**INDIAN BANK**

TENDER DOCUMENT

FOR

INTERIOR, FURNISHING,

ELECTRICAL & AIR CONDITIONING WORKS

AT

INDIAN BANK’S

**NAVYUG MARKET, GHAZIABAD BRANCH**

**OFFICE OF THE**

**ZONAL MANAGER**

**INDIAN BANK, ZONAL OFFICE,**

**D-211/2, SECTOR-61,**

**NOIDA (U.P)**

 **ARCHITECTS:**

 **NARENDER CONSULTANTS**

 **2/87 NIRANKARI COLONY,**

 **DELHI-110009**

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 **EMAIL : astrologernarender@ yahoo.com**

**DATE OF CLOSING: 02/05/2019 upto 2.30 P.M.**

**Name of the Contractor:……………………………………………………..**

**DETAILS OF TENDER**

**TENDER OF INDIAN BANK’s BRANCH AT NAVYUG MARKET, GHAZIABAD**

1. Details of work to be done : Renovation including Interior/Furnishing/ electrical /

 Air conditioning works of Indian Bank’s Branch

 Navyug Market, Gahziabad

2. Form of contract : Item wise rate

3. Earnest Money : **Rs.14, 000/- (Forteen Thousand only**) in

 Form of Demand draft in favour of

 Indian Bank, payable at New Delhi

4. Period of contract/ time of completion: **20 days** (The date of commencement should be 2 days from award of work)

5. Last date & time for receiving : **02/05/2019 upto 2.30 P/M**

 of sealed tender

6. Liquidated damages for non : 1.0% of the contract value per week

 completion of work in time subject to a max of 10% contract

 Value.

7. Defect Liability period : 12 months (Twelve months) from the

 date of virtual completion as

 Certified by Architect/employer.

8. Initial security Deposit : 2% of the accepted value of the tender including

 Earnest Money deposit, subject to a ceiling of Rs.5 Lakhs

 It is to be paid by the contractor to the Bank on award of

 Work.

9. Total Security Deposit : Retention Percentage (i.e. deduction from

 interim bill )shall be @ 8% of gross value

 of each interim bill to maximum amount

 total Security deposit as given below :

 Total Security Deposit:

1. 10% on first Rs.1,00,000 of cost of work
2. 7.5% on the next Rs.1,00,000 of cost of work
3. 5% on the next amount upto Rs.2 Crore

10. Period of submitting of : 10 days from the date of completion.

 Final bill.

11. Mobilization Advance/ : No. Mobilization Advance/secured

 Secured Advance Advance will be given to the

 Contractor.

12. Place and date of opening **: 02/05/2019 at 3.00 P.M**. in the office of the Zonal

 Manager, Indian Bank Z.O.New Delhi, UGF World

 Trade Centre, Babar Road New Delhi

**TENDER OF INDIAN BANK’s BRANCH AT NAVYUG MARKET, GHAZIABAD**

**GENERAL CONDITIONS**

1. The contractor shall sign each page of this tender.

2. Payment to the contractor Agency shall be made as per actual work done of site.

3. Quantity of work may increase of decrease of the site as per requirement, which shall not affect the rates quoted by the contractor.

4. Furnishing works including electrical works etc. shall be done to the complete satisfaction of Bank and architect-in-charge.

5. All teak/cedar wood/rubber wood to be used should be knotless which is to be polished with all background surface preparation course maintaining the visibility of wood grains.

6. GST as applicable on work will be paid extra as per norms.

7. The contractor agency shall keep particular vigil on his workers/carpenters/ painters etc. to maintain very good workmanship of all items, failing which no payment shall be made and no claim of material/labour used shall be made to him in any case, and the same work shall be executed by him again without charging any extra cost.

8. All rates shall be quoted in words & figures & any cutting over writing shall be signed. Over writing is not permitted. White fluid should never be used for corrections.

9. In the event of an error occurring in the amount columns as a result of wrong multiplication and extension of unit rate and quantities, the unit rate shall be regarded as firm and the amount shall be amended accordingly.

11. All items to be executed as per drawing, if any change is required, the same shall be brought to the notice of architect-in-charge.

12. Incomplete tenders/quotations will be rejected.

13. Any addition, alteration or correction in the tender shall be signed and stamped properly by the contractor.

14. Contractor agencies are advised (before quoting the rates) to inspect the site of the proposed work. He must go through all drawings and specifications and documents. Any clarification, if required, may be taken from the Architect before the start of the work.

15. The Bank reserves the right to accept/reject any tender/quotation without assigning any reasons.

16. All materials to be used should be of specified makes only. The Bank/ Architect may ask the contractor to produce the Bill of purchase of the specified material from the authorized dealers of the respective items.

