

**INDIAN BANK
ZONAL OFFICE – ASANSOL
8 G T ROAD(WEST), UDREJ BHAWAN, ASANSOL - 713304**

Ref. No. ZO/ASL/IT/AMC/70

Date: 23.06.2021

Notice Inviting Tenders (NIT)

Sealed Quotations for AMC of Hardware

Last Date & Time for Submission of Quotation on or before 28.06.2021, 02:00 PM

Selected quotations are invited from interested vendors for AMC of hardware at our Zonal Office and various branches spanning over four districts namely **Purba Bardhaman, Paschim Bardhaman, Bankura, Purulia and Birbhum from 01.07.2021 to 30.06.2022**. Hardware includes Server, PC, Passbook Printer, Laser Printer, flatbed Scanner & ADF Scanner. Most of the hardware are more than 3 years old and are in working condition.

INDIAN Bank , Zonal Office Asansol invites Tender for AMC of hardware for its 91 branches and 02 offices for the period of 01.07.2021 to 30.06.2022.

Scope of work:

1. We have total 91 numbers of branches and 2 offices throughout **Purba Bardhaman, Paschim Bradhman, Bankura, Purulia and Birbhum**.
2. The Number of Hardware for which AMC Service support should be given are – 14 Server, 680 PCs, 120 passbook printers, 120 laser printers and 15 flatbed scanners and 75 ADF scanner.

Terms and conditions:

1. AMC will be for one year with payment on quarterly basis after submission of Invoice.
2. Rate should be quoted as under:-
 - a. Per Server per annum
 - b. Per PC per annum
 - c. Per Passbook Printer per annum
 - d. Per Laser Printer per annum
 - e. Per Flatbed Scanner per annum
 - f. Per ADF Scanner per annum
3. AMC should cover all spares including printer head (Excluding consumables and rubber parts of scanners).
4. Vendor must have experience in giving hardware support in banking industry for at least 5 years (proof must be given).
5. All calls must be attended within 24 hours irrespective of location of the Branches and in case problem is not resolved, standby system must be provided.
6. One dedicated helpline and email must be provided for lodging of complaint.
7. Selected Vendor has to submit standard AMC agreement form as given by our office.
8. Selected Vendor has to submit Bank Guarantee of 10% of AMC amount as performance security.




9. Bank shall have the right to discontinue AMC at any moment.
10. All legal proceeding, if any, must be taken within Asansol jurisdiction only.

Date of opening of Tender **29.06.2021 at 02:00 PM**

The Bank reserves the right to cancel any or part of tenders and stop the process at any point of time without assigning any reason or notice whatsoever.

Date: 23.06.2021


(Rupesh Kumar)

Chief Manager



The Sealed Envelope containing the Bid super scribing 'Quotation of AMC of Hardware – Don't Open before 29.06.2021, 02.00PM and must reach at the following address within 28.06.2021, 2.00 PM.

The Dy. General Manager
Indian Bank, Zonal Office – Asansol
8, G. T. Road, Udrej Bhawan, Near BNR Bridge,
Asansol – 713304

Date of Opening of Tender

The Bids received within stipulated date & time will be opened on **29.06.2021 at 02.00 PM.**

The Bidder may choose to remain present at the time of Tender Opening.

- Bank reserve the right to postpone the date and/or time of opening of Bids. If so bidders will be informed separately about the new date and timing of opening of tender.

Please note that the quotation incomplete in any respect or not submitted in specified format (Annexure – I) will be liable for rejection. Indian Bank reserves the right to accept or reject in part or full any or all the offers without assigning any reasons whatsoever.


(Rupesh Kumar)
Chief Manager



Annexure – I

Commercial Offer

NIT Ref. No.: ZO/ASL/IT/AMC/70

Date: 23.06.2021

Type of Hardware	AMC rate per unit per year	GST	TOTAL
Server			
PC with Monitor			
Passbook Printer			
Laser Printer			
Flatbed Scanner			
ADF Scanner			

We understand that the Bank is not bound to accept the lowest or any bid the bank receives and Bank has right to accept or reject in part of full any or all the offers without assigning any reason thereof.

Place:

Signature of Bidder:

Name of the Bidder:

Date:

Company Name/Business:

Phone No. of Bidder:

Address:

Stamp:

