



इंडियन बैंक
Indian Bank

PREMISES SECTION

Ram Meena Building, Valanjambalam
Junction, S A Road, Kochi-682 016
Phone:0484-2351627, 2364436
Fax : 0484-2370699
Email: zoernakulam@indianbank.co.in

ZO: EKM: PRE:96:2018

Date: 26/06/2018 ✓

M/S Interiors India

First Floor, Kattakayam Bldgs
Church Road, South Chalakkudy
Thrissur, Pin-680307

Dear Sir,

**Sub: Work order for Interior Furnishing works of Kalpetta Branch
alternative Premises**

Ref: ZLEAC Dated 21/06/18

We are pleased to issue work order to you for the Interior Furnishing work of Kalpetta branch for a **total outlay of Rs.785775/- + GST (Seven lakhs, eighty five thousand seven hundred seventy five rupees plus applicable GST only). However no any additional amount can be entertained above the sanctioned amount** The final value however will be based on the actual measurement as per the mode of measurements outlined in the tender document.

The terms and condition for your appointment are as given below:-

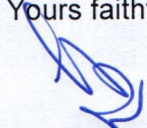
1. The work should be strictly as per tender specifications and comply all the statutory rules, regulations and should co-operate with all other agencies. You are required to complete the work within 10 days from the date of the contract.
2. You should be submitting an initial Security Deposit equal to 2% of the accepted value of the tender inclusive of the EMD within 3 days of issuance of this letter.
3. Apart from the initial Security Deposit , sales tax at applicable rates and retention money shall be deducted from the progressive running bills @ 10 % (retention money and security deposit) of the gross value of each running bill
 - a) 10.00% on the cost of the work.
4. The retention money will be refunded within 14 days after the end of defect liability period, on satisfactory completion of all the work and rectified all the defects in accordance with the condition of the contract. You will not be paid any interest on retention money.

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5. The bills are to be presented in triplicate as per the prescribed format and the same will be paid on Bank's Architects/Engineers certification and recommendation.
6. Application tax under the provisions of IT Act will be deducted at source from all payments.
7. The work should be completed as per time period mentioned above and in the event of your failure to complete the work in all respect within the stipulated time, **liquidated damage of Rs. 500.00 per day will be deducted for the number of days delay.**
8. You are required to prepare and execute an agreement as per the tender terms on non-judicial stamp paper of value Rs.100.00 with attestation by two witnesses within 3 days of this letter.
9. You have to strictly follow the terms, conditions, specifications, drawings and no deviation is permitted from the tender specifications unless it is authorized by the Architect/Engineer/Bank.
10. You should enforce reasonable control and care of the work force and other personnel of your firm who works at the site. Bank will not be liable for any untoward incident of loss or damage to property and life.
11. **No additional amount is entertained above the sanctioned amount.**
12. **You are requested to the needful assistance for placing the half portion of the ATM back inside the UPS room in consultation with Branch Manager.**
13. You are requested exempt Visiting Chair and Fire Extinguisher from the order
14. You should ensure the passage during furnishing for shifting of Safes and Lockers from vacating premises in to new premises.
15. Please submit your acceptance of this order by signing the original and duplicate of this letter with seal of your company.

Yours faithfully,


Chief Manager (Premises)

Accepted the terms and conditions mentioned above as well as in the tender document.

(Signature and seal)

Cc to: M/s. Dearch Architects P Ltd
Pavana House, Kurishpally Road
Ravipuram, Kochi 682015:-

You are requested to monitor the works of M/S Interiors India and ensure the Standard/quality /quantity of works before recommending payment. Ensure to complete the works within the sanctioned amount

Branch Manager, Indian Bank, Kalpetta.



इंडियन बैंक
Indian Bank
PREMISES SECTION

Zonal Office, 3573, Chittoor Road
Pulleppady Junction
Ernakulam, Kochi-682 035
Phone: 0484-2351627, 2364436
Fax : 0484-2370699
Email: zoernakulam@indianbank.co.in

ZO: EKM: PRE: 97:2018

Date: 26/06/2018

M/S Eskay Enterprises
Sabarigiri, Vinayak Nagar
Palakkad- 678001

Dear Sir,

Sub: Work order for Electrical work of our **KALPETTA BRANCH**
PREMISES (Alternate premises) –

Ref: ZLEAC Dated 21/06/18

We are pleased to issue work order to you for the Electrical works of our new **KALPETTA branch** premises(alternate premises) as per the detailed specifications attached for a total outlay of **Rs.384525/=** (Rupees Three Lakhs, eighty four thousand five hundred and twenty five rupees plus applicable GST only). The final value however will be based on the actual calculation as per the mode of calculation outlined in the tender document. **However no any additional amount can be entertained above the sanctioned amount.** The terms and conditions for your appointment are as given below:-

1. The work should be strictly as per tender specifications and comply all the statutory rules, regulations and should co-operate with all other agencies. You are required to complete the work within 15 days from the date of the contract.
2. All materials to be used should be as per the quoted specifications.
3. The bills are to be presented in triplicate as per the prescribed format and the same will be paid on Bank's Architects / Engineers certification and recommendation.
4. Application tax under the provisions of IT Act will be deducted at source from all payments.
5. The work should be completed as per time period mentioned above and in the event of your failure to complete the work in all respect within the stipulated time, liquidated damage of Rs. 500.00 per day will be deducted for the number of days delay.

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6. You have to strictly follow the terms, conditions, specifications, drawings and no deviation is permitted from the tender specifications unless it is authorized by the Architect / Engineer / Bank.

7. You should enforce reasonable control and care of the work force and other personnel of your firm who works at the site. Bank will not be liable for any untoward incident of loss or damage to property and life.

8. **All lights should be LED only**

9. Apart from the initial Security Deposit, tax at applicable rates and retention money shall be deducted from the progressive running bills @ 10 % (retention money and security deposit) of the gross value of each running bill (10.00% on the cost of the work.)


10. You have to do the initial wirings for the installation of limited switch.

11. **No additional amount is entertained above the sanctioned amount.**

12. Please submit your acceptance of this order by signing the original and duplicate of this letter with seal of your company.

Yours faithfully,


Chief Manager (Premises)


Accepted the terms and conditions mentioned above as well as in the tender document.

(Signature and seal)

Cc to: 1. M/s. Dearch Architects P Ltd
Pavana House
Kurishpally Road
Ravipuram
Kochi 682015:-

You are requested to monitor the works of M/S Eskay Enterprises and ensure the Standard/quality /quantity of works as per the tender before recommending payment and to submit a Completion certificate after the completion of works. Ensure all lights are LED only and works within the Amount given in order

2. Branch Manager, Indian Bank, Kalpetta