized Supplier of offered batteries with clearly mentioned validity of dealership.
4. All the documents required to defend the eligibility of the concerned bidder as mentioned in the section “Eligible bidder” above.

Zonal Manager

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Annexure-I

Format for submission of sealed quotations:

Details of the Batteries	Make/Model of the Battery	Unit Price of battery (Including GST, Delivery and installation charges)	Unit Buy back price offered (Rs) (including GST	Net unit price (Rs.) (All inclusive)
(1)	(2)	(3)	(4)	*(5) = (3)-(4)
12V, 120AH SMF Batteries				

Note:

- Net Unit Price of the battery will be taken into consideration (Column-5) *
- The battery should be delivered within 5 (five) days on receipt of order.

We understand that the Bank is not Bound to accept the lowest or any bid the bank receives and Bank has right to accept or reject in part of full or all the offers without assigning any reason thereof.

Place: _____ Signature of Bidder: _____

Name of Bidder: _____ Company Name: _____

Address with Contact No.: _____