



इंडियन बैंक
Indian Bank

Head Office : 66, Rajaji Salai, Chennai - 600 001.

Corporate Office : 254-260, Avvai Shanmugam Salai, Royapettah, Chennai-600 014.

NOTICE

NOTICE is hereby given that the **Sixth Annual General Meeting** of the Shareholders of Indian Bank will be held on **Friday, the June 29, 2012 at 10.00 a.m.** at **IMAGE Auditorium, MRC Nagar, Raja Annamalaipuram, Chennai - 600 028** to transact the following business:

1. To discuss, approve and adopt the Audited Balance Sheet of the Bank as at March 31, 2012, the Profit and Loss Account for the year ended on that date, the Report of the Board of Directors on the working and activities of the Bank for the period covered by the Accounts and the Auditors' Report on the Balance Sheet and Accounts.
2. To declare dividends for the year ended March 31, 2012, if any.

By Order of the Board of Directors

Place : Chennai
Date : May 25, 2012

T M Bhasin
Chairman and Managing Director

NOTES

1. APPOINTMENT OF PROXY:

A SHAREHOLDER ENTITLED TO ATTEND AND VOTE AT THE MEETING IS ENTITLED TO APPOINT A PROXY TO ATTEND AND VOTE INSTEAD OF HIMSELF / HERSELF AND SUCH PROXY NEED NOT BE A SHAREHOLDER OF THE BANK.

The Proxy Form, in order to be effective, must be received at the Corporate Office of the Bank not less than four days before the date of the Annual General Meeting i.e. before the closing hours of the Bank on Saturday, the June 23, 2012.

2. APPOINTMENT OF AN AUTHORIZED REPRESENTATIVE:

No person shall be entitled to attend or vote at the Annual General Meeting as the duly authorized representative of any body corporate which is a shareholder of the Bank, unless a copy of the resolution appointing him / her as a duly authorized representative, certified to be a true copy by the Chairman of the meeting at which it was passed, has been deposited at the Corporate Office of the Bank with the Company Secretary, Indian Bank, Investor Services Cell, Wing 2 - C, 2nd Floor, No.254-260, Avvai Shanmugam Salai, Royapettah, Chennai - 600 014, not less than four days before the date of the Annual General Meeting i.e. on or before the closing hours of the Bank on Saturday, the June 23, 2012.

3. ATTENDANCE SLIP-CUM-ENTRY PASS:

For the convenience of the shareholders, Attendance Slip-cum-Entry Pass is annexed to this Notice. Shareholders / Proxy holders / Authorized representatives are requested to affix their signatures at the space provided therein and surrender the Attendance Slip-cum-Entry Pass at the venue. Proxy / Authorized Representative of a shareholder should state on the Attendance Slip-cum-Entry Pass as "Proxy" or "Authorized Representative" as the case may be.



4. BOOK CLOSURE:

The Register of Shareholders and Share Transfer Register of the Bank will remain closed from Wednesday, the June 27, 2012 to Friday, the June 29, 2012 (both days inclusive) for the purpose of Annual General Meeting and for ascertaining the entitlement of shareholders for payment of dividend.

5. PAYMENT OF DIVIDEND:

Payment of dividend to shareholders as approved by the shareholders shall be paid to those shareholders whose names appear on the Register of Shareholders of the Bank as on Tuesday, the June 26, 2012 and in respect of shareholders holding their shares in dematerialized form as per the list provided to the Bank by the Depositories as on Tuesday, the June 26, 2012 and the dividend warrants shall be mailed / credited within 30 days from the date of Annual General Meeting.

6. TRANSFERS:

Share certificates along with transfer deeds should be forwarded to the Share Transfer Agent at the address given in Para (8) below for the transfer of shares of the Bank.

7. DETAILS OF BANK ACCOUNT IN DIVIDEND WARRANTS / NATIONAL ELECTRONIC FUNDS TRANSFER FACILITY (NEFT)/ NATIONAL ELECTRONIC CLEARING SERVICE FACILITY (NECS):

The Bank is taking efforts to credit the dividend amounts to the bank accounts of the shareholders through National Electronic Funds Transfer (NEFT) / National Electronic Clearing Service (NECS) facility, wherever possible. The shareholders, who are holding the shares in electronic form, are, therefore, requested to inform their Depository Participants about their latest change of address and bank mandate details (including new account number, if any, bank's MICR and IFS Code numbers) immediately to ensure prompt crediting of the dividend amounts through NEFT / NECS. In the absence of such NEFT / NECS facility and in the event of some shareholders not availing such facility, the Bank shall print the Bank Account details, as available with it, in the dividend warrants.

