



**SERVICE JOINING REPORT**

S.No. 1 to 14 are to be filled by the Candidate

1	Name (in Block letters)																
2	Father's / Husband's Name																
3	Date of Birth																
4	Religion																
5	Category (SC/ST/OBC/GENERAL) & Caste																
6	Native place and District																
7	Educational Qualifications																
8	Other Qualifications																
9	Previous Employer / Past Experience																
10	Reasons for leaving previous employment(s)																
11	Languages known	<table border="1"><thead><tr><th>To speak</th><th>To Read</th><th>To Write</th></tr></thead><tbody><tr><td></td><td></td><td></td></tr><tr><td></td><td></td><td></td></tr><tr><td></td><td></td><td></td></tr><tr><td></td><td></td><td></td></tr></tbody></table>	To speak	To Read	To Write												
		To speak	To Read	To Write													
12	Marital Status																
13	Name(s) of relation(s), if any in the service of the Bank																
14	Signature of the Employee																
S.No. 15 to 18 are to be filled by the Candidate in the presence of an Officer of the Bank at the time of joining																	
15	Branch / Office																
16	Date of Commencement of Service																
17	Designation																
18	SR.No.																

I have verified the above particulars and found them to be in order

Manager/SeniorManager/Chief Manager

Date

Signature



**SERVICE SHEET**

Space for  
Photograph

S. No. 1 to 9 are to be filled by the Candidate

1	Name in Block letters			
2	Father's / Husband's name			
3	Date of Birth and Age (in Christian Era)	Date of Birth	Age on next Birthday	
4	Religion			
5	Native place, District & State			
6	Qualifications			
7	Languages known	To speak	To Read	To Write
8	Name(s) of relation(s), if any in the service of the Bank			
9	Signature of the Employee			
<u>S.No. 10 to 14 are to be filled by the Candidate in the presence of an Officer of the Bank at the time of joining</u>				
10	Branch / Office			
11	Date of Commencement of Service			
12	Date of Confirmation			
13	Starting Salary and Grade			
14	SR. No.			

I have verified the above particulars and found them to be in order

Manager/SeniorManager/Chief Manager

Date

Signature



## DECLARATION OF FIDELITY AND SECRECY

I, \_\_\_\_\_, do hereby declare that I will faithfully, truly and to the best of my skill and ability execute and perform the duties required of me as \_\_\_\_\_ of the INDIAN BANK and which properly relate to the office or position in the said Indian Bank held by me.

I further declare that I will not communicate or allow to be communicated to any person not legally entitled thereto any information relating to the affairs of the Indian Bank or to the affairs of any person having any dealing with the Indian Bank; nor will I allow any such person to inspect or have access to any books or documents both in physical and electronic form belonging to or in the possession of the Indian Bank and relating to the business of any dealing with the Indian Bank.

Signature of the Employee :

Name in Block letters :

Position held :

Office :

Place :

Date :