

TENDER NOTICE

Name of Work: - Supply, Fixing and Endorsement In Registration Certificate & Insurance with Retrofitting Of CNG Sequential KITS in Bank owned cars at Mumbai.

- a) Date of issue of bid document : 18.03.2019
b) Pre bid date, Time & Venue : 25.03.2019 at 3.00 PM, address as mentioned below in para no 2 of page 1
c) Due date of Receipt : 29.03.2019 before 3.00 PM
d) Date of Opening of Technical Bid : 29.03.2019 at 4.00 PM
e) Date of Opening of Financial Bid : Later intimated to qualified Bidder

- 1) Sealed tenders are invited in 2 bid system from reputed CNG Kit vendors located in Mumbai. The reputed firms / agency, authorized by concerned State Transport Departments at Mumbai for installation / retro fitment of CNG Kits approved by Vehicle Research and Development Establishment (VRDE) / Automotive Research Association of India (ARAI) / International Centre for Automotive Technology (ICAT), for Bank owned office cars at Mumbai along with Registration Certificate and Insurance Endorsement as per terms and conditions detailed out in the following paragraphs.
- 2) The firm / agency should submit their Technical and Financial bids in separate envelopes and put this in a single envelop superscribing “ Tender for **Supply, Fixing and Endorsement In Registration Certificate& Insurance Of Concerned Offices with Retrofitting Of CNG Sequential KITS in Bank owned cars at Mumbai** ” addressed to

Deputy Zonal Manager
Indian Bank,
Zonal Office,
18th Floor, Maker Tower
Cuff parade
MUMBAI - 400005
Contact Person Mr. Ramesh Gupta Ph no 022-22151871 +91 9833177318

and should submit in the Zonal Office on or before 3.00 PM on 29.03.2019. Tenders received after the stipulated date / time will not be entertained.

- 3) The technical bid shall be opened on 29.03.2019 at 4.00 PM at the above said address in the presence of tenderers or their representatives who may like to be present. Bank reserves the right to accept or reject any or all tenders without assigning any reason thereof. The financial bids of only those firms / agency which qualify technically shall be opened on a later date as decided by the Bank. The eligible firms will be intimated in this regard.

The Technical bid shall contain all the documents as required in the Technical bid as per Annexure – I. The financial bid shall contain details as per Annexure – II. For seeking clarifications, firms / agency may contact to Zonal Office as mentioned above.

The tenderer should quote their rates of the items as per Annexure II of the tenderer notice. However, financial bid of firm / company will not be considered if their technical bid does not fulfil General Terms & Conditions. The taxes, if chargeable, should be clearly mentioned separately.

Deputy Zonal Manager,
Indian Bank, Zonal Office,
Mumbai – 400005.

Annexure – I (Technical Bid)

Work: - Supply, Fixing and Endorsement In Registration Certificate & Insurance with Retrofitting Of CNG Sequential KITS in Bank owned cars at Mumbai.

SI No	Description	Please indicate requisite information / attachment	Compliance
1	Earnest Deposit I. Amount II. Draft No III. Date IV. Issuing Bank		Yes / No
2	Name, address & telephone No. of the firm / agency on the letter head of firm.		Yes / No
3	Documents related to supply and installation of CNG Kits in vehicles of any Central / State Govt. department / Ministries or Government under taking in last two years. (minimum 40 no's Kits)		Yes / No
4	Registration certificate of GST		Yes / No
5	Documents related to authorization by Transport Department of Mumbai for installation of CNG Kits		Yes / No
6	Copy of Permanent Account Number (PAN) / Tax identification Number (TIN) and latest income tax certificates for the last 2 Years i.e. (2016 – 17 & 2017 – 18) .		Yes / No
7	Undertaking regarding the firm not having been blacklisted or terminated or debarred till date		Yes / No
8	Under taking that no legal suit / criminal / tax evasion fraud case pending against its partners / proprietors		Yes / No

Note: All documentary proofs to be enclosed for above items, failing which, tender will be rejected forthwith.

I hereby agree to abide by all the terms & conditions of the tender document.

Name and designation of the
 Authorized signatory of the firm
 (With seal of Agency affixed)
 Date:

General Terms and Conditions:-

The technical bid must be accompanied along with the following documents failing which the tender will be rejected:-

- a) Earnest money of deposit Rs. 5,000/- (Rupees Five Thousand Only) in the form of Demand Draft in favour of "Indian Bank" payable at Mumbai which will be refunded to the un-successful bidder after award of work to the lowest bidder. Successful bidders have to deposit Rs. 20,000/- (Rupees Twenty Thousand Only) in the form of Demand Draft / FDR / Bank Guarantee as security deposit or performance security in favour of "Indian Bank" within 7 days of awarding of work. The performance security shall remain valid for a period of 150 days beyond the date of completion of all contractual obligations, if any.
- b) The time limit for completion of work is 30 days from the date of award of work
- c) As a token of acceptance and having understood / agreed to the terms and conditions as specified in the tender document, i.e. tender document duly signed by an authorized signatory / proprietor / partner along with the seal of the firm, in original.
- d) The work shall be taken up in phases as per the requirement of Bank.
- e) No advance payment will be made by the Bank.
- f) An amount equivalent to 40% of the total value of the tender will be released upon supply of Kits and production of Bills to Bank. The payment will be released within 15 days after scrutiny of the same.
- g) Banks reserves the right to accept or reject any / all of the tenders without assigning any reason.
- h) The defect liability period (Warranty) shall be One Year from the date of endorsement of particulars in the Registration Certificate of the vehicle.
- i) The CNG Kits supplied should be of original make / genuine quality / Approved by State Transport Department. Certificate in this regard to be submitted by the agency.
- j) The firm / agency shall complete the process of Registration Certificate and Insurance endorsement with CNG fitting. The vendor has to take the vehicles of the Bank to the concerned RTO office for inspection and Certification.
- k) The earnest money of the firms whose tenders are not approved shall be released after the award of the contract to the successful bidder.
- l) The rates should be quoted clearly and no alterations / corrections / over writings are permitted.
- m) Incomplete or conditional tenders will be summarily rejected.
- n) Keeping in view of the requirements involved, Bank intends to award contract for all items to one or more firms based on L1 rates. In case of two or more firms having L1

rates for certain items, the preference may be given to the firm having L1 in maximum number of items.

- o) The rates of the bidder / tenderer who fail to submit all the essential documents desired in the tender notice will not be accepted. Bank also reserve the right to accept or reject any tender, in whole or in part thereof, without assigning / specifying any reason thereof.
- p) The tender document can also be downloaded from the Bank website www.indianbank.in under tender section.

Pre Qualification Criteria:-

1. The vendor shall be authorized by Transport Department of Mumbai for installation of CNG Kits.
2. Work experience in respect of installation of CNG Kits in any Government / ministry / Department / PSUs during the last two years. (Minimum of 40 numbers Kits)
3. PAN / TIN / GST number should be clearly mentioned in tender and copies should be enclosed.