The Shareholders who are holding their shares in physical form may send their Bank Mandate details to the Investor Services Cell of the Bank or to the Share Transfer Agent of the Bank at the address given in Para (8) below on or before Saturday, the June 23, 2012 for updating of the records.

The shareholders who are holding the shares in demat form may approach their **DEPOSITORY PARTICIPANTS ONLY** for necessary action in this connection.

A proforma of NECS Mandate / Bank Mandate is enclosed.

8. CHANGE OF ADDRESS:

Shareholders holding shares in physical form are requested to intimate changes, if any, in their registered address, to the Share Transfer Agent of the Bank at the following address:

M/s Cameo Corporate Services Limited
(Unit : Indian Bank)
Subramanian Building, No. 1, Club House Road
Chennai - 600 002.

Shareholders holding shares in dematerialized form are requested to intimate changes, if any, in their registered address and NEFT / NECS mandate details only to their Depository Participant(s).

9. REQUEST TO SHAREHOLDERS

a) Shareholders / Proxy holders / Authorized Representatives are requested to bring their copies of Annual Report to the Meeting. Please note that copies of the Annual Report will not be distributed at the venue of the Annual General Meeting.

b) Shareholders may kindly note that no gifts / coupons will be distributed at the venue of the meeting.

10. Shareholders who wish to seek any information on the accounts are kindly requested to write to the Investor Services Cell of the Bank at its Corporate Office, which should reach the Bank at least one week before the date of the Annual General Meeting so as to enable the Management to keep the information ready. Shareholders may note that information/ clarification shall be provided only at the Annual General Meeting.



Corporate Office: 254-260, Avvai Shamugam Salai, Royappettah, Chennai- 600 014.

Form for NECS/NEFT Mandate / Bank Account Details

To
Cameo Corporate Services Limited,
Unit : Indian Bank,
Subramanian Building,
1, Club House Road,
CHENNAI 600 002.

Dear Sir,

Re: Equity Shares of Indian Bank - option to receive dividend through National Electronic Clearing Service (NECS) / National Electronic Funds Transfer (NEFT) facility at Centres where it is available.

I/ We hold equity shares of Indian Bank.

I/ We request you to arrange for payment of my / our dividend through NECS/NEFT facility and credit the same to my / our account as per details given below:

1. First / Sole Shareholder's name	
2. (a) Registered Folio No. (If shares are not dematerialized) (b) DP ID No. Client ID No. (If shares are dematerialized)	
3. Particulars of Bank Account	
a. Bank Name	
b. Branch Name	
c. Address of the Branch (with PIN Code)	
d. Telephone number and Fax number	
e. 9 - digit MICR code / IFS code number of the Bank and Branch as appearing on the MICR Cheques issued by the Bank	
f. Account type (Savings / Current / Cash Credit with code 10/11/13)	
g. Account Number as appearing on the Cheque Book	

(Please attach a cancelled blank cheque or photocopy of a cheque issued by your Bank for verification of the above details).

I/We hereby declare that the particulars given above are correct and complete. If any transaction is delayed or not effected at all for reasons of incomplete or incorrect information, I/We would not hold the Bank responsible. I/We understand that the Bank also reserves the right to send the dividend payable to me / us by a physical dividend warrant on account of unforeseen circumstances beyond the control of the Bank that may affect the payment of dividend through NECS / NEFT.

Yours faithfully,

Place
Date

(Name and signature of First / Sole Shareholder)

Certified that the particulars furnished above are correct as per our records.

Place
Date

Signature of the Branch Manager

- 1 In case you hold shares in electronic (D-Mat) form, kindly give the Bank details directly to your Depository Participant.
2. Kindly fill in all columns. Incomplete forms shall not be entertained. Please ignore this form, if the same is already submitted.



Corporate Office, Investor Services Cell,
254-260, Avvai Shamugam Salai, Royappettah, Chennai- 600 014.

