

इंडियन बैंक



Indian Bank

इलाहाबाद

ALLAHABAD

(A GOVT. OF INDIA UNDERTAKING)

ZONAL OFFICE, ASANSOL

NOTICE INVITING TENDER

Indian Bank, Zonal Office Asansol, invites competitive sealed tenders in the prescribed format on item rate basis two bids (technical & financial) systems from the interested, reputed, well experienced Bank's Corporate Office empanelled contractors / firms (Corporate Office empanelment letter to be enclosed) for the below mentioned work of Purulia (eAB) Branch, District- Purulia

Full details Tender document may be downloaded from Banks web site www.indianbank.co.in or may be obtained from **Premises & Expenditure Department, Zonal Office Asansol, Udrej Bhavan, 2nd Floor, 8 G.T. Road, Asansol, Paschim Burdwan- 713304, West Bengal**, as per following programme.

1	Name of work	Interior Furnishing Works at new premises of Purulia (eAB) Branch at North Lake Road, Near Saheb Bandh (Near Webel IT Park), P.O+P.S- Purulia, Dist- Purulia- 723101, W.B
2	Estimated Cost	7.52 lakhs
3	Issue of Tender Documents	18.01.2021 to 05.02.2021
4	Submission of Tender	18.01.2021 to 05.02.2021 upto 3:00 P.M.
5	Opening of Tender	06.02.2021 at 12:30 P.M.
6	Date of Commencement	7 days from date of issue of letter awarding the job.
7	Time of completion of job	21 Days from the date of issue of work order
8	Defect liability period	12 Months from virtual completion of work as certified by the architect, provided to the satisfaction to the Bank.
9	Tender Fee	Rs. 500/- in the form of DD/IOI in favour of Indian Bank payable at Asansol (non-refundable).
10	Earnest Money	Rs. 5000/- in the form of DD/IOI in favour of Indian Bank payable at Asansol. (The EMD of the unsuccessful bidders will be returned within 45 days from the date of opening the tender. No interest will be paid on the Earnest Money deposit.)
11	Liquidated Damages for delay	Rs.2000/- per day subject to max. of 10% of total accepted contract amount. (If the work is not completed to the satisfaction of the Employer within the stipulated period, the contractor shall be bound to pay to the Employer a sum equivalent to Rs.2000/- per day subject to ceiling of 10% of the accepted contract amount by way of liquidated damages and not as penalty during which the work remains un-commenced or unfinished after expiry of the completion date.)
12	Payment Terms	Neither any advance nor any Interim payment will be made. Payment will be made on satisfactory completion of the job on the basis of actual measurements. Income tax will be deducted as per the rules. Retention money 10% will be deducted from the bill and to be released after 12 months from the date of virtual completion provided no defects is observed during this period.
13	Documents to be attached with the Bill	Managers Completion Certificate, Manufacture Certification, Bills & 4-5 Photographs showing completion status of work.
14	Retention Money	10% (Including Earnest Money)
15	Terms and Conditions	As per Technical Bid – Part B (enclosed)

Tenders Documents: - Technical Bid and Financial Bid.

A) Technical bid: Part-A +Part B

B) Financial bid: Schedule of Quantity

The duly filled in offer completed in all respect **in a separate sealed covers marked “Technical Bid” & “Financial Bid” and superscribing “Interior Furnishing Works at new premises of Purulia (eAB) Branch”** on top and name, address & contact no of the vendor at bottom left corner should be addressed to

The Zonal Manager

Indian Bank, Zonal Office: Asansol, “Udrej Bhavan”, 2nd Floor, 8 G.T. Road (West),

Asansol – 713304, Dist- Paschim Burdwan, West Bengal

The Bank will not be bound to accept the lowest tender and reserves the right to accept or reject any or all the tender without assigning any reason whatsoever. Late / delayed tender shall not be accepted after due date and time of submission of tender.

Date: 18.01.2021

Place: Asansol

(Zonal Manager)

FORM OF TENDER

The Deputy General Manager
Indian Bank,
Zonal Office Asansol,
Udrej Bhavan, 2nd Floor, 8 G.T. Road,
Asansol, Paschim Burdwan- 713304,
West Bengal

Dear Sir,

**Interior Furnishing Works at new premises of Purulia (eAB) Branch at North Lake Road, Near
Saheb Bandh (Near Webel IT Park), P.O+P.S– Purulia, Dist- Purulia- 723101, W.B**

We the undersigned having carefully gone through and clearly understood the plans, specifications, terms and conditions for the above mentioned work, do hereby tender to execute and complete the whole of the work strictly in accordance with the said plans, specifications etc. at the rates set out in the priced bill of quantities.

I/We agree to complete the whole of the work within the time limit specified by the Bank.

The Bank will not be bound to accept the lowest tender and reserves the right to accept or reject any or all the tenders without assigning any reason whatsoever

I/we agree to keep our offer open for a period of 3 months from the date of opening of tenders.

Thanking you,

Yours faithfully,

(Signature, and Seal of Tenderer)

Date

Address

Mobile No.

E-mail:

Interior Furnishing Works at new premises of Purulia (eAB) Branch at North Lake Road, Near Saheb Bandh (Near Webel IT Park), P.O+P.S– Purulia, Dist- Purulia- 723101, W.B

TERMS AND CONDITIONS

1. The Contractor is advised to inspect and examine the sites and satisfy himself as to the condition prevailing at sites and its surrounding extent of work, scope and conditions under which the work is to be executed. The contractor shall also satisfy himself about the accessibility to the premises.
2. The rate quoted in the tenders shall be inclusive of all materials as required.
3. Work will be completed within the period of 21 days from the work order whichever is earlier. If the work be not completed to the satisfaction of employer within the stipulated period, the contractor will be bound to pay to Indian Bank a sum equivalent to Rs. 2000/- per day subject to ceiling of 10% of the accepted contract amount by way of liquidated damages and not as penalty during which the work remains uncommenced or unfinished after expiry of the completion date.
4. Contractors are required to submit time schedule of work. After completion of work, cleaning of floors, walls and the site shall be cleared of all rubbish in all respect. All holes shall be filled up and finished as per existing finishes.
5. The tenderer must obtain for himself on his own responsibility and at his own expenses all the informations which may be necessary for the purpose of filling this tender and for entering into a contract for the execution of the same and must examine the drawings and inspect the site of the work and acquaint himself with local conditions and matters pertaining thereto, nature and requirements of the work facilities of transport condition, access and storage of material. The tenderer shall provide in their tender the cost of carriage, freight and other charges as also for any special difficulties and including police restriction for transport etc. for proper execution of the work as indicated in the drawings. The successful tenderer will not be entitled to any claim of compensation for difficulties faced or losses incurred on account of any site condition which existed before the commencement of the work or which in the opinion of the architects might have deemed to have reasonably been inferred to be so existing before commencement of work.
6. Each of the tender documents is required to be signed by the person or persons submitting the tender in token of his having acquainted himself with all the conditions/ specifications as may be laid down. Any tender with any such document / paper not signed or with details marked as applied for shall be out rightly rejected. It will be obligatory on the part of tenderers to sign on all the pages of the tender. Conditional tenders shall be rejected. If any of the documents are missing or unsigned the tender shall be considered as invalid also rates not filled up in any item or marked as actual plus percentages shall make the tender as invalid and shall be rejected.
7. The tender form must be typed/written in ink and not by the pencil. The tenderer shall not make any correction/alteration on these documents. Over writing of figures is not permitted. Failure to comply with either of these conditions will render the tender void. No advice or any change in rates or conditions after submission of the tender will be entertained.
8. Security deposit equivalent to 10% from each running bill shall be deducted and shall be returned after expiry of defect liability period of 12 months from the date of virtual completion as certified by the architect, provided to the satisfaction to the Bank.
9. All compensation or other sums of money payable by the contractor to Indian Bank under the terms of this contract may be deducted from the security deposit or from any other sum that may be or may become due to the contractor on any account whatsoever and in the event of the security deposit being reduced by reason of such deductions the contractor shall within 7 days of being asked to do so make good in cash or cheque any sum or sums which may have been deducted from his security deposit.

10. In case where the same item of work is mentioned at more than one place in the schedule of quantities the lowest of the rates quoted by the contractor shall be taken into account for payment of the item.
11. The rates quoted shall be firm and shall include all costs, charges, freight, allowances, taxes, levies, taxes, royalties etc. as applicable. **GST should be mentioned separately. Taxes like TDS etc. shall be deducted from the bill(s) of the contractor as per prevailing rates.** In case of any exemption claimed in this regard the contractor shall submit requisite certificates from the respective departments to Indian Bank in advance.
12. Any damage done to the property of Indian Bank during execution of work shall be the responsibility of the contractor and it shall be made good by him at his cost to the entire satisfaction of consulting architect/ Indian Bank. The architect & engineer shall have full powers to get the material or workmanship etc. inspected and tested by an independent agency for its soundness and adequacy at the cost of contractor. Prior approval of brand and material of ISI make as per the general material specifications is sole discretion of engineer in-charge binding upon the contractor.
13. **The quantities contained in the schedule are approximate only.**
14. No advance shall be released to the contractors at the start of work. Only one running payment shall be made to the contractor as per the work progress after verification of running bill by the architect/ Bank. Tender shall be valid for a period of 3 months from the due date of its submission. **However, Indian Bank is not bound to accept the lowest or any tender and reserves the right to accept or reject any or all tenders either in whole or in part, without assigning any reason for the same. Conditional tenders are not acceptable and shall be summarily rejected. Further, no communication in this regard will be entertained.**
15. All items of work mentioned in the schedule of quantities are to be deemed and paid as completed works in all respects and details including preparatory and finishing works involved directly, related to and reasonably detectable from the drawings, specifications and schedule of quantities and no further extra charge will be allowed in this connection. In the case of lump sum charges in the tender in respect of any item of works, the payment of such items of work will be made for actual work done on the basis of lump sum charges as will be assessed to be payable by Indian Bank/ Architect.
16. The tenderer should note that the tender is strictly on item rate basis and their attention is drawn on the fact that the rates for each and every item should be correct, workable and self-supporting and based on the specification schedule submitted herewith. Financial bids marked as percentages above or below the PWD BSR / CPWD BSR or any such other instrument would be summarily rejected. If called upon by Bank/ Architects detailed analysis of any or all the rates will have to be submitted. The Architects / Bank is not bound to recognize the contractor's analysis.
17. All designated material samples will be tested and inspected at contractor's expense if desired by the Bank at designated laboratories.
18. The contractor shall conform to the provision of all local byelaws and acts relating to the work and to the regulations etc. of the government and local authorities and of any company with whose system the building is supposed to be constructed. The contractor shall give all the notices required by the said act, rules and regulation and byelaws etc. and pay all charges/ fees payable to such authorities for execution of the work involved. The cost if any shall be deemed to have been included in his quoted rates, taking into account all liabilities for licenses, fees for footpath encroachment, restoration etc. and shall indemnify the employer against such liabilities and shall defend all actions arising from such claims of liabilities.
19. For any further drawings/ details/ clarifications please have an advice through the Bank.
20. **Bank reserves the right to cancel all or any of the tenders and can change / drop/ reduce the quantities/ items mentioned in the schedule at any time, before placing of the order or even during execution. The decision of the Zonal Manager in all matters pertaining to the work execution shall be final and binding.**
21. Prior approval to be obtained in writing from project architect/ bank if any change made in the design/ execution of works.

22. Final bill will not be processed until rectification of defects pointed out by the project architect/ bank is carried out by the contractor.
23. All taxes and duties including sales Tax, E.S.I. charges etc. as applicable, Central or Octroi, Royalties, Interstate transportation etc. on works and materials required for use in this project shall be entirely borne & payable by the contractor. The Employer will not entertain any claim whatsoever in this respect. The rates shall be firm and shall not be subject to cost escalation of labour and material and exchange variations, labour conditions and other conditions whatsoever.
24. **Certified photocopies of – GSTIN, PAN Card, (exemption if any) shall need to be submitted along with all bills for issue of payment.**
25. After opening the envelope containing the offer on the standardized conditions and opening of the priced tender, no correspondence will be entertained.
26. **Incomplete tenders shall be rejected and no further communication in this regard will be entertained.**
27. **Indian Bank has the right to accept / reject any or all tenders without assigning any reasons whatsoever.**
28. The tenders shall remain open for acceptance by the bank for a period of 90 days from the date of opening of the second cover containing the priced tender.
29. The tenderer must use only the Tender forms / documents issued by the bank. If given space falls short for furnishing the information's, separate sheets may be added duly signed by the contractors.
30. **Each page of the tender document must be signed by the contractor.**
31. The Tender submitted on behalf of a Firm shall be signed by all the Partners of the Firm or by a Partner who has the necessary authority on behalf of the Firm to enter into the proposed contract otherwise the Tender may be rejected by the Owners.
32. The Contractor shall not assign the contract. He shall not sublet any portion of the Contract except with the written consent of the bank. In case of breach of these conditions, the bank may cause the Architect to serve a notice in writing on the Contractor rescinding the Contract where upon the Security Deposit shall stand forfeited to the bank, without prejudice to his other remedies against the Contractor.
33. The Contractor shall carry out all the work strictly in accordance with Drawings, details and instructions of the Architect/Bank. If changes have to be made in the design. The same will be done with the prior approval in writing of the bank/ Architect. Contractor shall carry out the same without any extra charge. The Bank's decision in such cases shall be final and shall not be open to arbitration.
34. A Schedule of Probable Quantities in respect of each work and specifications accompany these special conditions. The schedule of Probable Quantities is liable to alteration by omissions, deductions of additions at the discretion of the Architect. Each Tender should contain not only the rates but also the value of each item of work entered in a separate column and all the items should be totalled in order to show the aggregate value of the entire Tender.
35. The Tenderer must obtain for himself on his own and at his own expenses all the information which may be necessary for the purpose of making a Tender and for entering into a Contract and must inspect the site of the work and acquaint himself with all local conditions, means of access to the work, nature of the work and all matters appertaining there to.
36. The successful tenderer should make his own arrangements to store all the materials required for the work. No advance against materials purchased and brought at site will be made. The contractor will have to keep the materials at site under their safe custody and at their risk and cost. The Bank/ Owners of premises are not responsible for damages and losses of such materials brought at site.

37. Contractors are requested to note that no extra item of deviated item of work to be executed without taking prior permission from Bank/Architects, if the extra item of deviated item of work is executed without taking prior permission, Bank shall not be held responsible for the payment of such works executed.
38. Work should be executed only at the site under the supervision of a competent supervisor with strict quality control & workmanship Bank/ Architects may inspect the work during its execution at site.
39. No deviation in the specification and make would be acceptable.
40. All furniture such as counters, tables, etc. shall be computer compatible and shall have key board tray, CPU stand, etc.
41. The names of partners of the contractor's firm to be mentioned below :
- (i)
 - (ii)
 - (iii)
- Name of the partner of the firm authorized to sign Or Name of person having Power of Attorney to sign the Contract.
(Certified true copy of the Power of attorney should be attached)
42. The contractors are advised to inspect the drawings available with the Bank before submitting the Tender.
43. I/We are the empanelled Bank's contractors / firms. (letter enclosed)
44. There must be submission of "Single Line Diagram" for electric works and "As built" drawings in original (3 sets) should be a mandatory criteria before releasing final payments to contractor.

I / We hereby declare that I / We have read and understood the above instructions for the guidance of Tenderers.

Date:
Place:

Signature, Seal and address of Contractor

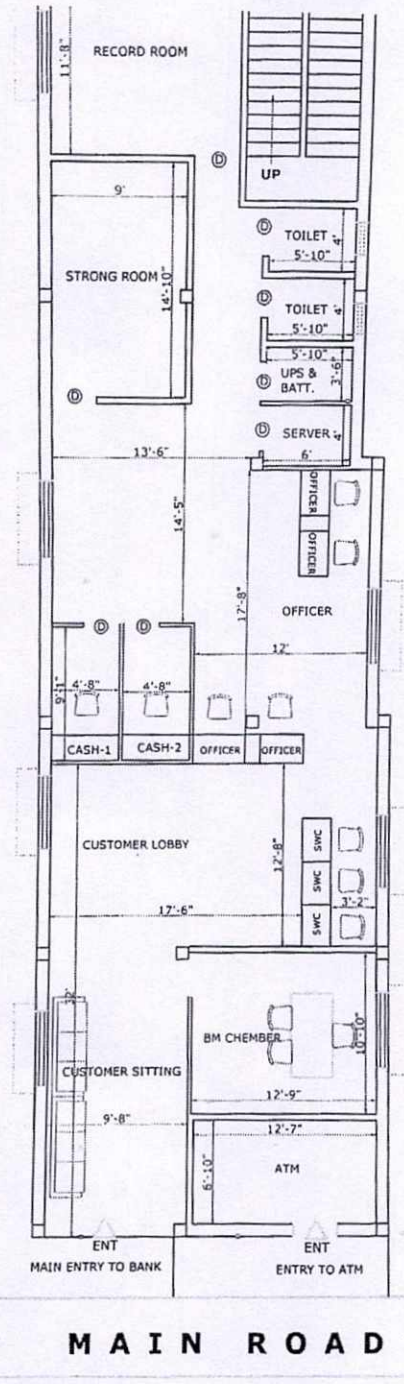
BUDGETARY ESTIMATION OF FURNISHING JOB FOR PURULIA BRANCH					
SR.NO.	DESCRIPTION	QTY	UNIT	RATE	AMOUNT
I	POP & FALSE CEILING WORKS				
a	False Ceiling				
	Gypsum board Ceiling - 12.5mm th. single layer gypsum board fixed on suspended main G.I.channels 60 mmx 36 mm and secondary grid made of 45 mmX 18 mm all as per manufacturers' specifications, including jointing, finishing with gypsum compound, jointing tape and top coat. The surface shall be duly sanded and finished. Rate shall include making all the necessary cutouts for lights, grills,diffusers etc. The rate shall also include providing perimeter channel for grills, lights, diffusers as called for in HVAC and Electrical Drawings.The rate shall also include providing for edge/ angle bits at all corners,drop, necessary taping, filling with jointing compound as per manufacturers specifications. The rate shall be exclusive of trap door which shall be paid for separately. Cost to be quoted Including painting.	1,300.00	Sq.ft		
II	CARPENTRY AND INTERIOR WORKS				
I	PARTITION WORKS				
a	SOLID PARTITIONS (upto 8'6"-9'0")				
i	SOLID PARTITION - LAMINATED: Providing and fixing of full height solid partition made of salwood framework of size 50mm x 50mm fixed @450mm c/c bothways and covered with (9mm thk) BWR Grade Marine ply of (Alishan / Greenply or Century Ply make and finished with 1.0mm thk laminate of approved shade on both sides. 3" wide skirting to be shown in the laminate by way of 1mm wide groove.	240.00	Sq.ft		
ii	SOLID PARTITION - LAMINATED/PAINTED: Same as item 1.a -(i) above but partition framework to be covered with one side plywood of (9mm thk) BWR Grade Marine ply of (Alishan/Greenply or Century Ply finished with 1.0mm thick laminate on one side and other side with 3 coats of luster paint of approved shade. 3" wide plywood skirting finished with laminate to be provided on the side of partition. Wooden framework of size 50mm x 50mm fixed @450mm c/c bothways	-	Sq.ft		
b	GLAZED PARTITIONS				
i	FULLY /SEMI GLAZED PARTITIONS: Providing & fixing of fully glazed partitions by using the wooden frame work and ply comprising of A) The glazed portion out of 10mm thk glass fixed with internal framing and beading as per design. B) (9mm thk) BWR Grade Marine ply of (Alishan/Greenply or Century Ply make) on both sides of frame + Laminate as per drawings.Glass of asahi/saint gobin / modi gaurd make. Wooden framework of size 50mm x 50mm fixed @450mm c/c bothways	220.00	Sq.ft		
ii	MAIN FIXED GLAZING: P/F of full height glazed partition for front glazing at Main Entrance made with 12mm Toughen Glass with white paint design with necessary additional supports as directed. Fitting should be with "patch fitting".	98.00	Sq.ft		
iii	SEMI-GLAZED PARTITIONS: Providing & fixing of semi glazed partitions upto 7'-0" ht .the partitions is made by using the Wooden frame work and ply comprising of A) (9mm thk) BWR Grade Marine ply of (Alishan/Greenply or Century Ply make)on both sides of partition as per drawings. Wooden framework of size 50mm x 50mm fixed @450mm c/c bothways. B)The glazed portion out of 10mm thk glass fixed with internal framing and beading as per design Glass of asahi/saint gobin / modi gaurd make.	148.00	Sq.ft		
iv	SEMI-GLAZED LOW HEIGHT PARTITIONS: Providing & fixing of semi glazed partitions upto 4" ht & glass to be fixed above or cover with SS round pipe.The partitions is made by using the Wooden frame work and ply comprising of A) (9mm thk) BWR Grade Marine ply of (Alishan/Greenply or Century Ply make)on both sides of partition + Laminate upto 3'-0" ht as per drawings. Wooden framework of size 50mm x 50mm fixed @450mm c/c bothways. B)The glazed portion out of 10mm thk glass fixed with internal framing and beading as per design Glass of asahi/saint gobin / modi gaurd make.	-	Sq.ft		
c	LOW HEIGHT SEMI SOLID PARTITIONS				
i	Same as item 1.b-(i) above but low height solid partition to have 12mm thick clear float glass of 300mm high fixed by way of wooden beedings . The glass edges to be machine polished and rounded at the corner. Wooden framework of size 50mm x 50mm fixed @450mm c/c bothways	-	Sq.ft		

2	PANELLING WORKS				
a	ONLY PANELLING WITHOUT FRAME: P/f paneling without wooden framework but 9mm thick plywood BWR Grade Marine ply of (Alishan/Greenply or Century Ply fixed on leveled wall and finished with 1.00mm thk. laminate of approved make and shade, on all exposed surfaces on all exposed surfaces as per details and design.	-	Sq.ft		
b	PANELLING: P/F paneling with wooden framework of size 50mm x 50mm with 450mm c/c made out of salwood treated with antitermite solution. 9mm thick plywood BWR Grade Marine ply of (Alishan/Greenply or Century Ply fixed on frame and finished with 1.00mm thk laminate having 3" wide skirting with 1mm thk groove between skirting and partition and 1mm groove between vertical laminates as per design.	200.00	Sq.ft		
3	DOORS				
i	P/f main entrance single leaf glass door for BRANCH/ATM ENTRY with 12mm thick Toughened glass. The beading to be polished matching the laminate shade. Rate to include cost of heavy duty floor spring (Everite / Hemco / Haldin / Hyper or equivalent of capacity 120 kg), SS handle of size 450mm, ball bearing hinges, mortise concealed dead lock, door stopper and all required hardware complete as directed.	3.00	Nos.		
ii	P/f Double Swing Branch Entrance Door & ATM fully glazed of overall size of 3'-0" x 7'-0" of 10thk toughened glass and vinyl film on it. Door to be fixed on floor spring.				
iii	Same as item no. 4(i) above but four side frame work made of Aluminium Anodised Sections of 18 gauge of approved shade and colour and 10mm thk toughened glass embedded in it.				
iv	Same as item no. 4(i) above but size of the door shall be 825mm x 2100mm. - FRAMELESS AND TOUGHENED				
v	Glass Door - BM Cabin				
	P/f Two side frame Cabin door fixed on floor spring finished in laminate from both sides with 10mm thk glass and frosted film on it. Door size 900mm x 2100mm	1.00	Nos.		
vi	P/f. Solid wicket gate door of size 900mm x 900mm made of 38mm thick flush door and mounted on heavy duty hinges for teller counter area.				
iv	Solid doors (with or without vision panel) For UPS, Service Area, Store, Pantry & Toilet Entrance Door				
	Providing & fixing Solid Flush Door of 38mm thickness in laminate finish on both sides With Vision Panel of size 300mm x 300mm made of 6mm thk glass. Door to be mounted on hinges and to be provided including Handles & necessary hardware fittings. the sizes of the doors to be considered as under:				
	i. IT Room Door : 975mm x 2100mm	1.00	Nos.		
	ii. Service Area door : 900mm x 2100mm	1.00	Nos.		
	iii. Store Room Door : 900mm x 2100mm	1.00	Nos.		
	iv. Pantry Door : 825mm x 2100mm	-	Nos.		
	v. Toilet entry Door : 825mm x 2100mm	-	Nos.		
	vi. CRM Entry Door : 975mm x 2100mm	-	Nos.		
	vii. Conference hall entry door: 975mmx2100mm	-	Nos.		
	viii. cash entry door:	2.00	Nos.		
4	DOOR FRAMES				
i	Providing and fixing including necessary civil work door frames made out of CP teak wood section of size 100mm x 75mm including providing 3 nos. Alishan hold fasts, applying black jaipan paint on the surface of the frame touching the edge of the wall. The frames to be finished with 1.0 mm thick laminate of approved shade.				
	i. Toilet door frame: as per door size				
	iii. Pantry door : as per door size mentioned in item no. 4(iv-iv) above				
ii	Providing and fixing architraves made out of rubber wood sections over door frames and finished with approved shade of melamine polish.	-	Nos.		
5	STORAGE CABINETS				
i	Storage Full ht.				
	1' 6" deep x 7' 0" ht.				
	Carcass and shelves out of 3/4" and 1/4" thk. Marine ply of BWR Grade (Alishan/Greenply or Century Ply make)				
	Hardware - S.S. hinges, stoppers, 'Vijayan' locks, S.S. handles				
	Shutter (19 mm thk.) semi solid core faced with approved laminate (1.0 mm) on the exterior and back of shutter & Internal faces all finished with enamel paint of Asian make.	130.00	Sq.ft		
ii	Storage Half ht.				
	Size - 1' 4" deep x 2' 6" ht.				
	Carcass and shelves out of 3/4" and 1/4" thk. Marine ply of BWR Grade (Alishan/Greenply or Century Ply make)				
	Shutter (19 mm thk.) semi solid core faced with approved laminate (1.0 mm thk.) on the exterior and back of shutter and finished with enamel paint internally				
	Hardware -S.S. hinges, stoppers, 'Vijayan' locks, S.S. handles	40.00	Sq.ft		

6	COUNTERS AND DESKS				
	(COUNTERS) Providing and Fixing COMPUTER COUNTERS made out of 19 mm thick bwp grade board of approved brands as listed in the specifications, and as per the attached drawing, all complete with 1.0 mm thick laminate on all visible surface, tabletops, customer top, etc, and all drawers etc. to be painted with 1 coat of primer and 2 coats of 1st quality enamel paint). 12 mm thick glass, MODIGUARD / AIS , branded, to be used on top of the COMPUTER COUNTER. Keyboard Tray to be provided on Special Keyboard Slides, and wristrest to be given. Drawer Slides to be used for all drawers. All locks to be of Godrej. All drawers, cabinets, Keyboard, etc, to be lockable. Footrest to be provided. The Front of the Computer Counter shall have decorative finishing in ply and laminate as shown in the drawing attached. 12mm thick glass as a screen shall be provided in front, with a 3" gap from the counter top. Height of Glass: 12". Glass to be inserted in polished teakwood members, size 2" x 2", appropriately finished				
	3" high skirting box with walnut wood skirting, melamine polish finished				
i	BM workstations in laminate finish with side storage and back storage (size of storage 7'-0" X 2'-6" in height or as per the drawing) CRM Table size 7'x3' Or as per availability of space. The table shall be postformed	1.00	Nos.		
iii	Runing table for IT department	-	Rft		
iii	P/f Officers / Assistant Manager interactive workstations in laminate finish of Table size as per the Drawings. Table shall be postformed	4.00	Nos.		
iv	Senior officer table with interactive workstations in laminate finish. as per the drawings	-	Nos.		
v	Runing table for staff & daftari	5.00	Rft		
vi	Corner Side Table				
	Size: dia 1' 6"	2.00	Nos		
vii	CASH COUNTER				
	Providing and fixing top, front & side of cash counter made out of 18 mm BWP and termite proof blockboard as per design clad with 1.0 mm thk. Laminated on side and front & the edges to be finished with necessary white beach or white cedar lippings, mouldings, etc. Special 6" drawer to be made for the cash with dividers of 12 mm plywood. the front of the drawer made out of 18mm blockboard finished with 1.0 mm laminate, sides 12 mm th. plywood and bottom to be made of 6 mm plywood. the inside and sides of the drawer to be duly polished. The drawers and shutters to be provided with necessary drawer sliding channels, hinges, locks etc. A leg rest to be provided made out of 18 mm thk. blockboard duly polished. Inside of the unit to be polished in the matching tone. All visible areas to be covered with beach or cedar lippings, mouldings with reddish brown colour polish. Wire manager, CPU trolley, keyboard tray to be provided. 4" ht. laminated skirting to be provided in all visible ares and 12 mm thk. x 18" wide Plain Glass to be provided at counter top customer face horizontally at 3'-9" lvl. The work should be completed as per specification. Cash counter --- 5 rft Open counter --12 rft (spec. same as above).	2.00	Nos		
7	LOOSE FURNITURE				
A	GENERAL BANKING				
i	Cheque Deposit Box / Suggestion box	2.00	Nos.		
ii	Brochure racks (2' 0" x 16") with acrylic box for brochures.	2.00	Nos.		
iii	WRITING LEDGE	2.00	Nos.		
	Finish. (size - 5" x 5" x 5' 0" MIN.)				
B	MISCELLANEOUS				
i	Roller Blinds	40.00	Sq.ft		
ii	Notice Board/ Soft Board/Pinup Board	30.00	Sq.ft		
iii	Sand witch poster frames of size 2'0"X3'0"	-	Nos		
iv	CPU Trolley	8.00	Nos		
	TOTAL				

LIST OF APPROVED MATERIALS FOR FURNISHING WORK AT INDIAN BANK, PURULIA BRANCH

SL NO	ITEM	APPROVED MAKE/ MODEL
1	False Ceiling	INDIA GYPSUM CEILING
2	Inter mediate Channel/Ceiling Section	GYPSTEEL
3	Wood Frame Work/ Wood Section All wood must be well seasoned, free from knots, other defects, decay and defects due to handling and transportation. Wherever necessary, provide with anti – termite Treatment.	KAPOOR
4	Wood Skirting / Moulding/ Lipping/ Bidding / Door frame	WHITE BEACH / WHITE CEADER
5	Modular furniture	GODREJ/DECOR X/SPACE WOOD
6	Modular Toilet	MARINO, GREEN
7	Fire Retardant Paint	INDUSTRIAL GRADE OF NOBLE / VIPER
8	Plywood/ Block board (BWR GRADE)	CENTURY/SHATABDI, GREEN PANEL
9	Flush Door	CENTURY/SHATABDI / GREEN PANEL
10	Laminate (1.0mm thk.)	ADVANCE LAM/MERINO, GREEN LAM
11	Door Closure	EVARITE/ GODREJ/ ARCHI (HEAVY DUTY)
12	Floor Spring :	EVARITE/ GODREJ/ ARCHI (HEAVY DUTY)
13	Floor Spring :	EVARITE/ GODREJ/ ARCHI (HEAVY DUTY)
14	Door Lock/ Door Handles	GODREJ CYLINDRICAL / HAFELE/ HETTICH / DOORSET (7 LEVER)
15	Drawer/ Storage Handle	NEKI / HASSLEY
16	Drawer/ Storage Lock	EBCO / HAFEL / HETTICH DOOSET/GODREJ
17	Screws	GKW / NETTLE FOLD / APPROVED EQUIVALENT
18	Hinges	CIEF / APPROVED EQUIVALENT
19	Sliding Drawer Charnels	EARL BEHARI / CIEF
20	Adhesive	FEVICOL SH / FEVIMATE TL
21	Soft board	JOLLY BOARD / APPROVED EQUIVALENT
22	Vertical Blinds	MAC / ANNUMS / WINDOW FASHION
23	PVC Flooring	KRISHNA VINYL / ARMSTRONG /LG
24	Glass	MODIGUARD / SAINT GOBAIN
25	Ceramic Tiles	KAJARIA/JHONSON
26	Vitrified Tiles	NAVEEN /JHONSON
27	Tiles Chemical	BAL-ENDURA / LATTICRETE
28	European WC / Wash Basin	PARRYWARE / HINDWARE
29	Sanitary Fittings	JAQUAR / ESSCO
30	G.I Pipe (For Plumbing)	TATA / JINDAL / BANSAL
31	P.V.C Pipe (For Plumbing)	SUPREME / ORIPLAST
32	Readymate Keyboard / CPU Trolley (metal	EBCO / DORTEL
33	Paints (Enamel / Acrylic Emulsion)	ASIAN PAINTS (AS PER BANK APPROVE COLOR)
34	Mirror	MODIGUARD / SAINT GOBAIN
35	Carpet	SYNTHETIC (CLOSE LOOP)
36	Wood Preservatives	STP PENTAPHENE PALE / CHLORIPHYROPHOSH
37	Chairs	DÉCOR – X
38	Wall Paper	MENARA/LEGEND
39	All other items not covered above	AS PER SAMPLE APPROVED BY EMPLOYER /CONSULTANT.



**CARPET AREA OF PURULIA BRANCH
(EXCLUDING TOILET & STAIR)=1615 SFT**

ALLAHABAD BANK

LAY OUT PLAN OF
PURULIA BRANCH
ON GROUND FLOOR
DIST -PURULIA

SCALE:1=8

DRAWN- SUBHAJIT MONDAL
(D.C.E)