

**PREMISES DEPARTMENT  
ZONAL OFFICE KANPUR**

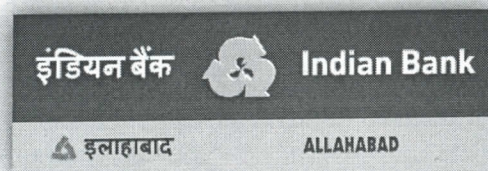
**REQUEST FOR QUOTATION  
INTERIOR FURNISHING, ELECTRICAL & AIR CONDITIONING WORKS  
IN ONSITE E-LOBBY SITE OF  
INDIAN BANK FAITHFULGANJ BRANCH, DISTRICT – KANPUR NAGAR**

Ref:No : ZOK:PRM:2021-22:04  
Date : 03/08/2021

Issued to:

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Last date of submission of Quotation	10/08/2021 upto 15:00 HRS at Indian Bank, Zonal Office, Premises Department, 15/287, Civil Lines, Mall Road, Bada Chauraha, Near Z-Square Mall, Kanpur - 208001
Date of Quotation Opening	11/08/2021 at 16:00 HRS Indian Bank, Zonal Office, Premises Department, 15/287, Civil Lines, Mall Road, Bada Chauraha, Near Z-Square Mall, Kanpur - 208001



**INDIAN BANK  
ZONAL OFFICE - KANPUR**

**NOTICE INVITING QUOTATION**

Indian Bank, Zonal Office Kanpur invites competitive sealed quotations from reputed and resourceful Contractors Empanelled in Interior Furnishing & Electrical Work with Indian Bank or in at least two Public Sector Banks for proposed Interior Furnishing Works, Electrical Works & Air Conditioning Works in Onsite E-Lobby Site of Indian Bank Faithfulganj Branch, District – Kanpur Nagar. The quotation documents can be downloaded from the Bank's website ([www.indianbank.in](http://www.indianbank.in)) under Tender Column.

1	Name of work	Interior Furnishing, Electrical Wiring & Installation, Air Conditioner Works in E-Lobby Site of Indian Bank – Faithfulganj Branch, District – Kanpur Nagar
2	Period of completion	7 days to be reckoned from 4 <sup>th</sup> day from the date of issue of the Work Order or handing over of site whichever is later
3	Validity of Quotation	60 Days from the date of opening
4	Defects Liability Period	12 Months from the date of virtual completion of work
5	Retention Money (RM)	8% of the Bill Amount excluding Taxes
6	Interim / Adhoc Payment	No Interim / Adhoc Payment will be paid
7	Liquidated Damages	1% per week of the Contract Value subject to maximum total of 10% of final quoted amount
8	Quotation Documents	Quotation documents can be obtained from our website : <a href="http://www.indianbank.in/tenders">www.indianbank.in/tenders</a> from 03/08/2021 to 10/08/2021
9	Last date of submission of tenders	10/08/2021 upto 15:00 HRS at Indian Bank, Zonal Office, Premises Department, 15/287, Civil Lines, Mall Road, Bada Chauraha, Near Z-Square Mall, Kanpur - 208001
10	Date of opening Tender	11/08/2021 at 16:00 HRS Indian Bank, Zonal Office, Premises Department, 15/287, Civil Lines, Mall Road, Bada Chauraha, Near Z-Square Mall, Kanpur - 208001
11	Minimum Eligibility Criteria	<ol style="list-style-type: none"> <li>1. The firm must be empanelled with Indian Bank or in at least two PSB's for both Interior Furnishing &amp; Electrical Works (Firms empanelled in only Interior Furnishing only or Electrical Work Only are not eligible). Empanelment letter must be enclosed</li> <li>2. Should have valid GST No (Certificate must be enclosed)</li> <li>3. Firm should be a Net Profit making firm and should not have made losses in the last three continuous financial years. Certificate(s) from Chartered Accountant / Statutory auditors specifying the net worth of the Applicants, as at the close of the preceding financial year</li> <li>4. The contractor should have a solvency of the amount of at least Rs. <b>1.25 Lakhs</b> duly certified by any Scheduled Commercial Bank <b>obtained on or after 31.03.2021.</b></li> <li>5. Should have carried out minimum 5 similar works comprising of at least 2 Furnishing Works, 2 Electrical Works &amp; 1 Air Conditioning Works or equivalent in any PSB in the last three years of at least Rs.2.5 Lakhs.</li> </ol>



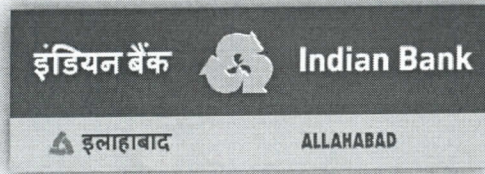
		(Proof to be attached) 6. Average annual turnover from the works for the last three years ending 31st March 2021 should not be less than <b>Rs. 1.25 Lakhs</b> as per the audited balance sheet
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Note:

1. The bank reserves the right to reject any bid without assigning any reason.
2. The rates quoted by the Firm shall be based only on the specifications and conditions of the schedule of quantities (SOQ).
3. Bank is not liable to make any payment to tenderers for preparation to submit the bid.

**ZONAL MANAGER**





### **FORM OF TENDER**

The Zonal Manager  
Indian Bank  
Zonal Office Kanpur  
15/287, Civil Lines, Mall Road,  
Bada Chauraha, Near Z-Square Mall,  
Kanpur – 208001

Dear Sir,

**SUB: Invitation of Quotation for Interior Furnishing, Electrical & Air Conditioner Work in the E-Lobby of Indian Bank Faithfulganj Branch, District – Kanpur**

Having examined the drawings, specifications, conditions and schedule of quantities prepared by you, and satisfying ourselves as to the location of the site and working conditions, I/We hereby offer to execute the above works at the respective rates which I/We have quoted for the items in the Schedule of Quantities.

I/We further agree to complete the work within the stipulated time as specified in the Quotation Document.

I / We understand that Indian Bank is not bound to accept the lowest quotation or bound to assign any reasons for rejecting our quotation.

I / We understand that Indian Bank may award the work to more than one Contractor and I / We shall make no claims whatsoever if Indian Bank accept only a part of my / our Quotation.

I / We unconditionally agree to Indian Bank's conditions as stipulated in the Documents.

I/We agree to keep our tender open for **60 (Sixty) days** from the date of opening of quotation.

I / We agree that incase of my / our failure to execute the work in accordance with the specifications and instructions received from the Bank during the course of the work, Bank reserves the right to terminate my work order and recover all the dues to the Bank from the payment receivable by me. Further, I may also be barred from participating in any type of bid invited by Bank or its subsidiaries in future.