ATTENDANCE SLIP

(To be surrendered at the time of entry to the Venue)

Date : June 29, 2012

Time : 10.00 a.m.

Venue : IMAGE, MRC NAGAR, RAJA ANNAMALAIPURAM, CHENNAI - 600 028.

Regd. Folio No.		DP ID	
		Client ID	
(If shares are not dematerialised)		(If shares are dematerialised)	
Name of the Shareholder			
Number of Shares			

I hereby record my presence at the 6th Annual General Meeting of the Bank held on June 29, 2012 at IMAGE, MRC Nagar, Raja Annamalaipuram, Chennai - 600 028.

Signature of the Shareholder / Proxy / Authorized Representative	
--	--



Corporate Office, Investor Services Cell,
254-260, Avvai Shamugam Salai, Royappettah, Chennai- 600 014.

ENTRY PASS

(To be retained throughout the meeting)

Date : June 29, 2012

Time : 10.00 a.m.

Venue : IMAGE, MRC NAGAR, RAJA ANNAMALAIPURAM, CHENNAI - 600 028.

Regd. Folio No.		DP ID	
		Client ID	
(If shares are not dematerialised)		(If shares are dematerialised)	
Name of the Shareholder			
Number of Shares			

Shareholders / proxy holders / authorized representatives are requested to produce the above Attendance slip, duly signed in accordance with their specimen signature registered with the Bank, along with the entry pass, for admission to the venue. The admission may, however, be subject to verification / checks, as may be deemed necessary. Under no circumstances, will any duplicate Attendance Slip-cum-Entry pass be issued at the entrance to the meeting hall.



Corporate Office : 254-260, Avvai Shamugam Salai, Royappettah, Chennai- 600 014.

PROXY FORM

(To be filled in and signed by the shareholders)

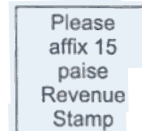
Regd. Folio No.		DP ID	
		Client ID	
(If shares are not dematerialised)		(If shares are dematerialised)	

I / We, resident(s) of in the district of in the State of being a shareholder / shareholders of the Indian Bank hereby appoint Shri / Smt. resident of in the district of in the State of or failing him / her, Shri / Smt. resident of in the district of in the state of as my / our proxy to vote for me / us and on my / our behalf at the **Sixth Annual General Meeting of the Shareholders of the INDIAN BANK to be held on Friday, the June 29, 2012 at 10.00 a.m. at IMAGE Auditorium, MRC Nagar, Raja Annamalaipuram, Chennai - 600 028** and at any adjournment thereof.

Signed this

day of

2012.



Signature of the Proxy

Signature of first named / Sole shareholder

Name

Address

Instructions for signing and lodging the proxy form:

- No instrument of proxy shall be valid unless,
 - in case of individual shareholders, it is signed by the shareholder or his / her attorney duly authorised in writing;
 - in case of joint holders, it is signed by the shareholder first named in the register or his / her attorney duly authorised in writing;
 - in case of body corporate signed by its officer or an attorney duly authorised in writing.
- An instrument of proxy shall be sufficiently signed by any shareholder, who is, for any reason, unable to write his / her name, if his / her mark is affixed thereto and attested by a Judge, Magistrate, Registrar or Sub-Registrar of Assurances or other Government Gazetted Officer or an Officer of Indian Bank.
- No proxy shall be valid unless it is duly stamped and deposited at the following address not less than **FOUR DAYS** before the date of the Annual General Meeting, together with Power of Attorney or other authority, certified as a true copy by a Notary Public or a Magistrate, unless such a power of attorney or the other authority is previously deposited and registered with the Bank.

Indian Bank Corporate Office, Investor Services Cell, 2nd Floor, No.254-260, Avvai Shanmugam Salai Royappettah, Chennai 600 014	Cameo Corporate Services Limited Unit : Indian Bank Subramanian Building 1, Club House Road Chennai 600 002
---	---

- An instrument of proxy deposited with the Bank shall be irrevocable and final.
- In case of an instrument of proxy granted in favour of two grantees in the alternative, not more than one form shall be executed.
- The shareholder who has executed an instrument of proxy shall not be entitled to vote in person at the Annual General Meeting to which such instrument relates.
- No person shall be appointed as duly authorised representative or a proxy who is an officer or an employee of INDIAN BANK.

