

**FORMAT OF ADVERTISEMENT FOR ENGAGEMENT OF PREMISES ON RENT
(FOR WEBSITE PLACEMENT)**



INDIAN BANK
(A GOVT. OF INDIA UNDERTAKING)
Zonal Office, Jaistambh Chowk, Satna

NOTICE INVITING TENDERS FOR LEASING OF OFFICE PREMISES

Indian Bank, a Public Sector Bank invites tenders under 2 bid system (Technical & Financial Bid) from owners of office premises willing to offer on lease basis (Readily built / Premises Under construction) in following localities in Ground Floor for shifting of its Branches.

1. Sidhi (Distt. Sidhi) Carpet Area (around 1500Sft)
2. Tikamgarh (Distt. Tikamgarh) Carpet Area (around 1200Sft)

Interested persons/parties (except brokers) may obtain the application form i.e. prescribed format of Technical Bid (Annexure–A) and Financial Bid (Annexure–B) from the Indian Bank Zonal Office, Jai Stambh Chowk Satna or the concerned branch on all working days up to **18.06.2021** Or may be download from Bank's website www.indianbank.in.

The fully filled up technical bid along with required information & documents as required in Technical bid format are to be kept in a sealed envelope marked as Technical bid and super - scribing on top as "Offer for _____ Branch Premises" and name, address & contact number of the offerer at bottom left corner should be addressed to Zonal Manager, Zonal Office, Jai Stambh Chowk Satna. The fully filled up financial bid is to be kept in another sealed envelope marked as "Financial bid" super-scribing on top as "Offer for _____ Branch Premises" and name, address, contact number of offerer at bottom left corner should be addressed to Zonal Manager, Zonal Office, Jai Stambh Chowk Satna. Both the above envelopes marked as "Technical Bid" & "Financial Bid" shall be kept in a third sealed envelope super-scribing on top as "Offer for _____ Branch Premises" and name, address & contact number of the offerer at bottom left corner should be addressed to Zonal Manager, Zonal Office, Jai Stambh Chowk Satna. The said sealed envelope is to be submitted with the Zonal Office with due time and date for submission for offers, as detailed in this "Ad". The offer/Application contained in 3rd envelope as detailed in above paragraph is to be submitted at the Zonal Office at address mentioned within **03:00 PM, 18.06.2021**. The offer/application shall be dropped in the box kept for the purpose at Zonal office on or before due date and time.

The Technical Bid of offer shall be **opened on next working day at 11:00 AM** and date of opening of financial bid will be intimated to short listed offerers subsequently.

Priority will be given to tenders from Public Sector undertaking / Govt. Organisations. The Bank reserves the right to reject any or all offers without assigning any reasons whatsoever. Tenders from agents / brokers will not be accepted.

Satna, Dated **24.05.2021**

Zonal Manager, Satna