Thanking you,

Yours faithfully,

[To be signed by the Authorized Representative of  
Firm who has the Power to do so]

Place:

Date :

Name:

Address:

Seal:

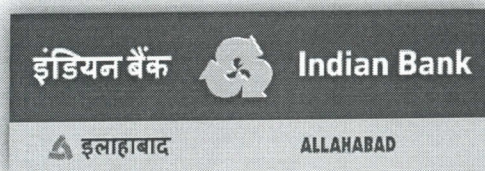




# **ANNEXURE - I**

## **GENERAL INFORMATION OF THE FIRM**

1	Name of Firm	
2	Head Office Address	
3	Address on which Correspondence should be done.	
	Tel. No.	
	Mobile no.	
	E-mail address	
4	Place of incorporation / registration	
5	Constitution of tenderer	
i)	Specify, if the tenderer is	
	a) An individual	
	b) A proprietary firm	
	c) A firm in partnership	
	d) A Limited Company or Corporation	
ii)	Attach a copy of Proprietorship or Partnership Deed or Article of Association or Incorporation of Company as the case may be	
6	Bank solvency	
7	Turn Over for the years given below	
	2018 -2019	
	2019 -2020	
	2020 -2021	
8	Give particulars of empanelment with Public Sector Banks	
9.	Other details: a) PAN No. b) GST Registration No. (Copies to be enclosed)	
10.	Any other information considered necessary but not included above	
11.	Names and Titles of Directors and officers with designation to be concerned with this work with Designation of individuals authorized to act for the organization	
12.	Was the applicant ever required to suspend works for a period of more than six months continuously after commencement of works? If so, give the name of the project and give	



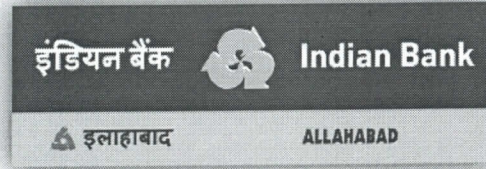
	Reasons thereof.	
13.	Has the applicant or any constituent partner incase of partnership firm, ever abandoned the awarded work before its completion? If so, give the name of the project and give reasons thereof.	
14.	Has the applicant or any constituent partner in case of partnership firm, ever been debarred/ black listed for tendering in any organization atany time? If so, give details	
15.	Has the applicant or any constituent partner in case of partnership firm, ever been convictedby a court of law? If So, give details	

**Note: Only self attested copies to be furnished.**

**Date :**

**Signature & seal of the applicant**

**Place :**



**ANNEXURE - II**

**FINANCIAL INFORMATION**

- I. Financial Analysis** – Details to be furnished duly supported by figures in Balance Sheet / Profit & Loss Account for the last three financial years duly certified by Chartered Accountant, as submitted by the applicant to the Income Tax Department (Copies to be attached). If the audited statement as of 31.03.2021 is not available, preceding 3 years statements may be furnished.

**YEARS**

2018-19	2019-20	2020-21
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- Gross Annual Turnover
- Profit / Loss
- Financial Position
  - a) Cash
  - b) Current Assets
  - c) Current Liabilities
  - d) Working capital (b-c)
  - e) Current Ratio (b/c)
- Income Tax Clearance Certificate
- Solvency Certificate from Schedule Bank of Applicant

Signature of Chartered Accountant  
With Seal

Signature & Seal of Applicant





**ANNEXURE - III**

**SOLVENCY CERTIFICATE**

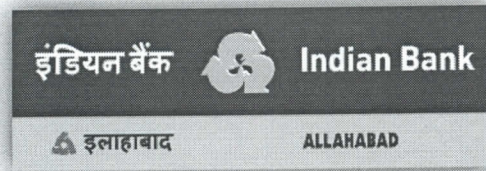
This is to certify that M/s \_\_\_\_\_ is a reputed firm / company with good financial standing.

The firm/company is enjoying a fund based credit facility of Rs. \_\_\_\_\_ to meet its working capital requirements.

Signature

**Name, Designation & Address of Bank  
BANK'S SEAL**

**NOTE: The above certificate shall be from Scheduled Bank.**



#### ANNEXURE - IV

#### WORKS EXECUTED IN LAST 3 YEARS (Rs. 2.5 Lakhs & Above)

S.No	Clients Name & Address	Name of the work & Location	Scope of work carried out by the bidder	Agreement/ Letter of Award No. & Date	Contract Value	Date of start	Date of completion	Reasons for delay in Completion, if any	Ref. Or Document (with page no.) in support of meeting Qualification Criterion

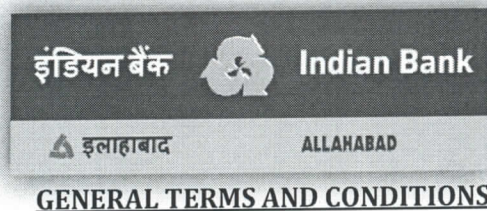
#### Note -

1. Minimum of two works in a) Interior Furnishing b) Electrical Work
2. Minimum of 1 work in Air Conditioning Work
3. Relevant Documents like Work Order, Purchase Order, Completion Certificate, etc must be attached.

Date :

Signature & seal of the applicant

Place :



1. Quotations, which should always be placed in sealed cover, with the name of the work written on the envelope "Interior Furnishing, Electrical & Air Conditioner Works in E-Lobby of Faithfulganj Branch, District – Kanpur Nagar" will be received by Chief Manager (P&E), Indian Bank, Zonal Office , Premises Department, Kanpur.
2. The Indian Bank does not bind itself to accept the lowest quotation and reserves to itself the right of accepting the whole or any part of the quotation and the firm shall be bound to perform the same at the rate quoted.
- a. The rate quoted by the firm shall be net (excluding GST), up to the stage of incorporation and handing over site. All taxes including (excluding GST) or any other tax on material or on finished works like Turn-over Tax, including taxes that may be newly introduced subsequent to the tender etc. in respect of this work shall be payable by the Firm and Indian Bank will not entertain any claim whatsoever in this respect.

