 इंडियन बैंक Indian Bank इलाहाबाद ALLAHABAD आपका अपना बैंक .Your own Bank.	Security Dept. सतर्कता विभाग	अंचल कार्यालय/Zonal Office प्रथम तल, देवदूत कोम्प्लेक्स, राधा रानी सिन्हा रोड, भागलपुर- 812001 Devdoot complex, Radha Rani Sinha Road, Bhagalpur, 812001 E-mail: zobhagalpur@indianbank.co.in
Phone No:-0641-2301184		E-mail: zobhagalpur@indianbank.co.in

ZO/BGP/SEC/2020-21/

DATE: 08.01.2021

The Dy. General Manager
 ITD
 Corporate Office, Chennai

Dear sir,

TENDER NOTICE FOR ELECTRICAL AUDIT OF BRANCHES UNDER BHAGALPUR ZONE

Enclosed please find herewith the scanned copy of Tender Notice along with the format of Technical & Financial Bid for Electrical Audit with a request to display the same on the Bank's own website.



Yours faithfully,

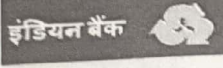
(RAJENDER PRASAD)

Dy. Zonal Manager

Indian Bank

Zonal Office Bhagalpur

Enclosure : As stated above

 Indian Bank ALLAHABAD आपका अपना बैंक .Your own Bank.	Security Dept. सतर्कता विभाग	अंचल कार्यालय/Zonal Office प्रथम तल, देवदूत कोम्प्लेक्स, राधा कृष्णी सिन्हा रोड, भागलपुर-812001 Devdoot complex, Radha Rani Sinha Road, Bhagalpur, 812001 E-mail: zobhagalpur@indianbank.co.in
Phone No:-0641-2301184		

NOTICE INVITING TENDER

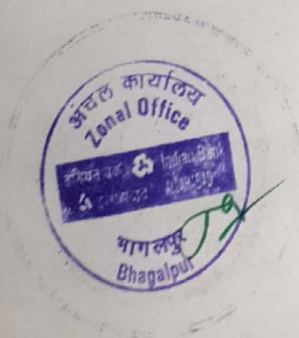
SUB:ELECTRICAL SAFETY & ENERGY AUDIT IN BRANCHES/ATM/CURRENCY CHEST/OFFICES UNDER ZONAL OFFICE BHAGALPUR


Sealed tender in two part from Energy Auditors whose name have been registered with/certified by Bureau of Energy Efficiency(BEE), licensed electrical contractors (A-Class) having experience of electrical safety audit are invited for electrical safety & energy audit in all Office/Branch premises(76+2) under jurisdiction of Zonal Office Bhagalpur.

Tender are to be submitted Part-1 (Technical Bid comprising company profile, Certificate of Registration by BEE, License of contractors, Documentary evidence in support of similar work executed earlier etc) and Part-2 (Price Bid) at Zonal Office (Devdoot Complex , Radha Rani Sinha Road, Bhagalpur-812001, Bihar) as per the following program.

SL NO	PARTICULARS	DATE AND TIME
1	Submission of Tender	From 08.01.2021 to 13.01.2021 up to 1700 hrs
2	Opening of Tender Party-1 (Technical Bid)	On 14.01.2021 at 1100
3	Opening of Tender Part-2 (Financial Bid)	It will be advised separately after evaluation of Technical Bids.
4	Time of completions	Four Weeks
5	Scope of work	Auditor shall inspect all the installations like LT Panel, DG Set, Wiring & switches and carry out necessary testing. They will submit report (two copies) mentioning the condition of existing electrical system and suggesting remedial measures in case of any fault/shortcoming. One copy of Report in the enclosed format is to be submitted at Branch and other at ZO.
6	Who will be eligible for the job	<ol style="list-style-type: none"> 1. Energy Auditors registered/certified by Bureau of Energy Efficiency (BEE). A proof of the registration/certification by BEE is to be submitted along with the quotation. 2. Licensed electrical contractors (A-Class) having experience of electrical safety & energy audit. Documentary evidence is to be submitted for experience.
7	Payment terms	Full payment on completion of Audit and submission of Report

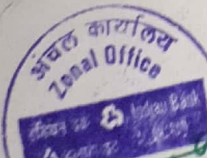
The Bank reserves the right to accept or reject any or all the quotations without assigning any reason whatsoever.