17. Any work got executed in poor workmanship as pointed out by the Architect/Bank’s Official will have to be dismantled and redone by the Contractor on his own cost.

18. No advance payment shall be made to the contractor on supply of any material supplied at site for execution, payment shall only be made on execution of any concerned/particulars item.

19. Rates for partitions, paneling, wall cladding and false ceiling shall include cutting and making good necessary cut-outs/chiseling to be made for electrical conduits, switch boards etc.

20. Bank shall not be responsible for any lose or damage to the contractor/labour due to any natural calamity during the course of construction. Contractor is liable to make good all the damages if any, till the work is completed and handed over to the Bank authorities.

21. Any payment to the contractor on account of execution of work, whether it is running payment of final, shall be verified by the architect-incharge.

22. The work has to be completed within the stipulated time of completion. In the event of delay, relevant penalty clause will be invoked. However, if the work is delayed due to the reasons beyond the control of the contractor, he should keep intimating the Bank explaining, therein the reasons for such delays, immediately and if in the opinion Bank’s authorities the delay is justified, the contractor shall be granted extension in time limit.

23. Bank may award the work in part or whole to a single party or any other party.

24. It may please be noted that the bank is not bound to allot the work to the lowest party. And as such, the allotment of work shall be based on workability of rates quoted by the contractor on account of quality.

25. The bank reserves the right to reject any or all the tender without assigning any reason whatsoever.

26. The earnest money deposited shall not carry any interest and will be refunded to the unsuccessful tenders.

27. Earnest money paid by the contractor shall be forfeited by the bank if contractor fails to undertake the job if he is communicated about acceptance his rates/tender.

28. All the rates quoted are inclusive of removal of existing counter, partitions, and wiring. Rubbish /debris collected during the progress of work, rejected materials etc.

29. The contractor shall not directly or indirectly sublet the work to other party without written permission of the bank.

30. The quantities mentioned in schedule are provisional and likely to increase /decrease to any extent or may be omitted thus altering the aggregate value of the contract. No claim for loss of profit/business shall be entertained on this account.

31. Entire work has to be done in Bank’s approved colour scheme, design and pattern.

32. The Bank reserves the right to distribute the work for which quotations have been called, among more than one parties, if found necessary. No claim in this respect shall be considered and the contractor agrees to cooperate with other agencies appointed by the Bank.

33. All the workers of the contractor must be properly covered by an insurance policy under “Workman’s compensation act” and “Fatal accidents Act”. The contractor of his own expenses arrange to effect and maintain until the virtual completion of the contract, insurance policy in the joint name of Bank and the contractor against his risk to be retained by the Bank until the virtual completion of the work, and indemnify the Bank from all the liabilities arising out of such events. In case delay, contractor shall arrange to extend insurance policy till work is completed.

34. The contractor shall furnish well in time before work commence of his own cost, colour samples, samples of materials of workmanship that may be called by Bank’s Architect/engineer for approval. Rates quoted shall cover for such preliminary work.

35. All the glass panes, door handles/hinges, electric fittings, fans, furniture, records, floors etc. are to be thoroughly cleaned offer the work is completed.

36. The rates quoted by the contractors shall be firm throughout the duration of contract (including extension of time if any granted) and will not be subject to any fluctuation due to variation-in cost of material and labour.

37. Conditional tenders are liable to be rejected.

38. The successful tenderer is bound to carry out any item of work necessary for the completion of the job even those such items are not included in schedule of quantities.

39. If in any case of work required to be abandoned, the contractor shall not be entitled for any claims and he will be paid as per the actual work done till that period. If deemed fit.

40. Decision of the Bank shall be final and binding on any matter connected with the work. The matter of any dispute shall be decided after mutual discussions based on the terms and conditions of the contract. However, if the matter cannot be resolved there the same shall be referred to the respected qualified persons in agreed to both the parties and his opinion shall be binding on both the parties. However, this is recourse of any legal action in this regard.

41. If any stage during the progress of work, it is observed that the contractor is not progressing the work with due diligence, care of lagging much behind the schedule of fails go get up the work despite instructions from Bank’s architect, the Employer (Bank) reserves the right to terminate the contract with 7 days notice. In such case the contractor shall be liable to pay the employer any extra cost involved for the completion of the said work and will not obstruct any way in completing the work through other agency. After completion of entire work the contractor shall be paid for the actual work executed by him at the quoted rates after deducting any claims, damages. In case of such termination the security deposit held by the bank will be forfeited.

42. Contractor shall follow all rules/regulations in force and should posses the license for employing labour and also follow all safely measures, labour bye laws and shall be responsible for any lapse.

43. At any stage i.e. during the execution of work, any kind if change reqd. whether it is in design or specification, the same has to be in-corporate by the contractor.