***The rate quoted should be excluding GST.***

**The firm who wishes to quote for the above job should have GST registration and should mention the registration number.**

3. The Firm shall give a list of his relatives working with the Indian Bank along with their designations and addresses.
4. No employee of the Indian Bank is allowed to work as a contractor for a period of two years of his retirement from Indian Bank service, without the previous permission of the Indian Bank. The bid is liable to be rejected if either the contractor or any of his employees is found at any time to be such a person who had not obtained the permission of the Indian Bank as aforesaid before submission of the tender or engagement in the Tenderers service.
5. The quotation for mentioned works shall remain open for acceptance for a period of 60 days from the date of opening of Quotation.
6. The Contractor shall sign each page of the Tender and quote their price in the Schedule of Quantities without any omission.
7. ***The retention amount at 8% on the value of the bill paid will be held by the Indian Bank and will be released at the end of Defect Liability Period (12 Months), subject to satisfactory rectification of defects noticed, if any. Retention Amount held in our Bank's Book will not carry any interest.***
8. As soon as the work is completed, the Contractor shall inform in writing such completion to Bank. The Department In charge who will inspect the work and if satisfied will issue the certificate that the work has been virtually completed and the Defect Liability Period shall commence from the date of such certificate.
9. The acceptance of quotation will rest with the Indian Bank and the Indian Bank reserves to itself the authority to reject any or all of the bids received without the assignment of a reason. Quotations in which any of the prescribed conditions are not fulfilled (or) are incomplete in any respect are liable to be rejected.
10. Canvassing in connection with bid is strictly prohibited and the bids submitted by the Contractors who resort to canvassing will be liable to rejection.
11. All rates shall be quoted on the proper form of the bid alone. **All the entries to be made legibly in ink only.** Rates written in pencil or any other mode shall not be considered for evaluation and will be rejected.
12. An item rate quotation containing percentage below / above will be summarily rejected. However, where a contractor voluntarily offers a rebate for payment along with sealed quotation, the same may be considered.





13. On acceptance of the work order, the name of the accredited representative(s) of the Tenderer who would be responsible for taking instructions from the Indian Bank shall be communicated to the Indian Bank.
14. Special care should be taken to write the rates in figures as well as in words and the amounts in figures only, in such a way that interpolation is not possible. The total amount should be written both in words and in figures.
15. The Contractor shall comply with and give all notices required under any law, rules, regulations, or bye-law of Parliament, State Legislature or Local Authority relating to works. If needed, the Contractor has to obtain required permission/ approval from the building secretary/ association. The Contractor shall before commencing the execution of work issue a certificate to the Employer that he has obtained all the permissions Registrations and give all the notices as are required to be obtained or given under law particularly blasting permission, Police permission etc.
16. The Contractor shall be required to maintain the site and the building areas in a neat and clean condition at all times to the satisfaction of the Employer. The Contractor shall especially take care to keep areas free from getting water logged, from concrete/mortar dippings, bricks, steel, shuttering materials or any other material / rubbish.
17. Debris and items removed from the building have to be neatly stacked at site and then disposed off by the Contractor as per the rules and regulations of the Local Authorities concerned. No debris shall be thrown loose from upper floors. No floor, roof or other part of the building shall be over-loaded with debris or materials as to render it unsafe.
18. Employer reserves the right to insist on selection of material, workmanship, detailing and finishes, which they consider, is appropriate, and suitable for the intended use. The contractor is not eligible to claim extra on this account.
19. Employer will require the contractor to produce, samples of all the materials, accessories/ finishes prior to procurement/ manufacture. The samples of the materials for the work shall be got approved from the Employer. Failure to comply with these instructions can result in rejection of the work/ materials.
20. For painting & Lamination, sample area shall be prepared and the shade got approved. It is also advised to give computer presentation of various colour schemes to the employer before going for sample painting/Lamination,
21. The Contractor should note that he should execute his part of work without causing any damage to any component of the building and also without disturbing the occupants. Any damage so caused shall be made good at the cost & risk of the tenderer.
22. The successful bidders shall include, in the quoted price, all allied civil works such as chasing in wall, drilling holes etc to support the frames, partitions, make the surface good after grouting, scaffolding required if any to load/ unload the materials etc.
23. The successful contractor shall also be responsible for the safety and security of all their materials and also for ensuring fire prevention steps at all times in the working premises including their part of the work. The successful contractor has to place full time representative at site, the representative should have thorough subject knowledge.
24. The work shall be carried out without disturbing the existing occupants of other offices. Necessary barricading of the area, if required from the rest of the area shall have to be arranged by the successful contractor at no extra cost. The work is to be organized and executed so as to have least disturbance to the occupants of other offices.
25. No interim payment / Adhoc Payment will be entertained in any case
26. ***The contractor should ensure payment of minimum wages + VDA to all labourers / workmen staff employed by him in line with central/ state labour wage act whichever higher.***  
The Contractor shall at all times indemnify and keep indemnified the Employer against all losses, claims, damages or compensation including under the provisions of the payment of the Wages Act 1936, Minimum Wages Act 1948, Employer's Liability Act 1938, Workman's Compensation Act 1923, the Maternity Benefit Act 1961, the Bombay Shops and Establishments Act 1947, Industrial Disputes Act



1947, and Contract Labour (Regulation and Abolition) Act 1970 and Employees State Insurance Act 1948, Motor Vehicles Act 1988 or any modifications thereof or under any other law relating thereto and rules made thereunder from time to time or as a consequence of any accident or injury to any workman or other person in or about the work whether in the employment of the Employer or Contractor or not, and also against all costs, charges and expenses of any suit, action or proceedings whatsoever out of such accident or injury or combination of any such claims.

27. From commencement to completion of works, the Contractor shall take full responsibility for the care of the work and for taking precautions to prevent loss or damage to the work to the maximum extent possible and shall be liable for any damage or loss that may arise to the works or any part thereof from any cause whatsoever including causes of fire, lightning, explosion, earthquake, storm, hurricane, floods, inundation, subsidence, landslides, rock slides, riots (excluding civil war, rebellion, revolution and insurrection) or any latent defect or damage and shall at his own cost repair and make good the same so that at all times the work shall be in good order and condition and in conformity in every respect with the requirements of the Contract.

For the purpose of this condition this expression "from commencement to completion of works" shall mean the period starting with the date of issue of Work Order or date of handing over of site whichever is later and ending with issue of Virtual Completion Certificate.

Without limiting the obligations and responsibilities under this condition, the Contractor shall insure and keep insured the works from commencement to completion, as aforesaid, for the full contract value including Price Variation Adjustment if any against the risk of loss or damage from any cause whatsoever including the causes enumerated in the foregoing paragraphs. In the event of there being a variation in the nature and extent of the works, the Contractor shall from time to time increase or decrease the value of the insurance correspondingly. All the premia for the insurance shall be borne and paid by the Contractor.

Before commencing the work, the Contractor shall without limiting his obligations and responsibilities under this condition, insure against any loss of life or injury to any personnel in the employment of Contractor / Sub-Contractor/nominated Sub- Contractor. For this purpose, insurance shall be taken by the Contractor /Sub- Contractor. Such insurance shall be taken to include both employees/workmen covered by the Workman's Compensation Act 1923, as well those employees/workmen not covered by the said Act. All the premia shall be paid by the Contractor.

28. The Contractor shall take all precautionary measures to ensure the safety of the workmen employed by it. The contractor shall be fully responsible for the any injury or damage caused to the workmen deployed by him at site for carrying out the work and Bank has nothing to do with such happenings and in no way shall be held responsible for the same.
29. The contractor shall maintain all registers as required by the Regional Labour Commissioner and should furnish the same to the Bank or its representative as and when required.
30. If the work is not started within 4 **days** from the date of issue of work order then Employer may terminate the work order without assigning any reason. If during the execution of the work, the progress of work is not considered to be satisfactory and is not consistence to be in contingent with the period of the completion of the work then the Bank may terminate the work order by giving notice to the contractor. In such case the contractor shall be liable to pay the employer any extra cost involved for the completion of the said work and will not obstruct any way in completing the work through other agency.
31. The time allowed for completing the works is 7 days to be reckoned from 4<sup>th</sup> day from the date of Work Order / date of handing over site whichever is later.
32. If the Contractor fails to complete any or all the works by the date/s named in **Clause 31** (Date of Completion) or within any extended time (permitted by Bank) then the Contractor shall pay or allow the Employer the sum to be worked out at **1.0%** of contract value per week to be recovered as Liquidated Damages (and not by way of penalty) for the delay, beyond the said date or extended time, as the case may be, during which the works shall remain unfinished and such damages may be deducted





from any moneys due or which may become due to the Contractor. The maximum amount of Liquidated damages shall be **10%** of contract value. The contractor shall be bound to extend validity of Insurance Cover till such period of completion as may be considered necessary at their cost.

33. The work has to be completed within the stipulated time of completion. In the event of delay, relevant penalty clause will be invoked. However, if the work is delayed due to the reasons beyond the control of the Contractor, he should keep intimating the Bank explaining, therein the reasons for such delays, immediately and if in the opinion of Bank's authorities, the delay is justified, the Contractor shall be granted extension in time limit.
34. The final bill will be released on satisfactory completion of the entire work and on completion of all the terms and conditions / obligations spelt out and on proper submission of the bill together with the measurements. Final Bill settlement is within 15 days from the date of proper submission of bill & measurements.
35. The contractors shall separately specify at the end of the tender the % and value of SGST and CGST as applicable. Regarding tax part, the tax rate at the time of billing shall rule over and above all documentations. Valid documents shall be produced if asked for at the time before payment. TDS for income tax is as applicable and shall be included in the quoted rates. The comparison for the least bidder shall be made with the basic price of items of work excluding "Goods and Service Tax" part.
36. At any stage i.e. during the execution of work, any kind of change required, whether it is in design or specification, the contractor must inform the concerned Department of the Bank and after getting the approval, the same has to be incorporated by the contractor.
37. Single Power point & Water for work will be provide by bank at free of cost
38. The contractor shall not directly or indirectly sublet the work to other party without written permission of the bank.
39. The Bank reserves the right to distribute the work for which quotations have been called, among more than one parties, if found necessary. No claim in this respect shall be considered and the contractor agrees to cooperate with other agencies appointed by the Bank.
40. Bank shall not be responsible for any lose or damage to the contractor/ labour due to any natural calamity during the course of construction. Contractor is liable to make good all the damages if any, till the work is completed and handed over to the Bank authorities
41. No advance payment shall be made to the contractor on supply of any material supplied at site for execution; Payment shall be made only after completion of the work , submission of proper bills and measurement and checking at the site by Bank' Engineer.
42. Contractor agencies are advised (before quoting the rates) to inspect the site of the proposed work. They must go through specifications and documents. Any clarification, if required, may be taken from the Bank before submitting the quote.
43. The quantities mentioned in schedule are provisional and likely to increase /decrease to any extent or may be omitted thus altering the aggregate value of the contract. No claim for loss of profit/business shall be entertained on this account.
44. The rates quoted by the Contractor shall be firm throughout the work period (including extension of time if granted) and will not be subject to any fluctuation due to variation in the cost of material or labour.
45. The standard length of copper pipe and electrical cable accompanying with the air conditioning units at the time of installation should not be charged or billed and if any piping or cable is laid beyond the





standard length supplied by the manufacturer, it will be paid separately based on the actual measurement as per the rate quoted.

46. The Contractor will provide 4 maintenance service one in each quarter of a year (during the defect liability period) towards maintenance of compressors, motors, condenser / evaporator coils, filters and all mechanical / electrical accessories provided in the air conditioning units during the defect liability period. The Contractor will attend any number of breakdown calls during the defect liability period and if any the parts have gone faulty, they need to be replaced by Contractor without any additional cost. Bank will not pay any additional charge towards maintenance during DLP, visits, parts, etc.
47. The contractor / vendor failed to carry out the works as per schedule/Quality, the same shall be carryout with different agencies and the actual amount will be deducted from the contractor bills.
48. Payment to the contractor shall be made as per actual work done of site.
49. The contractor agency shall keep particular vigil on his workers to maintain very good workmanship of all items, failing which no payment shall be made and no claim of material/labour used shall be made to him in any case, and the same work shall be executed by him again without charging any extra cost.
50. The Bank reserves the right to accept/reject any quotes without assigning any reasons thereof.
51. Any work got executed in poor workmanship as pointed out by the Bank' Official will have to be dismantled and redone by the Contractor on his own cost
52. Any addition, alteration or correction in the quote shall be signed and stamped properly by the contractor

**DECLARATION :**

I / We hereby declare that I / We read and understood the above terms and conditions and that we shall abide by them if the work is awarded to us.

Signature & Seal of the Bidder



**List of Materials of Approved Brand And/ Or Manufacture (Furnishing Work)**

**List of Approved Make :**

<b>Wood</b>	: First class steam beach wood or as specified
<b>Polish</b>	: MRF Polyurethane
<b>Soft Board</b>	: Celotex
<b>Block Board</b>	: Century / Archidply / Greenply / Merino (BWP Grade)
<b>Ply Board</b>	: Century / Archidply / Greenply / Merino (BWP Grade)

**Laminates:-**

**For Partitions/Tables/Counter Surface:-**

Century Ply	:303- Bodensee Beech,
Sunmica	: E-224/1224-Steam Beech,
Formica	:FI-1224(SF)-Steam Beech-I,
Greenlam	: 685-Swiss Pear

**For Border & Skirting:-**

Century	:191- Radient Red,
Sunmica	: G-448/1448-Teracotta,
Formica	: FI-1517(SF) Sienna,
Greenlam	: 165- Light Red

**Glass** : Modi/Saint Gobin

**Gyp Board** : India Gypsum / Armstrong / St Gobain

**Aluminium Sections** : Hindalco / Jindal / Nelco or approved equivalent

**Locks/Handles** : Godrej / Harrison / Hettich

**Magnet Catcher** : Supreme / Excel

**Drawer Sliding Fittings** : Earl Bihari (EBCO)/Godrej/ Hettich or equivalent approved.

**Floor Spring/Door Closer**: Hemco / Hardwin/ Godrej or equivalent approved.

**Paint / Enamel** : Berger / Nerolac / Asian Paints / Indigo

**Cement / Wood Primer** : Berger / Nerolac / Asian Paints / Dulux

**Note –**

1. Materials mentioned in the specification shall be used for the work. If specified material is not available prior approval of the Employer shall be taken to use other brands.
2. Preference of makes, supply of items should be consulted with client/consultant before effecting of supply.

**NAME AND ADDRESS OF THE CONTRACTOR:**

**SIGN & SEAL OF THE CONTRACTOR:**

**Date:**

**Place:**

**List of Materials of Approved Brand And/ Or Manufacture (Electrical Work)**

SL NO	Description	Make of materials
1	PVC Copper Wires- PVC insulated HR-FR-LSH-LF (Heat Resistant Flame Retardant Low Smoke Halogen - Lead Free. (To be ROHS Compliant)	POLYCAB / HAVELLS / ANCHOR
2	MCCB	LEAGRANT / SIEMENS / HAVELLS, ANCHOR / L & T
3	MCB/ DB	HAVELLS / L & T / SIEMENS / ANCHOR / LEAGRANT
4	LT Cable	POLYCAB / FINOLEX / HAVELLS / ANCHOR
5	CHANGEOVER	INDO ASIAN / GE / STANDARD / HAVELLS / ANCHOR / SIEMENS
6	ELECTRICAL FIXTURES	PHILIPS / CROMPTON / HAVELLS / ORIENT
7	GLAND / LUGS	Dowells/comet approved Equivalent
8	INDICATION LAMP	L&T / TEKNIC
9	SWITCH / SOCKET / MS BOXES	ANCHOR (ROMA) / HAVELLS (CRAB TREE) / L&T / LEGRANT
10	PVC ELECTRICAL PIPES & FITTINGS (ISI APPROVED)	AVON PLAST / ASTRAL / ANCHOR / PRECISION / HAVELLS
11	SPEAKER	BOSCH / AHUJA
12	RJ 11 socket / Call Bell & Other Accessories	ANCHOR (ROMA) / HAVELLS (CRAB TREE) / L&T / LEGRANT
13	G.I. Pipes and Fittings (ISI approved)	TATA / JINDAL

Note –

3. Materials mentioned in the specification shall be used for the work. If specified material is not available prior approval of the Employer shall be taken to use other brands.
4. Preference of makes, supply of items should be consulted with client/consultant before effecting of supply.

**NAME AND ADDRESS OF THE CONTRACTOR:**

**SIGN & SEAL OF THE CONTRACTOR:**

**Date:**

**Place:**



**PRICE BID**

**SCHEDULE OF QUANTITIES**

PART A : FURNISHING WORK					
SL.NO	DESCRIPTION OF ITEM	UNIT	QTY	Rate (Rs.)	Amount (Rs.)
				Per Unit	Exc. Of GST
	<b>FALSE CEILING WORKS</b>				
1	Providing, fabricating and erecting in position totally flushed suspended false ceiling with 12.0mm thick Gypsum board, fixed to a metal frame work comprising of ceiling channel of size 80mmx26mmx0.5mm @ every 457cm centre, inter channel 45mmx15mmx0.9mm @ every 1220 cm centres, peri-meter channel 20mmx26 mm all along the wall/partitions, strap hanger suspenders 25mmx0.5mm with nuts and bolts 6.4mmx12.7mm, connecting clips 2.6mm thick, dry walls screws 25m long, soffit cleats 27mmx37mmx25mmx1.6mm thick and dash fasteners / rawl plugs 12.5 mm diax35mm long with 6mm dia bolts etc. complete with recommended fillers, paper tapes and applying two coats of acrylic emulsion paint of approved shade and make over a coat of primer including making necessary cut outs for light fittings/ ACs etc. complete as per manufacture's specifications. (Quantity as site requirement)	Sq.ft	75		
2	Providing and fixing 600 mm x 600 mm mineral fiber tiles false ceiling of Armstrong/Gypboard/equivalent approved make of micro look system including suspension system as per manufacturer's specifications and instructions of Architect/ Engineer complete in all respects including making cutouts where necessary for electrical lighting fittings etc. complete all as directed by the Bank. (Quantity as per site requirement)	Sq.ft	24		
	<b>PANELLING &amp; PARTITION WORKS</b>				
3	Supplying and erecting Aluminum Composite Panels(ACP) for paneling interior and exterior walls (including shutter box) and columns as per design and direction by Engineer-In-Charge and conforming to the following specifications : Frame Work-2" X 2" X 1.5 mm thick Aluminium Tubular section (Horizontal/Vertical) Jindal Make The composite panel should consist of 3mm thermoplastic core of LDPE sandwiched between two skins of 0.5mm thick aluminum sheet making the total panel thickness of 4mm.This work includes all the necessary framework including all the hardwares , accessories and labour. Make - Alucoband / Alstone / Eurobond or equivalent make, shade as directed by Bank	Sq.ft	350		



4	<p>Supplying and erecting ACP for partition of Back Room as directed by Engineer-In-Charge conforming to the following specifications :</p> <p>Frame Work-2" X 2" X 1.5 mm thick Aluminium Tubular section (Horizontal/Vertical) Jindal Make</p> <p>The composite panel should consist of 3 mm thermoplastic core of LDPE sandwiched between two skins of 0.5mm thick aluminum sheet making the total panel thickness of 4mm. Back room door must be made up of ACP with proper locks and handle. Please note that provision has to be made in the partition depending upon the width of the machine for covering the machine complete and joints shall be finished with silicon based sealant.</p> <p>This work includes all the necessary framework including all the hardwares , accessories and labour. Make – Alucoband / Alstone / Eurobond or equivalent make approved by Bank's Engineer</p>	Sq.ft	80		
	<b>PAINTING WORKS</b>				
5	<p>Painting on Walls and Ceilings with two or more coats of first quality of Acrylic Emulsion (Make &amp; Shade Approved by Bank / Architect). It shall include for preparing the surfaces clean, even and smooth with thoroughly brushing with broom, scratching with patti and sand papering respectively, so that the surfaces are free from oil, grease, dirt, mortar droppings &amp; other foreign and loose matter. It shall also include for preparing the surface and filling of holes with 2 coat of first quality acrylic wall putty (Birla Wall Care / JK / Asian) before priming coat of whitening / approved primer.</p>	Sq.ft	170		
	<p>The rate shall include cost of all materials such as plaster of paris, whitening /primer, glue (Fevicol), indigo / stainer, brushes, sand paper, patti, dhoti, broom stick, clean water with storage and other containers, labour, scaffolding / ladder charges, cleaning of floors and other sundries etc., all complete to the satisfaction of the Architect.</p>				
6	<p>Providing &amp; applying 2 coats of first quality synthetic enamel paint over a coat of Zinc Chromate metal primer to steel surfaces (Collapsible gate / Rolling Shutters) all of approve make and shade including surface preparation by complete scrapping the existing paint / rust on grills / shutter by using chemical paint striper or suitable approved method, cleaning, filling holes, smoothening the surface all complete as directed by Bank's Engineer.</p>	Sq.ft	320		
	<b>ENTRANCE DOOR</b>				
7	<p>Supplying &amp; Fixing of Entrance Door made up of 12mm thick clear toughened glass in single piece with computerized diamond cut and edge polish pencil edges all around including making required cut holes for lock, handles, pivot patch fitting, corner fitting , hinges , etc. The rate is inclusive of providing of 3M Film as per approved pattern / Design on the door glass, cost of materials and labour charges, etc complete as per design and door to be fixed with heavy duty floor spring and SS finished patch fittings on top, bottom. The doors also have a lock on bottoms and 450 to 600 mm length SS Brush finished handles with necessary hardware complete. (E-LOBBY)</p>	Sq.ft	25		



8	For Fixed Portion : Providing and Fixing 12mm thick clear toughened glass fixed partitions. The rate is inclusive of providing 3M film as per approved pattern / Design on the Glass, Cost of Materials and Labour Charges, etc complete as per design and partition to be fixed with SS finished patch fitting on top, bottom with necessary hardware complete (E-LOBBY)	Sq.ft	15		
9	Providing fabricating & fixing in position twin – style door at Main Entrance made of anodized/powder coated (Shade to be approved by Bank ; Preferably Wood Grain Finish) Aluminum sections of size 100mm height x 50mm thick aluminum bottom rail, 100mm x 50mm thick vertical and top rail 100mm x 50mm thick lock rail floor spring of ISI make, clip sections and 12mm thick glass (Modi/ Saint Gobain make) including fixing the frame to brick wall/RCC/wooden surfaces with necessary fasteners to have proper fixity including all incidentals etc complete. Glass to be fixed in the grooves of the aluminum sections with necessary materials/beading etc. The job also includes cost of providing & fixing heavy duty double action hydraulic floor spring ( ISI mark ) in the floor, fixing the door on it, including necessary fixing materials on the lintel/bottom, bolts, locks & satin finish stainless steel decorative tubular handles(approx.300mm long) on both faces complete as per drawing and instructions. All members to be 16 gauge. The vertical shutter rail to house wool packing to act as a sealant for a gap between shutter and frame fixed glazing. The rate should also include cost for decorative etching on the glass. (BRANCH)	Sq.ft	81		
<b>FLOORING WORKS</b>					
10	Providing and laying gang saw cut 18 mm thick, mirror polished pre moulded and pre polished machine cut granite stone of required size and shape of approved shade, colour and texture in flooring cut granite stone of required size and shape of approved shade, colour and texture in flooring (DOOR SILL), laid over 20mm thick base of cement mortar 1:4 (1cement : 4 coarse sand) including grouting the joints with white cement mixed with matching pigment, epoxy touch ups etc. complete as per direction of Engineer-in-Charge.	Sq.ft	7.5		
11	Supply & Installation of 2mm thick PVC Vinyl Flooring of approved shade by Bank. The flooring shall be sanded to form clean and homogenous surface. The cost includes all wastages, cuttings, loadings, unloadings, lead, lift, tools, materials, labour charge, floor touch up with cement plastering and levelling the flooring if any. Paymnet shall be made as per the actual measurement at site. 5% of the total qty of laid materials shall be handed over to Bank for future use at free of cost	Sq.ft	90		
<b>MISCELLANEOUS WORKS</b>					
12	P&F 12" high & 5' long powder coated aluminium louvers of approved colour	Nos	1		
13	Providing & Fixing 1/2" thick soft board to be fixed on 6mm thick plywood , 3" border of 18mm thick laminated plywood and to be covered with woolen felt of approved colour including side lipping, patti, etc complete	Nos	1		
14	Providing & Fixing Stainless Steel Bank Brushed finish logo size 20" x 24" and location as decided by Bank. Item Includes adhesive, backing material, etc complete.	Nos	1		
15	S/F steel based Dust Bin for waste paper	LS	1		
16	P & F Complaint / Suggestion box made out of 19 mm plywood and laminate finish from outside and polish finish insie (1' x 1'6" x deep 6")	Nos	1		
17	POSTER FRAMES - WALL MOUNTED (FOR ATM)				





	2 Sheets of 36" x 24" clear acrylic poster to be sandwiched in between) Outer sheet is 5mm thick and bevelled crystal edge polished for 3/4" at 8-10 degrees on all sides in the front and rear sheet is 5mm thick flat	Nos	2		
18	Dismantling & Disposal of False Ceiling, Electrical Wiring & Fixtures, Wooden panelling, entrance door from E-Lobby Area for carrying out fresh work as per Nagar Nigam guidelines including all labour charges, overheads, etc complete	LS	1		
19	Supplying & Fixing of stainless steel (grade 304) hand railing as per approved drawing with best class pipes for top and vertical members of specified diameter, fixed with base plate using bonding agent, anchor fastener and welding, drilling of 20mm dia holes with pneumatic compressor for fixing, railing, buffing, polishing all members of railing thoroughly, lacquer finishing to present seamless finish including cost and conveyance of materials, electrodes, welding charges, cost of all consumables, labour charges, overheads, etc complete for finished item of work	Ft	10		
A1	<b>TOTAL AMOUNT (Exclusive of GST)</b>				
A2	<b>GST AMOUNT (___%)</b>				
A3	<b>GROSS AMOUNT (inclusive of GST)</b>				