<div>इंडियन बैंक  इलाहाबाद आपका अपना बैंक .Your own Bank.</div>	<div>Indian Bank ALLAHABAD</div>	<div>Security Dept. सतर्कता विभाग</div>	<div>अंचल कार्यालय/Zonal Office प्रथम तल, देवदूत कोम्प्लेक्स, राधा रानी सिन्हा रोड, भागलपुर - 812001 Devdoot complex, Radha Rani Sinha Road, Bhagalpur, 812001 E-mail: zobhagalpur@indianbank.co.in</div>
Phone No:-0641-2301184			

TERMS AND CONDOTIONS

1. The successful Bidder will be engaged for "Electrical Safety and Energy Audit" of Banks office/Branch Premises/ATM/Currency Chest located at different location under Zonal Office , , Bhagalpur.
2. The work is to be started in consultation with Security Department, Indian Bank, Zonal Office, Bhagalpur.
3. The successful Bidder will have to carry out the work without making hindrances to other agencies, whose works are likely to be carried out simultaneously at the same site during working period.
4. The Successful Bidder will take all measure on the site of the work to protect the public as well as workmen from accidents and shall be bound to bear the expenses of defense of every suit, action or other proceedings at law that may be brought by any persons for injury sustained owing to neglect of the above precautions from their end and to pay compensation to any such persons as per law.
5. The Successful Bidder will have to inform the names of their authorized representatives to be deployed at the site during the work, and their working hours and availability at site.
6. There will be no escalation of rate during the period of rate contract.
7. Canvassing in connection with tender is strictly prohibited and the tenders submitted by the applicants who resort to canvassing will be liable to rejection.
8. No employee of the Bank is allowed to work as a contractor for a period of two years of his retirement from Bank service, without the previous permission of the Bank. This contract is liable to be cancelled if either the contractor or any of his employees found at any time to be such a person who had not obtained the permission of the Bank as aforesaid before submission of the tender or engagement in the contractor's service.
9. No payment will be made towards expenses related to transportation, accommodation, food, site office, labour camps and storage.



Technical BidSelf-Attested
Photograph of
the Signatory

The Deputy / Assistant General Manager
Indian Bank,
Zonal Office-

Sub: Engagement of Agency for Electrical Safety & Energy Audit of Bank's branches/ Office Building at _____

Dear Sir,

With reference to your Tender Document dated _____, I/we, having examined all relevant documents and understood their contents, hereby submit our Technical Bid for selection as Agency for Electrical Safety & Energy audit of Bank 's branches/offices in different places / locations. The Tender is unconditional and unqualified.

1. We agree to undertake the project, if allotted by the Bank, as per the Scope of Work as outlined in the Tender document.
2. We agree and undertake to abide by all the terms and conditions of the Tender document. We submit this tender under and in accordance with the terms of the Tender document.
3. The undersigned is duly authorized and competent to sign the documents on behalf of the Tenderer.
4. We agree to keep this offer valid for 45 (forty five) days from the last date of submitting the proposal as specified in the Tender.
5. I/We certify that there has been no conviction by a court of law or indictment/ adverse order in any jurisdiction by any regulatory authority or body for any offence or wrong doing against us or any associate / affiliate / or the CEO/ Directors / Managers / Partners/ Employees of our concern or that of our associate / affiliate. It is further certified that there is no investigation pending or threatened against us or our associate / affiliate or the CEO/ Directors / Managers / Partners / Employees of our concern or that of our associate / affiliate / in any jurisdiction. I/We certify that working for the Bank in relation to the proposed assignment does not and will not conflict with the other assignments that I/we have or may have now or in future. I/We further certify that we will not share Confidential Information with other assignment teams working for other clients or any other staff member who may be conflicted.

Yours faithfully,

Signature, Name & Designation of authorised signatory / seal
of the firm / company)

Place-
Date-



Technical / Experience Details

1.	Name of the Tenderer with constitution i.e., individual / Proprietor / Partnership firm / Limited liability partnership / Company	
2.	Date of Establishment / Incorporation. (Documents related to Establishment / Incorporation to be enclosed)	
3.	Complete Address of Tenderer	
4.	Name and Contact Number, E-mail address of the Authorised Person for discussions	
5.	Copy of License / Permission issued by relevant governmental authorities for Carrying out business as involved in Scope of Work of the Tender document.	
6.	Details of Persons / Associates proposed to be deployed on the bank's job i.e. Name, Designation, qualification, experience etc.	
7.	Name, address and Account details of the Tenderer	
8.	PAN of the Tenderer	
9.	GST registration number of the Tenderer	
10.	Presence in how many towns/cities in India (Name & Office Address)	
11.	Experience Details in Carrying out jobs as involved in the scope of work as well as required in Eligibility Criteria	
12.	Any other Information considered relevant by the Tenderer firm / Company	
13.	EMD details like Number, date and amount of DD/ IOI, name of issuing Bank & branch	

(Signature, Name and Designation of the Authorised signatory / seal of firm / company)

List of enclosures-

- 1.
- 2.
- 3.
- 4.
- 5.
- 6.

