

REQUEST FOR DEMATERIALISATION OF PHYSICAL HOLDINGS

Dear Shareholder(s),

In compliance of extant SEBI norms, the Bank shall not process transfer of shares in physical form. Accordingly, the shareholders holding shares in physical form (Share Certificate) are requested to get his/her shares dematerialized to eliminate all risks associated with physical shares. Dematerialization of shares also add to liquidity and the shareholder will be able to sell the shares as per his/her convenience through a Demat Trading Account linked to his/her Demat Account.

The indicative process for dematerialization of physical shares (Share Certificates) is as under:

- (a) Shares can be held in dematerialized (demat) form in National Securities Depository Ltd. (NSDL) or Central Depository Services (India) Ltd. (CDSL). NSDL and CDSL are depositories where the shares/securities of an investor/shareholder are held in electronic form through the medium of Depository Participants (DPs).
- (b) For getting the shares dematerialized, you will have to open a Demat Account with a Stock Broking Company or Bank offering Demat Services. Our Bank is also offering Demat Services through its subsidiary, Indbank Merchant Banking Services Ltd., (IBMBS). For further details, please log on to IBMBS website www.indbankonline.com.
- (c) After opening a Demat Account, you will have to surrender the Original Share Certificate(s) along with filled in and signed Demat Requisition Form (DRF) to your DP with whom you have opened your Demat Account.
- (d) The concerned DP will process the dematerialization request and after completion of verification of documents, number of shares as per the respective share certificate(s) will get credited in your Demat Account.

For any further query / help, please reach us at Tel. No.- 044 2813 4484 / 4698, e-mail ID – investors@indianbank.co.in, ibinvestorrelations@indianbank.co.in.

Thanking You.

Yours faithfully

Sd/-
(Dina Nath Kumar)
AGM & Company Secretary