**PART B : ELECTRICAL WORKS**

S.NO	Description Of Item	Unit	Qty	Rate per Unit (Rs.)	Amount (Rs.)
1	SITC of surface / recessed mountings Double Door 4 way TPN DB for ATM with 40 A 4P MCB, 25A SP x 2 for AC, 16A x 4 for Power and 10A x 6 for Light & Fan MCBs for Mains	SET	1		
2	SITC of surface / recessed mounted Double Door 2 way DB with 32A & 40A DP MCB for UPS Input / Output.	Nos.	2		
3	Supply, Installation, Testing and Commissioning of Maintenance Free Earthing system made up of Copper bonded rod / Galvanized JK Chemrode 10 feet length, 25 mm dia. (Minimum copper bonding shall be 0.25mm) filled with highly conducting metallic compounds with permanent sealing at both the ends with lead terminal including bore well, chamber with cover and all required civil allied works, earth pit to be filled with 2 bags of 25 kg pack of Back Fill Compound (Earth Enhancement Material). The rate should be inclusive of Rod-to Conductor connectors, Earth enhancement material, Pit Cover and other accessories as required and as per specification and other applicable codes (include chamber for earthing, Earthing certificate to be submitted along with the bill). The job also includes wiring with 1 x 10 sq.mm PVC insulated copper conductor wire of 650 / 1100 Volt grade (Finolex, Polycab Make) as earth wire with concealed / exposed GI pipe including making all the connections with guaranteed E/N voltage of less than 3 volts and resistance less than 1 ohms.	Job	1		

4	Supplying , Laying & Testing of network points from Jack Panel / Switch in data rack installed in the Branch to onsite ATM Site with CAT-6E cables UTP Giga speed D-Link / Systimex make in PVC conduits of size 20/ 25 mm including providing ferrules at both ends and termination at both ends including providing & fixing frame for Cat-6e with shutter, RJ 45 outlet, faceplate and mounting box complete of modular type, This work includes supply and laying of CAT-6e cable in PVC conduits throughout the length, from the I/O hub(D-Link, Roma, Crab Tree) to the point.	Nos.	3		
5	Supplying and fixing Patch Cord-2 Meter	Nos.	2		
6	Single Power Points - Supply & Installation of point wiring for Raw power plug points using 2 X4 + 1x2.5 Sq.mm copper conductor PVC sheathed flexible wire pulled through heavy gauge 19mm PVC conduit pipe heavy duty concealed in wall/ floor/ panelling/ partitions or above false ceiling as per requirement. Each point consisting of 1 nos of 16A , 2/3/5 pin sockets & 1 No.16A Switch wired together forming one point. The earth wire of green color only. <b>All switch &amp; sokets shall be modular type complete with cover plate &amp; GI/ MS box.</b> The work shall also include for cutting chase for conduits and moulded boxes, if required, in the wall/ floor (Without damaging the building/wall) along with clamping the conduit at every 600mm interval & finally finishing the surface & matching the same with the existing surface.The rate should include the cost of all materials, labour, T&P, taxes & levies, scaffolding, shifting of furniture, carting away the debris and cleaning the floor etc.The job shall be complete & to the entire satisfaction of the Bank.	POINT	3		
7	AIR CONDITION POINTS - Circuit wiring with 2x4.0sq.mm + 1x 2.5sq.mm stranded Cu. conductor (Finolex /Anchor/ Havells) in 19mm M S conduit pipe heavy duty 16swg laid & concealed in wall/ floor/ panelling/ partitions or above false ceiling as per requirement. The job includes supply & fixing of flush mounted 4in one appliance protector pre-wired, IP 20 with factory fitted 25A, 2P MCB and 25A socket (Hagers/ Siemens/ ABB / Havells / L &T). The rate should include the cost of all materials, labour, T&P, taxes & levies, scaffolding, shifting of furniture, carting away the debris and cleaning the floor etc.The job shall be complete & to the entire satisfaction of the Bank.	POINT	2		
8	Glow sign Board - Circuit wiring with 2x2.5sq.mm + 1x 1.0sq.mm stranded Cu. conductor (Finolex/Anchor/Havells) to be laid in 19 mm PVC pipe heavy duty laid & concealed in wall/ floor/ panelling/ partitions or above false ceiling as per requirement. The rates should include the cost of all materials, labour, T&P, taxes & levies, scaffolding, shifting of furniture, carting away the debris and cleaning the floor etc.The job shall be complete & to the entire satisfaction of the Bank	JOB	1		
9	Wiring with 2x2.5 sq.mm. + 1x2.5 sq.mm. PVC insulated 1100 V grade multi stranded copper conductor wires in 2 mm thick PVC conduit from UPS DB to computer point. Each point to have 2 nos. 10 amps. 5 pin modular type sockets and 1 no 16A 5 pin modular type socket, one 10A modular switch & one 16A modular switch with all accessories, inner/ outer plates, metal box etc. and to be fixed on wooden partitions/ by grouting on wall etc. as per requirement at site. The switch should be fixed with sockets complete in all respect to the satisfaction of the Bank	Nos	3		





