

HEAD OFFICE STATIONERY DEPT, CHENNAI - 600 001

No. 66, Rajai Salai Ph No. 25220250/25220550 – email: hostationery@indianbank.co.in

PART –II PRICE BID

The Asst. General Manager (P&E), Indian Bank, Corporate Office, 254-260, Avvai Shanmugam Salai, Royapettah, Chennai 600 014.

I/We have carefully read your enquiry **No. 01 dt. 22.07.2020** on the above subject and furnish our best competitive offer for printing and supply of above referred items as detailed below:-

S.No.	ITEM CODE	ITEMNAME	Units	Total Qty	Base Cost Excl. GST in figures (in Rs.)	Amount in Words
1	11.104	SB MECHANISED PASS BOOK	Nos.	1540000		
		OPENIG FORM FOR PRE CIF				
2	11.111	FULL KYC	Pads	10000		
		APPLICATION FOR				
3	11.132	NEFT/RTGS_PAD	Pads	11000		
4	11.134	SERVICE REQUEST FORMS	Forms	700000		
5	11.303	SB PAYORDER - MODIFIED	Books	340000		
6	12.902	TDR ENVELOPE	Nos.	115150		
7	13.103	RD PASS BOOK WITH COVER	Books	300000		
8	13.201	RD PASS BOOK (CARD)	Nos.	300000		
9	13.202	DEPOSIT CUM LOAN CHALLAN	Challans	30000000		
10	13.511	A/C OPENING FORM	Forms	900000		
11	13.512	CA OPENING FORM	Forms	32500		
		CHEQUE BOOK ISSUED				
12	14.103	REGISTER	Books	1025		
13	14.105	CHEQUE RETURNED REGISTER	Books	300		
14	16.203	REMITTANCES CHALLANS	Challans	4100000		
15	17.102	CASH BALANCE BOOK	Books	2200		
16	18.202	LOCKER OPERATION SHEET	Sheets	100000		
17	18.203	LOCKER LEDGER SHEET	Sheets	100000		
18	21.102	ATTENDANCE REGISTER	Books	2150		
19	23.167	D11-ACKNOWLEDGEMENT OF DEBT	Forms	400000		
20	24.104	F120A-JEWEL LOAN APPLICATION(PAD)	Pads	7500		
21	24.106	APPRAISER CERTIFICATE FOR JL	Pads	8000		
22	24.107	F120B-JEWEL LOAN APPLICATION(PAD)	Pads	5900		
			Pa	ge 1 – Total		

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S.No.	ITEM CODE	ITEMNAME	Units	Total Qty	Base Cost Excl. GST in figures (in Rs.)	Amount in Words
		DA-1(PAD) NOMINATION				
23	24.258	FORM	Pads	1000		
24	26.131	LETTER DELIVERY BOOK	Book	700		
		LETTERS DESPATCHED				
25	26.133	REGISTER	Book	740		
26	26.137	SINGLE CREDIT	Pads	29500		
27	26.138	SINGLE DEBIT	Pads	34000		
28	26.141	CONTRA(COMBINED)	Pads	60000		
29	26.145	NOTE BOOK -1 QR.	Books	3350		
30	26.146	NOTEBOOK - 2QRS	Books	3425		
31	26.161	REGISTER OF NUMBERED ITEMS	Book	270		
32	27.140	COMPLAINT BOOK	Book	300		
33	30.923	"ENVELOPE - MEDIUM (10.5"X4.5")"	Nos.	215000		
34	30.924	"WINDOW ENVELOPE-10.5" *4.5""	Nos.	200000		
	Page 2 - Total					

	Description/Total	Base Cost in Rs.
S.NO		(Material, Process, Delivery, etc.)
1	Price Bid Page 1 Total	
2	Price Bid Page 2 Total	
	Base Cost (A) - Total	
	GST (B)	
	a) SGST - %	
	b) CGST - %	
	(B) - Total	
C= (A+B) Grand Total		

Note:

All the specified 34 items under this enquiry are considered as a single order and the rate should be comprehensive for all items. Any incomplete or deviation in the quotation/quality will be rejected. *Tender will be awarded based on the base rate only and taxes will be paid at the applicable rates.*

Place:	Signature of authorized signatory
Date:	with seal