10	Wiring for light point/ fan point/ wall fan point/ exhaust fan/ light sockets etc. with 1.5 sq.mm. PVC insulated 1100 V Grade copper conductor (FRLS) wires & 1.5 sq.mm. copper earth wire in concealed/ surface using 16 SWG MS conduits, accessories such as bends, tees, saddles, draw boxes, mounting boxes, inner plates, cover plates, ceiling rose etc. (where ever required) and chromium plates brass screws/ rowel plug etc. The circuit wiring starting from DB to point control box/ switch box using 2 X 2.5 sq.mm PVC insulated 1100 V grade multi stranded copper conductor wire & 2.5 sq.mm. PVC insulated earth wire (color code to be used). (Flexible conduit/ elbow not allowed). The conduit to be laid in ceiling with proper clamps/ wall/ floor and filling the chase with cement mortar and finishing the same in original form/ wooden partition/ above false ceiling with proper clamps etc. all complete.				
	(Wherever required as per standard specifications).				
	i) Each circuit shall have independent earth wire.				
	ii) Each point shall be earthed.				
	iii) Circuit wiring is to be included in point wiring rates.				
a	Primary points controlled by one 6 amp. Modular switch.	Point	8		
b	Wall Fan Point along with 6A Switch	Point	2		
c	6A switch & Socket on SDb	Point	1		
11	Supplying, laying, testing & commissioning of 4 C X 16 sq.mm. at 1100 volts grade PVC insulated aluminum conductor armored cable with 10 gauge earth copper wire including cables end termination using appropriate Lugs, Glands, termination accessories, Clamps etc. as required as per specification . (Main Panel installed in Branch to TPN Db & UPS Input)	Metre	15		
12	Supplying, laying, testing & commissioning of 4x 3 sq.mm. Lead to connect UPS	Metre	10		
	<b>ELECTRICAL FIXTURES</b>				
	Supplying, installation with hanging support, testing and commissioning of following light fixtures with electronic Ballasts, Tubes, lamps, all fixing materials including connecting wires etc. all complete as per the directions of Engineer-in-charge (All LED Light Fixtures should be covered with minimum 3 Years onsite replacement warranty).				
a	LED 18 W / 20W T5 LED TUBE 4'-0" As specified in tender document or approved by Bank / Architect	Nos.	2		
b	FULL GLOW 2 X 2 LED 36 W slim Smart Panel of make As specified in tender document or approved by Architect.	Nos.	2		
c	Supplying, fixing, testing and commissioning of 12 W LED commercial type down lighter of make As specified in tender document or approved by Architect.	Nos.	6		
2	Supply, installation, testing and commissioning of following fans with all fixing materials like white Polycarbonate 2 mm Hylem sheet cover, down rods, fan box as required etc. all complete as per the directions of Engineer-in-charge.				
a	Wall mounted fans (METAL BODY) 400 mm dia. make As specified in tender document or approved by concerned office in charge.	Nos.	2		
A1	<b>TOTAL AMOUNT (Exclusive of GST)</b>				
A2	<b>GST AMOUNT ( _ %)</b>				
A3	<b>GROSS AMOUNT (inclusive of GST)</b>				



PART C : AIR CONDITIONING WORKS						
S.NO	Description	Unit	Qty	Make & Model	Rate per unit	Amount
(A)	<b>SUPPLY OF MACHINES</b>					
1	Supply of 1.5 TON Split type AC, 3 Star, with COPPER CONDENSER ; Minimum 5 Yrs warranty on compressor and eco friiendly green gas <b>Blue Star / Daikin / Carrier</b> as decided by Bank. The evaporator coil and condenser coil will be in copper only.	Nos	2			
C(A1)	<b>Total AMOUNT (EXCLUSIVE OF GST)</b>					
C(A2)	<b>GST Amount (___%)</b>					
C(A3)	<b>Gross AMOUNT</b>					
(B)	<b>INSTALLATION &amp; OTHER WORK</b>					
1	Installation, Testing and Commissioning Charges of Split Type Air Conditioners ( 1.5 Ton) in Bank Premises	Nos	2			
2	SITC of L shape / suitable shape MS stand for mounting Outdoor Units on Wall / On floor with all fixing hardwares for split Acs	Nos	2			
3	Providing and Installation Voltage Stablizer for AC (4 KVA) with working range between 130 V- 300 V <b>VGUARD/ MICROTEK / LIVGUARD</b>	Nos	2			
4	Providing & Installation of Electronic Timer for alternate switching between air conditioner units installed in ATM Room with connection, etc complete	No	1			
5	<b>EXTRA REFRIGERANT PIPING (Above 3 metre)</b>					
	Supplying and laying of Extra copper refrigerant piping with nitrile rubber pipe insulation, both of size as specified by the manufacturer suitable for 1.0 TR/ 1.5/2.0 TR Split type AC (From Indoor to outdoor Units) . This includes all the fittings and accessories, breaking of wall for making hole wherever required. Refrigerant piping running along the partition wall shall be concealed in the wall with necessary chasing in the wall and closing the same with sand cement plastic with chicken wire mesh. Refrigerant Copper Pipe(Precision / Nippon / MaxFlow) Nitrile Rubber Insulation (Arma Flex / K – Flex)	Mtr.	6			
6	<b>DRAIN PIPING (Above 3 metre)</b>					
	Providing and fixing drain piping up to drain as directed by the engineer in charge with all accessories e.g. elbows, unions, sockets, reducers, reducing tees, nipples etc. Complete job including cutting chiseling in walls, fixing with GI clamps,floor and making good of all chases/ cuts etc. and discharging the drain into a floor trap/ gully as per site conditions with insulation, both as specified by the manufacturer. Drain piping running along the partition wall shall be concealed in the wall with necessary chasing in the wall and closing the same with sand cement plastic with chicken wire mesh.					

a	25 mm dia PVC drain pipe for Split AC	Mtr.	15			
7	<b>ELECTRICAL CABLES (Above 3 metre)</b>					
	Suitable IS/BIS standard Cable of 1.1-2.2 KV, Multi strand, FRLS 2- 4 C / 1.5/2.5 -6.0 Sqmm) as per design requirement of Peak load calculation of specific ACs system installed at site with 1"/1/2"/2" PVC conduit pipe between indoor/outdoor unit. Supplying and laying of Extra Electrical interconnecting control cable from indoor to outdoor of size as specified by the manufacturer suitable for 1.0 TR/ 1.5/2.0 TR Split type AC. (POLYCAB / KEI / FINOLEX)	Mtr.	10			
8	Supplying, fabrication and installation of MS Lockable Cage with paint finish for safeguarding AC Outdoor Units and should be lockable including fixing in position using necessary scaffolding , ladder, etc and painting with two or more coats of approved enamel paint on a coat of red oxide, vibration isolating pads, supports, hangers,basket, etc complete	No	2			
C(B1)	<b>Total Amount (EXCLUSIVE OF GST)</b>					
C(B2)	<b>GST Amount (___%)</b>					
C(B3)	<b>Gross Amount (Inclusive of GST)</b>					
C1	<b>AMOUNT (EXCLUSIVE OF GST) C(A1)+C(B1)</b>					
C2	<b>ADD GST C(A2)+ C(B2)</b>					
C3	<b>TOTAL AMOUNT (INCLUSIVE OF GST) C(A3)+C(B3)</b>					

**SUMMARY OF QUOTED AMOUNT**

S.NO	WORK	BASE AMOUNT	GST AMOUNT	GROSS AMOUNT
1	<b>FURNISHING WORK</b>			
2	<b>ELECTRICAL &amp; DATA WORK</b>			
3	<b>AIR CONDITIONING WORK</b>			
	<b>GRAND TOTAL OF ALL WORKS</b>			
	<b>AMOUNT IN RUPEES</b>			

Place:

Signature & Seal of the Bidder

Date: